

# **Dracut Water Supply District**

## **Annual Report 2014**

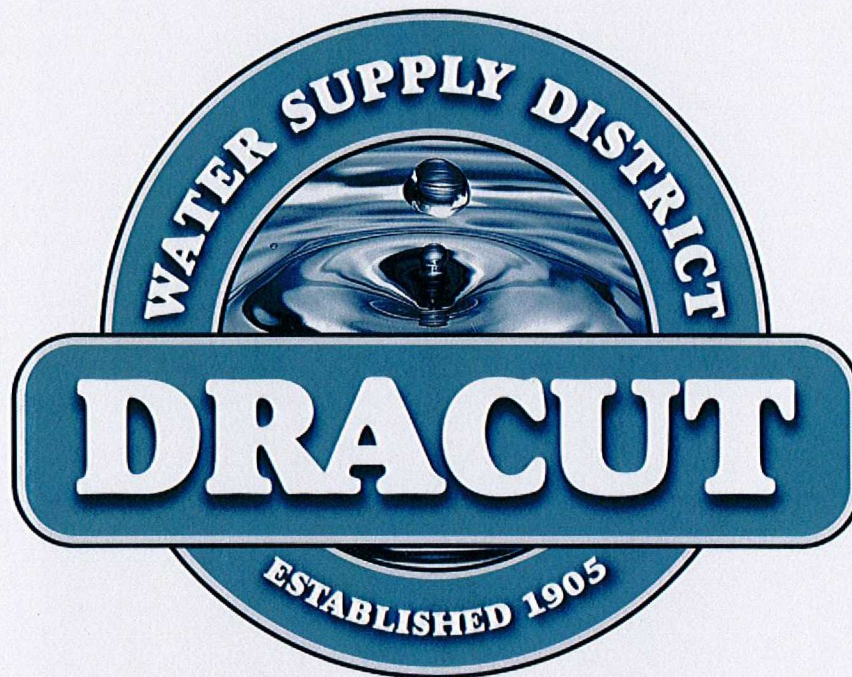
Fiscal Year July 1, 2013 - June 30, 2014

## **Warrant District Election**

May 4, 2015

## **Warrant Annual District Meeting**

May 9, 2015



### **Commissioners:**

Robert E. Corey, Vice-Chairman  
William "Bill" Morin, Commissioner  
William "Zee" Zielinski, Chairman

### **Staff:**

Mark R. Riopelle, Executive Director - Superintendent  
John M. Hudzik, Field Service Manager  
Debra H. Vinal, Treasurer

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## SECTION I

## Annual Report

Dracut Water Supply District  
59 Hopkins Street  
Dracut, MA 01826

Tel (978) 957-0441  
Fax (978) 957-2073

[www.dracutwater.com](http://www.dracutwater.com)

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### Elected Officials Board of Water Commissioners

Robert E. Corey - Vice Chairman	Term Expires 2016
William "Bill" Morin	Term Expires 2017
William "Zee" Zielinski – Chairman	Term Expires 2015

### Clerk of the District

Kathleen Graham	Term Expires 2017
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### Moderator

Donna Yackel	Term Expires 2015
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For the year ending June 30<sup>th</sup> 2014

## Appointed Officials and Staff of the Dracut Water Supply District

Mark R. Riopelle  
Executive Director – Superintendent

John M. Hudzik  
Field Service Manager  
Primary Distribution Operator

Debra H. Vinal  
District Treasurer

### **Field Staff**

Stephen Dehney	Foreman of Field Services
John Laffey	Field Service Operator
Tim Germain	Field Service Operator
Matt Farren	Field Service Operator

### **Office Staff**

Maureen Donnelly	Customer Service Manager
Kelley Chasse	Office Assistant – Billing & IT Specialist
Erica Tanguay	Office Assistant – Receptionist & Collections

## SECTION II

**Commissioner's Report**  
**Robert E. Corey**

I am very happy to report that it's been another great year for the District. The dedicated staff of the District makes this all possible. The water system continues to provide excellent water quality at economic rates while enhancing and improving the water infrastructure.

