

Warrant
Dracut Water Supply District
District Election
May 8, 2021

Commonwealth of Massachusetts
County of Middlesex ss.

To: Kathleen Graham, District Clerk or Constable

In the name of the Commonwealth of Massachusetts, you or a qualified Dracut Constable are hereby directed to notify the inhabitants of the Town of Dracut, qualified to vote in elections and in town affairs residing in the Dracut Water Supply District, to meet at the polling places located within the District as follows:

On Saturday, May 8, 2021 then and there to bring in the votes to elect the officers for the following District Offices under article one of the Annual Meeting Warrant:

One (1) Commissioner for a term of three years
One (1) Moderator for a term of three years

The polls open at 7:00 AM and close at 8:00 PM

And further you are directed to notify the inhabitants of the Town of Dracut, qualified to vote in elections and in Town affairs residing in the Dracut Water Supply District to meet at Dracut High School Center for the Performing Arts DHS Auditorium, 1540 Lakeview Avenue on Saturday, May 8, 2021, commencing at 9:00 AM then and there to act on the articles that follow:

And you are further directed to serve this warrant by posting attested copies thereof at each of the polling places in Dracut:


Precincts 1 & 6A
Precincts 2, 3, 4, 5, 6, 7, 8, & 9

Senior Citizens's Center, 951 Mammoth Rd.
Richardson Middle School, 1570 Lakeview Ave.

Additionally by posting at the Dracut Town Hall Lobby and District Offices

Hereof fail not and make due of this warrant with your doings thereon to the Water Commissioners at the time and place of the meeting as aforesaid

Given our hands this 7th day of April, 2021:


William "Zee" Zielinski, Chairman


William L. Morin, Vice Chairman


Robert E. Corey, Member

April 8, 2021, I have this date posted up attested copies of the above Warrant at the following places as designated in the By-Law of the Dracut Water Supply District:

Precincts 1 & 6A

Precincts 2, 3, 4, 5, 6, 7, 8, & 9

Senior Citizens's Center, 951 Mammoth Rd.

Richardson Middle School, 1570 Lakeview Ave.

Also, at the Dracut Water Supply District, 59 Hopkins Street, and the Dracut Town Hall, 62 Arlington Street, inside and outside.

A TRUE COPY ATTEST:



Kathleen M. Graham, District Clerk

**DRACUT WATER SUPPLY DISTRICT
ELECTION & ANNUAL MEETING MAY 8, 2021
WARRANT**

Article #1:

To see if the District will vote to bring in the vote for Water Commissioner for a term of three (3) years and Moderator for a term of three (3) years held by ballot;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #2:

To see if the District will vote to hear the reports of the Water Commissioners;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #3:

To see if the District will vote to hear the report of the Dracut Water Supply District Treasurer;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #4:

To see if the District will vote to hear the report of committees having direction from previous meetings;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

**DRACUT WATER SUPPLY DISTRICT
ELECTION & ANNUAL MEETING MAY 8, 2021
WARRANT**

Article #5:

To see if the District will vote to transfer from "Free Cash" July 1, 2020 certified amount of One Million Three Hundred Sixty-Five Thousand Four Hundred Twenty Nine dollars (\$1,365,429.00) as follows:

Repair & Replace Distribution System	\$ 965,616.00
OPEB Trust	\$ 360,000.00
Accrued Vacation	\$ 5,245.00
Accrued Sick Leave	\$ 34,568.00
Total	\$1,365,429.00

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #6:

To see if the District will vote to raise and appropriate or transfer from the Water Revenue Account the amount of Five Million Four Hundred Eighty-Seven Thousand Seven Hundred Forty-Five dollars (\$5,487,745.00) to defray costs for the ensuing Fiscal year beginning on July 1, 2021 to be expended as follows:

Salary, Wages and Benefits Account	\$2,020,789.00
Operations Expenses	\$3,452,956.00
Total	\$5,487,745.00

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

**DRACUT WATER SUPPLY DISTRICT
ELECTION & ANNUAL MEETING MAY 8, 2021
WARRANT**

Article #7:

To see if the District will vote to raise and appropriate or transfer from the Water Revenue Account the amount of Fourteen Thousand dollars (\$14,000.00) to defray costs for the ensuing fiscal year beginning on July 1, 2021 to be expended as follows:

Out of State Travel \$14,000.00

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #8:

To see if the District will vote to authorize the Treasurer to enter into compensating balance agreements during the fiscal year beginning July 1, 2021, as permitted by Massachusetts General Laws, Chapter 44, Section 5F;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #9:

To see if the District will vote to transfer from the water revenue account the amount of Two Hundred Twenty-Seven Thousand One Hundred Forty-Three dollars (\$227,143.00) which represents 5% of the funds collected for the Undersized Water Mains and Valves Account as established by the Board of Water Commissioners in FY 2003 for the period collected Fiscal Year 2020 said funds to be used to replace, repair and upgrade as determined by the Superintendent any 2” and undersized mains and valves;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

**DRACUT WATER SUPPLY DISTRICT
ELECTION & ANNUAL MEETING MAY 8, 2021
WARRANT**

Article #10:

To see if the District will vote to authorize the Superintendent to sell off scrap metals and surplus, outdated or obsolete equipment as may accumulate during the year;

Or act in any other way relative thereto.

