

# **DRACUT WATER SUPPLY DISTRICT WATER SYSTEM OPERATOR I**

## **DESCRIPTION**

The Dracut Water Supply District is seeking a qualified person to fill the position of “Water System Operator. Below is a description of the company and position.

## **SUMMARY**

The Dracut Water Supply District is a Public Water Utility that is governed by an open District meeting (<http://www.dracutwater.com>). The District has a full time staff of 10 and serves drinking water to portions of Dracut and Tyngsboro, Massachusetts. The system is comprised of two groundwater treatment facilities, seven pump stations, three storage tanks, and approximately 8,800 service connections. This is a responsible professional work classification with hourly pay. The position does require periodic on call status which is compensated for above regular pay. This position will be responsible for all facets of water operations in the District. The individual is required to have a Grade 1 Drinking Water Treatment and Grade 1 Drinking Water Distribution License (or higher) or the ability to obtain one within six (6) months.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

The essential functions or duties are listed below (but not limited to):

- Participates in operating/maintenance of the water system, including treatment plants, pumping stations and distribution systems (i.e., water main installation and repairs).
- Performs water sampling and laboratory testing in order to provide safe drinking water to the consumers.
- Installs, tests, removes and replaces damaged water meters.
- Monitors and operates SCADA system and controls.
- Reads water meters as needed.
- Installs/upgrades water mains and related water system appurtenances.
- Position may require overtime/weekend/holiday/night work.
- Assists in response to various emergencies (e.g., water main breaks, fire demands, storms, disasters, etc.).
- Required to be on-call and work weekends on a rotating schedule. Must be available, when on-call, to respond within 30 minutes.
- Documents records of work activities and system related installations/equipment.
- May conduct service calls to customer locations and interact with customers to meet customer needs.

**QUALIFICATIONS:** To perform this job successfully, an individual must perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**EDUCATION and/or EXPERIENCE:** High School diploma or general education degree (GED) a minimum; technical degree/certification is desired. One year’s experience in a similar

position is desired. Technical experience with SCADA controls and/or water system controls as well as water treatment experience desired. General computer experience is desired.

**CERTIFICATES, LICENSES:** A valid driver's license is required. The individual is required to have a Grade 1 Drinking Water Treatment and Grade 1 Drinking Water Distribution License (or higher) or the ability to obtain one within six (6) months.

**PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to stand; use hand to finger, handle or feel and talk or hear. The employee is frequently required to walk and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl and taste or smell. The employee must frequently lift and/or move at least 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

**WORK ENVIRONMENT:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the employee is frequently exposed to moving mechanical parts. The nature of duties may involve continuous presence of unpleasant or irritating elements, such as considerable noise, odors, chemical fumes, dust, smoke, heat, cold, oil, dirt or grease. Work may be continually performed outdoors, regardless of weather conditions.

**COMPENSATION:** This position is a minimum 40-hour position, Monday through Friday 7:00 a.m.-3:30 p.m., with some on-call duties weeknights and weekends. Compensation is negotiable based on certification levels and experience.

**Send letter of interest and resume with work history and three (3) professional references to:** [FRONTDESK@DRACUTWATER.COM](mailto:FRONTDESK@DRACUTWATER.COM) or mail to Dracut Water Supply Office, 59 Hopkins Street, Dracut MA 01826 on or before May 18, 2018 at 3:00 P.M. The Dracut Water Supply Water District is an affirmative action/equal opportunity employer.

The job description does not constitute an employment agreement between the employer and employee, either by itself or as part of other documents, and is subject to change by the employer, as the needs of the employer and requirements of the job change.