I want to take this opportunity to thank the rate payers for your support during the past year and allowing me to represent your concerns here at the District. I want you to understand that I take this responsibility seriously and consider your interests before making decisions on your behalf.

The District continues to pursue the goals of our Master Plan of improvements and maximizing our own water sources from our well fields. The District remains aggressive in improving our water sources and water storage that is vital to all of you – our customers. All this has been accomplished despite the struggling economy.

Our auditors have once again reported the District is in good financial condition. The District paid off early over \$1 million in bonds – saving the ratepayers hundreds of thousands of dollars in interest payments.

I am pleased to report that our web page has been improved during the last year. A key new feature allows for customer account information access and payments through Invoice Cloud.

Although the District has made great advances in 2014, more work still lies ahead. The District will strive to continue the replacement of 3000-4000 feet of undersized water mains annually that will improve water and fire service to many customers.

I encourage all of the customers of the District to take advantage of the "Meter to Main Program" that is offered at reasonable cost to protect your individual water service lines. This cold winter has found many service lines freezing. Don't take the chance and have to pay out of pocket for these repairs to restore your water service. Contact the office today to sign up.

I look forward to continuing to serve as one of your elected officials here at the District. Please contact me with any comments, questions or concerns regarding your water District.

Respectfully,

Robert E. Corey  
Commissioner – Vice Chairman  
Dracut Water Supply District



**Commissioner's Report**  
**William "Bill" Morin**

The Dracut Water Supply District is committed to providing a high quality, safe and adequate supply of water and services at a reasonable price. I am pleased and proud to report that the DWSD has kept its promises to better serve you – our ratepayers.

I would like to thank all of you, the ratepayers, for your support. As your elected Water Commissioner, I will continue to make every effort to guarantee the best interest of the Dracut ratepayers and business owners in all of my decisions and treating everyone fairly and equally.

As part of our ongoing effort to provide superior service, the DWSD continues working on numerous projects that will upgrade our systems, improve efficiency and remain economical for you; such as the recent replacement of one of our wells.

By maintaining our well fields, we are able to increase efficiency in the supply of water and therefore decrease the need to purchase water from Lowell which comes at a premium rate.

To further increase efficiency and accuracy, we are continuing upgrading meter systems throughout our district.

The Department of Environmental Protection has passed, what I believe to be, unnecessary State regulations that will restrict the amount of water the Dracut Water Supply District can produce from the districts very own well fields. These new regulations may force the district to raise rates to possibly subsidize other cities and towns throughout the state. These increases in operational costs may result in significantly higher water rates for our customers.

We have been working on district and employee by-laws and have been discussing potentially new projects such as the assisted living proposal on Broadway Road and Loon Hill.

Our main goal, we proudly do our best to provide the best quality of water for our customers, and strive to maintain reasonably-priced services. Comments, feedback, and concerns in regards to water quality and costs are always welcome. Whether positive or negative, I can assure you that I will monitor carefully all your concerns as I represent you on the Dracut Water Supply District Board of Commissioners.

Sincerely,

William "Bill" Morin  
Dracut Water Supply District



## **Report of William "Zee" Zielinski**

### **Water Commissioner**

To the ratepayers of the Dracut Water Supply District.

I'd like to take this opportunity to thank all the ratepayers of the District for allowing me the opportunity to return for another three years to continue the successes of moving the District forward in the years ahead.

It has been a great pleasure during this last year working together with my fellow Water Commissioners, Superintendent, Treasurer and all the dedicated staff that continue to deliver outstanding results to all the residents of the DWSD.

The District continued to move forward during this past year with significant upgrades at the Tyngsboro Well Field with the construction and completion of new replacement wells at this facility. Plans are underway to clean and rehabilitate three additional wells at this location during the spring of 2015.

