



## Checklist for Commercial, Industrial or Multi-Unit Projects

Below is Dracut Water Supply District's (DWSD) guidelines for Commercial, Industrial and Multi-Family/Condo projects. DWSD is NOT part of the Town of Dracut. Below are some important Rules and Regulations regarding your application for water service.

### Board Approval

- Request for commercial water services or over three (3) homes or units require the approval of the Board of Water Commissioners. Contact the Board of Commissioners Secretary to get on the agenda for the next meeting.
- Submit plans for review and approval showing the proposed water infrastructure, existing easements and installing contractor. Engineered plans may be requested at the discretion of the Superintendent.
- A plan review approval form must be signed by the Board and does not guarantee water if all conditions, if any, have not been met.
- The commitment granted by the Board expires 2 years from the date of the approval.
- Any change in ownership of the project or any part thereof except as to original applicant requires re-submittal for District Board of Commissioners approval.
- System and Development Fees (SDF) will be those in effect at the time of application and payment not when project was approved.

### General

- Any person(s) requesting water service that includes the installation of new water mains must complete an application for water main connection. The charges for water main connection fees shall be that fee which has been adopted by the Board of Water Commissioners at a regularly scheduled meeting.
- You may need to provide the Fire Department with hydrant flow test results. DWSD does not perform the flow test. This test must be witnessed by the District. You will be charged a service call.
- If there is not adequate pressure, as determined by DWSD, a booster pump may be required. All installation cost and maintenance will be at the owners expense.
- Before DWSD will sign off on the Town's building permit you will need to complete a service application and pay applicable fees.
- A Cross Connection plan must be submitted with application for review by our certified backflow contractor and pay applicable fees.

### Installations/Inspections

- No person shall connect to a main for extension of main or connect a main for service without being a bonded water installer on file with the District. Person(s) requesting to become District approved bonded installer(s) must complete a bonded installer application and submit all the required information along with payment.

## Installations/Inspections continued

- For buildings that are being demolished the water meter must be removed and water disconnected at the main before the District will sign off on the Town's demolition permit. All services must be renewed back to the main. All work should conform to the current DWSD Water Mains and Service Installation Requirements in place at the time the work is performed.
- **Any work done on the public water supply or any pipe, fitting, valve, tap, service or excavation which shall connect directly or indirectly to the water main of the District shall require inspection. Failure to do so may result in the line being removed at the contractor's expense. All inspections require 48 hour notice except in emergencies as determined by the Superintendent who may waive the 48 hour notice. Dig safe is always the responsibility of the installer.**
- For meters over 1" DWSD will supply the meter for a plumber to install. You must call DWSD for an inspection once the meter is installed.
- Installation of water mains must meet AWWA standards and MassDep Guidelines for Public Water Systems Chapter 9: Distribution System Piping & Appurtenances
- New mains must pass a pressure and leakage test, be chlorinated and pass a bacteria sample before being turned on. Results from a certified lab must be submitted to DWSD.
- Signature on project timeline by Superintendent that all conditions and requirements, if any, have been met.



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Acknowledgement Form  
Checklist for Commercial, Industrial or Multi-Unit Projects

I acknowledge I have received and reviewed the attached guidelines for Commercial, Industrial or Multi-Unit construction.

\_\_\_\_\_  
Service Address

\_\_\_\_\_  
Applicants Signature

\_\_\_\_\_  
Date