Submitted by Board of Water Commissioners

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #11:

To see if the District will vote to authorize the Treasurer, with the approval of the Board of Water Commissioners, to borrow in anticipation of revenue for the fiscal year beginning July 1, 2021, in accordance with MGL Chapter 44 Section 4 and the acts and amendments thereof; Chapter 849 of the Acts of 1969, as amended and to renew any notes as may be given for a period of less than one year in accordance with MGL Chapter 44, Section 17;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #12:

To see if the District will vote to set the annual salary stipend for the Clerk of the District to Five Thousand dollars (\$5000.00);

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

**DRACUT WATER SUPPLY DISTRICT
ELECTION & ANNUAL MEETING MAY 8, 2021
WARRANT**

Article #12A:

To see if the District will vote to set the annual salary stipend for each Commissioner of the District to Four Thousand dollars (\$4,000.00);

Or act in any other way relative thereto.

Submitted Board of Water Commissioners

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #12B:

To see if the District will vote to set the annual salary stipend for the Moderator of the District to Six Hundred dollars (\$600.00);

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #13:

To see if the District will vote to transfer from the System Development Fee (SDF) account Ninety-Three Thousand dollars (\$93,000.00) as follows:

Repair and Replace Distribution System Account	\$93,000.00
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Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

**DRACUT WATER SUPPLY DISTRICT
ELECTION & ANNUAL MEETING MAY 8, 2021
WARRANT**

Article #14:

To see if the District will vote to transfer from the water revenue account the amount of Two Hundred Twenty-Seven Thousand One Hundred Forty-Three dollars (\$227,143.00) which represents 5% of the funds collected, to the Infrastructure Account as established by the Board of Water Commissioners in FY 2016 for the period collected Fiscal Year 2020, said funds to be used to replace, repair, and upgrade infrastructure;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #15:

To see if the District will vote to raise and appropriate, borrow and/or transfer from available funds such sums of money as may be necessary to defray District charges and expenses for the fiscal year beginning July 1, 2021 and to make appropriations for the same;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #16:

To see if the District will vote to transfer from the Debit & Liability account fund Fourteen Thousand Nine Hundred Thirty-Two dollars (\$14,932.00) into the existing Repair & Replace Distribution System account and close the Debt & Liability Account;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Note: This is a transfer from the Stabilization Account and will require a 4/5ths vote for approval.

**DRACUT WATER SUPPLY DISTRICT
ELECTION & ANNUAL MEETING MAY 8, 2021
WARRANT**

Article #17:

To see if the District will vote to transfer from the Replace, Repair-Upgrade Infrastructure Stabilization Account fund Two Hundred Twenty-Seven Thousand One Hundred Forty-Three dollars (\$227,143.00) into the existing Repair & Replace Distribution System Account;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Note: This is a transfer from the Stabilization Account and will require a 4/5ths vote for approval.

Article #18:

To see if the District will vote to reduce the System and Development Fee for the project known as Dracut Center Senior Housing, an affordable Senior Housing Development at 1530 Bridge Street & 144 Greenmont Avenue. System and Development Fees (SDF) to be \$2033.90 per unit. Developer to pay the total amount of \$150,000.01;

Or to act in any other way relative thereto.

Submitted by Voter Petition

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #19:

To see if the District will vote to appropriate a sum of money, not to exceed Eight Million Fifty-Five Thousand dollars (\$8,055,000.00) to pay costs of making various water system improvements, and for the payment of all other costs incidental and related thereto, to determine whether this amount shall be raised by borrowing (including the borrowing of all or any portion of these funds through the Massachusetts Clean Water Trust);

Or act in any other way relative thereto.

Submitted by Board of Water Commissioners

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

**DRACUT WATER SUPPLY DISTRICT
ELECTION & ANNUAL MEETING MAY 8, 2021
WARRANT**

Article #20:

To see if the District will vote to establish a “Land/Property Acquisition Fund”, said fund to be used for the purchase of property which, when determined by unanimous vote of the Board of Water Commissioners to be in the best interest of the District. Such acquisition shall be for the purpose of collecting, storing, holding, purifying and preserving the purity of the water and conveying the same to any part of the district. Further, that upon the passage of this article, funding shall be provided to this account by District Meeting action. Thereafter approval for the process of the acquisition of said property (s) and expenditure from the fund shall be authorized by the Board (by unanimous vote) and recommendation by the Superintendent at any regularly scheduled meeting posted for said purpose. The District Annual Meeting shall provide from time to time funding to the “Land Acquisition Fund” as recommended by the Board and Superintendent;

Or act in any other way relative thereto.