The District ratepayers will be asked to support at this year's annual meeting the construction and upgrades for three existing booster pump stations which shall further enhance the reliability of our delivery infrastructure for years to come.

During this last year, the District continued its Water Main Replacement Program by installing another 3000 feet of new water main. Since the beginning of this program in 2002, the District has replaced and installed 37,572 feet (7.1 miles) of new water mains, 84 new fire hydrants and renewed 462 service connections. This programs success could not have been achieved without the support of the ratepayers at the annual meetings, the talented staff, Superintendent and the complete support of your elected Water Commissioners.

The District will begin construction for the engineering design and new replacement well at the New Boston Well Field during the 2015 calendar year. This significant upgrade will continue the improvement to the delivery of clean reliable water from our own sources in the years ahead.

The success of the District will continue during 2015/2016 with the filing of State Legislation which will enable the District to move forward toward the design and construction of a new water storage tank at our existing Tyngsboro Road facility.

Like always, your thoughts, concerns and ideas regarding the water you purchase and consume is my top priority. I would like to thank all the citizens of Dracut and Tyngsboro who continue to support the efforts made on their behalf by the Commission, Administration and Staff here at the District. No idea is so small or unimportant to ignore when it comes to supply water of the best quality possible to each and every one of you. See you around town.

Respectfully,

William "Zee" Zielinski

Water Commissioner/Chairman

Dracut Water Supply District

**Report of the Executive Director – Superintendent  
Mark R. Riopelle**

As another fiscal year comes to a close for the District, I am pleased to report that the Dracut Water Supply District remains financially sound and continues to strive to improve services to our customers.

The District continues to pursue improvements in the Master Plan while maintaining costs. Major improvements to your water system included the following:

- Completion of new replacement wells constructed in the Tyngsboro Well Field
- Engineering design and construction specifications for 3 booster pump station upgrades
- Installation of 3,000 feet of replacement water mains
- Engineering design for new replacement well in the New Boston Well Field
- Installation of new security at all locations in the water system
- Research for new water storage tank at the State Forest

The District rolled out a new and improved web page that is more user friendly. One of the new features includes enhanced customer account information access and payments through Invoice Cloud. Once you register your account on-line, you can make payments, review your invoice and payment histories, go paperless and schedule automatic payments. It's fast, easy, safe, secure and eco-friendly. Check out the "On-Line Payment" link on the District's home page at [www.dracutwater.com](http://www.dracutwater.com)

The financial audit report shows a strong financial picture with credit going to the careful management of spending along with consistent and fair implementation of the District's bill collection procedures. Most important was the voter's approval to make an early payment of \$1,140,580 in bond debt. This early payment saved the District rate payers approximately \$290,000 in interest payments over the next 10 years.

I am pleased to announce that the District continues giving credit to senior citizens and conservation credits for customers using water wisely.

The Water Commissioners continue to lead the District through their work ethic and strong leadership style. I am proud to lead a team of dedicated employees that take pride in their work. I am grateful to be able to be working with them.

I would like to thank the customers and ratepayers for their continued support of the District. I often hear people commenting on how well the District is running.

I pledge to continue to work on the behalf of all the District customers and I welcome your constructive criticism in order to improve the efficiency of the District operations.

Respectfully,  
Mark R. Riopelle  
Executive Director – Superintendent  
Dracut Water Supply District

### SECTION III

**Warrant  
Dracut Water Supply District  
District Election  
May 4, 2015**

Commonwealth of Massachusetts  
County of Middlesex ss.

To: Kathleen Graham, District Clerk or Constable

In the name of the Commonwealth of Massachusetts, you or a qualified Dracut Constable are hereby directed to notify the inhabitants of the Town of Dracut, qualified to vote in elections and in town affairs residing in the Dracut Water Supply District, to meet at the polling places located within the District as follows:

On Monday, May 4, 2015 then and there to bring in the votes to elect the officers for the following District Offices under article one of the Annual Meeting Warrant:

One (1) Moderator for a term of three years  
One (1) Commissioner for a term of three years

The polls open at 7:00 AM and close at 8:00 PM

And further you are directed to notify the inhabitants of the Town of Dracut, qualified to vote in elections and in Town affairs residing in the Dracut Water Supply District to meet at Harmony Hall, 1600 Lakeview Avenue on Saturday, May 9, 2015, commencing at 9:00 AM then and there to act on the articles that follow:

And you are further directed to serve this warrant by posting attested copies thereof at each of the polling places in Dracut:

Precincts 1 & 6A	Senior Citizens's Center, 951 Mammoth Road
Precincts 2 & 6	Richardson Middle School, 1570 Lakeview Avenue
Precincts 3 & 8	Moses Greely Parker Library, 28 Arlington Street
Precincts 4 & 7	Campbell School 1021 Methuen Street
Precincts 5 & 9	Richardson Middle School, 1570 Lakeview Avenue

Additionally by posting at the Dracut Town Hall Lobby and District Offices

Hereof fail not and make due of this warrant with your doings thereon to the Water Commissioners at the time and place of the meeting as aforesaid

Given our hands this 15<sup>th</sup> day of April, 2015:

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William "Zee" Zielinski, Chairman

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Robert E. Corey, Vice Chairman

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William L. Morin, Member

April 16, 2015, I have this date posted up attested copies of the above Warrant at the following places as designated in the By-Law of the Dracut Water Supply District:.

Precincts 1 & 6A - Senior Center, 951 Mammoth Rd.  
Precincts 2 & 6 - Richardson Middle School, 1570 Lakeview Ave.  
Precincts 3 & 8 - Moses Greeley Parker Library, 28 Arlington St.  
Precincts 4 & 7 - Campbell School, 1021 Methuen St.  
Precincts 5 & 9 - Richardson Middle School, 1570 Lakeview Ave.

Also, at the Dracut Water Supply District, 59 Hopkins Street, and the Dracut Town Hall, 62 Arlington Street, inside and outside.

**A TRUE COPY ATTEST:** \_\_\_\_\_

Virginia Courtenay, Constable

**Article #1:**

To bring in the vote for:

District Moderator for a term of three (3) years, Water Commissioner for a term of three (3) years held by ballot; or act in any other way relative thereto

Submitted by Mark R. Riopelle  
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval  
Executive Director - Superintendent Recommends Approval

**Article #2:**

To hear the reports of the Water Commissioners and act thereon; or act in any other way relative thereto

Submitted by Mark R. Riopelle  
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval  
Executive Director - Superintendent Recommends Approval

**Article #3:**

To hear the report of the Dracut Water Supply District Treasurer and act thereon; or act in any other way relative thereto

Submitted by Mark R. Riopelle  
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval  
Executive Director - Superintendent Recommends Approval

**Article #4:**

To hear the report of committees having direction from previous meetings and act thereon; or act in any other way relative thereto

Submitted by Mark R. Riopelle  
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval  
Executive Director - Superintendent Recommends Approval

**Article #5:**

To see if the District will vote to transfer from "Free Cash" July 1, 2014 certified amount of Three Hundred Thirty Seven Thousand Four Hundred Seventy Seven dollars (\$337,477.00) as follows:

GASB 45 – Employee Retirement Benefits	\$150,000.00
Accrued Vacation	\$30,000.00
Repair & Replacement Account	\$157,477.00
Total	\$337,477.00

Or act in any other way relative thereto

Submitted by Mark R. Riopelle  
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval  
Executive Director - Superintendent Recommends Approval

**Article #6:**

To see if the District will vote to raise and appropriate or transfer from the Water Revenue Account the amount of Four Million Two Hundred Twenty Nine Thousand One Hundred Seventy Five (\$4,229,175.00) to defray costs for the ensuing Fiscal Year beginning on July 1, 2015 to be expended as follows:

Salary, Wages and Benefits Account	\$1,366,502.00
Operations Expenses	\$2,862,673.00
Total	\$4,229,175.00

Or act in any other way relative thereto

Submitted by Mark R. Riopelle  
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval  
Executive Director - Superintendent Recommends Approval



**Article #7:**

To see if the District will vote to raise and appropriate or transfer from the Water Revenue Account the amount of Three Thousand Five Hundred (\$3,500.00) to defray costs for the ensuing Fiscal Year beginning on July 1, 2015 to be expended as follows:

Out of State Travel	\$ 3,500.00
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Or act in any other way relative thereto

Submitted by Mark R. Riopelle  
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval  
Executive Director - Superintendent Recommends Approval

**Article #8:**

To see if the District will vote to authorize the Treasurer to enter into compensating balance agreements during the fiscal year beginning July 1, 2015, as permitted by Massachusetts General Laws, Chapter 44, Section 5F; or act in any other way relative thereto

Submitted by Mark R. Riopelle  
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval  
Executive Director - Superintendent Recommends Approval

**Article #9:**

To see if the District will vote to transfer from the water revenue account the amount of Two Hundred Ten Thousand Six Hundred Ninety Five dollars (\$210,695.00) which represents the 5% funds collected for the Undersized Water Mains and Valves Account as established by the Board of Water Commissioners in FY 2003 for the period collected January 1, 2014 to December 31, 2014 said funds to be used to replace, repair and upgrade as determined by the Executive Director – Superintendent any 2” and undersized mains and valves; or act in any other way relative thereto

Submitted by Mark R. Riopelle  
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval  
Executive Director - Superintendent Recommends Approval

**Article #10:**

To see if the District will vote to authorize the Executive Director – Superintendent to sell off scrap metals and surplus, outdated or obsolete equipment as may accumulate during the year; or act in any other way relative thereto

Submitted by Mark R. Riopelle  
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval  
Executive Director - Superintendent Recommends Approval

**Article #11:**

To see if the District will vote to authorize the Treasurer with the approval of the Board of Water Commissioners, to borrow in anticipation of revenue for the fiscal year beginning July 1, 2015, in accordance with MGL Chapter 44 Section 4 and the acts and amendments thereof; Chapter 849 of the Acts of 1969, as amended and to renew any notes as may be given for a period of less than one year in accordance with MGL Chapter 44, Section 17; or act in any other way relative thereto

Submitted by Mark R. Riopelle  
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval  
Executive Director - Superintendent Recommends Approval

**Article #12:**

To see if the District will vote to set the annual salary stipend of Elected Officials of the District as follows:

Clerk	\$5,000
Commissioner	\$2,500 (per commissioner)
Moderator	\$500

Or act in any other way relative thereto

Submitted by Mark R. Riopelle  
Executive Director – Superintendent

Board of Water Commissioners Recommend Approval  
Executive Director – Superintendent Recommends Approval

**Article #13:**

To see if the District will vote to transfer from the Fiscal Year 2015 budget Article 6 as adopted May 10, 2014 the amount of Seven Hundred Six Thousand Two Hundred dollars (\$706,200.00) and transfer to the following accounts:

Repair & Replacement Account	\$700,000.00
Meter To Main Account	\$6,200.00
Total	\$706,200.00

Or act in any other way relative thereto

Submitted by Mark R. Riopelle  
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval  
Executive Director - Superintendent Recommends Approval

**Article #14:**

To see if the District will vote to transfer from the System Development Fee (SDF) account Two Hundred Thousand Dollars (\$200,000.00) into the New Water Storage Tank account; or act in any other way relative thereto

Submitted by William "Zee" Zielinski  
Water Commissioner

Board of Water Commissioners Recommend Approval

**Article #15:**

To see if the District will vote to reduce the System and Development Fees for the project known as the Arbors on Broadway, an assisted living community, located at Broadway Rd. and Loon Hill Road. System and Development Fees (SDF) to be \$2,613.46 per unit. Developer to pay a total amount of Two Hundred Three Thousand Eight Hundred Fifty dollars (\$203,850.00) based on SDF fees for 78 units; or act in any other way relative thereto