Submitted by Board of Water Commissioners

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #21:

To see if the District will vote to adopt the outdoor water conservation requirements as follows:

All outside water use for any purpose shall be used on an odd/even basis from June 1st through September 1st. Fines to be imposed as follows:

- A. First offense :Written Notice
- B. Second offense: \$100.00
- C. Third offense: \$200.00
- D. Fourth offense: \$500.00

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Note: This is a Bylaw change and will require a 2/3rds vote for approval.

**DRACUT WATER SUPPLY DISTRICT
ELECTION & ANNUAL MEETING MAY 8, 2021
WARRANT**

Article #22:

To see if the District will vote to amend the 11.16A Personnel Bylaw for new employees only the section titled **VACATION PROVISIONS** by deleting

Six Months One Year 5 Days

And inserting the bold text below;

VACATION PROVISIONS:

Vacation Leave shall be granted on July 1 to all full-time employees of the District (based on full-time service) as follows:

Employees who work one (1) full year shall be granted the below vacation days at the start of the fiscal year based upon length of service. Employees who have less than one (1) year of employment shall accrue .833 a day per month.

More than:	Less than:	Days Granted:
One Year	Five Years	10 Days
Five Years	Ten Years	15 Days
Ten Years	Fifteen Years	20 Days
Fifteen Years	Twenty Years	25 Days
Twenty Years+		30 Days

(If passed this by law shall only affect employees hired after the May 8th 2021 annual meeting)
Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Note: This is a Bylaw change and will require a 2/3rds vote for approval.

**DRACUT WATER SUPPLY DISTRICT
ELECTION & ANNUAL MEETING MAY 8, 2021
WARRANT**

Article #23:

To see if the District will vote to delete the 11.16A Personnel Bylaw for new employees only the section titled **CAREER INCENTIVE** which currently reads as followed:

CAREER INCENTIVE

Upon retirement, separation or death, any employee covered by this By-Law shall be paid an amount equal to one (1) week's pay, at his/her most current rate of pay, for each year or any part thereof of service to the District said amount to be paid no later than one (1) month after the date of the event, provided that said employee (except in the case of death or involuntary separation) had notified the Superintendent/Director of his/her intent in the prior fiscal year so that budgetary arrangements could be made. Said notifications shall be no later than January 15 of each year. Employees who fail to notify the Superintendent/Director shall be entitled to their career incentive in the first months of the following fiscal year. However, under no circumstances will said employee receive more than the larger of career incentive or accumulated unused sick leave;

(If passed this by law shall only affect employees hired after the May 8th 2021 annual meeting)

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Note: This is a Bylaw change and will require a 2/3rds vote for approval.

Article #24:

To see if the District will vote to designate the Treasurer ex-officio of the Dracut Water Supply District, to serve as Custodian of the Other Post-Employment Benefits (OPEB) Fund;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

**DRACUT WATER SUPPLY DISTRICT
ELECTION & ANNUAL MEETING MAY 8, 2021
WARRANT**

Article #25:

To see if the District will vote to designate the Treasurer ex-officio of the Dracut Water Supply District, to serve as Trustee of the Other Post-Employment Benefits (OPEB) Fund;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #26:

To see if the District will vote to authorize the Treasurer ex-officio of the Dracut Water Supply District, to execute and deliver the Investment Agreement with the State Retirement Benefit Trust Fund Board of Trustees on behalf of the Dracut Water Supply District;

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #27:

To see if the District will vote to transfer from the water revenue account the sum of Seventy-Five Thousand dollars (\$75,000.00) for consulting fees to design an upgrade and or replace the current culvert at the Tyngsboro Well Field;

Or act in any other way relative.

Submitted by William Zee Zielinski, Chairman, Board of Water Commissioners
Board of Water Commissioners Recommend Approval

Article #28:

To see if the District will vote to appropriate or transfer from the water revenue account the sum of Three Hundred Thousand dollars (\$300,000.00) for additional cost of consulting fees for new construction of the Water Treatment, Transmission Line and Water Tank.

Or act in any other way relative

Submitted By Michael Sheu
Superintendent

**DRACUT WATER SUPPLY DISTRICT
ELECTION & ANNUAL MEETING MAY 8, 2021
WARRANT**

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #29:

To see if the District will vote to amend the Personnel By-Law section 11.16A titled **HOLIDAYS** by adding the newly recognized State Holiday of June 19th;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval by majority vote
(Commissioners Corey and Zielinski in favor, Commissioner Morin opposed)
Superintendent Recommends Approval