Submitted by Board of Water Commissioners

Board of Water Commissioners Recommend Approval

**Article #16:**

To see if the District will vote to authorize the Board of Water Commissioners to file any necessary legislation and to coordinate the immediate filing of the same with our representative and senator to allow the District to maintain, expand and replace the water storage tank on Gage Hill in the Dracut-Lowell-Tyngsborough State Forest pursuant to Amendment Article 97 of the Massachusetts Constitution; or act in any other way relative thereto

Submitted by Board of Water Commissioners

Board of Water Commissioners Recommend Approval

**Article #17:**

To see if the Dracut Water Supply District will vote to act on lack of water pressure, lack of adequate volume and lack of adequate available pressure, which has been a long time and chronic problem in the area specifically Hearthstone Lane (Drive) for which the Dracut Water Supply District has no immediate plans to correct.

Submitted by Rhonda Juszczak (Voter Petition)  
51 Hearthstone Lane

Board of Water Commissioners No Recommendation

**Article #18:**

To see if the Dracut Water Supply District will vote to act on the installation of booster pumps with water storage tanks pursuant to H-Star Engineering, Inc. letter to the Dracut Water Dept. dated 23 Feb. 2004 were to be installed in each proposed new dwelling on Hearthstone Lane (Drive) and the ongoing maintenance by the Dracut Water Supply District of said booster pumps with water storage tanks after the date of installation. The Dracut Water Supply District appears to be in violation of the Definitive Subdivision Plan of Primrose Hill Estates recorded at the Middlesex North District Registry of Deeds on November 17, 2004 in Plan Book 216, Plan 67, specifically to note 15 relative to private booster pumps.

Submitted by Rhonda Juszczak (Voter Petition)  
51 Hearthstone Lane

Board of Water Commissioners No Recommendation

**Article #19:**

To see if the Dracut Water Supply District will vote to act to report on the findings of any and all water flow tests conducted by the Dracut Fire Department on Hearthstone Lane (Drive) to confirm whether or not that the flow rates on Hearthstone Lane (Drive) are at a compliant level relative to both fire protection and pursuant to the National Fire Safety Code based on the requirements outlined in Memorandum dated June 2, 2004 from Leo Gaudette, Chief Dracut Fire Department to Philippe Thibault, Chairperson, Planning Board

indicating that the Fire Department will NOT be approving any house plans until such time that the required 500 gallons per minute confirmation is provided and letter dated July 14, 2004 from Bernard H. Hamill, PE, RLS of H-Star Engineering, Inc. to Dracut Planning Board acknowledging the Dracut Fire Department's findings relative to lack of water pressure and adequate volume on Hearthstone Lane (Drive) and research as to the National Fire Safety Code for alternative solutions. The Dracut Water Supply District appears to be in violation of the Definitive Subdivision Plan of Primrose Hill Estates recorded at the Middlesex North District Registry of Deeds on November 17, 2004 in Plan Book 216, Plan 67, specifically to note 16 relative to individual fire protection sprinkler systems.

Submitted by Rhonda Juszczak (Voter Petition)  
51 Hearthstone Lane

Board of Water Commissioners No Recommendation

**Article #20:**

To see if the Dracut Water Supply District will vote to act to provide a feasibility study by an independent laboratory that is certified by the State of Massachusetts in an effort to improve the water quality supplied by the Dracut Water Supply District with particular attention paid to the minerals, hardness and bacteria contained in water that is supplied by the Dracut Water Supply District.

Submitted by Rhonda Juszczak (Voter Petition)  
51 Hearthstone Lane

Board of Water Commissioners No Recommendation

**Article #21:**

To see if the Dracut Water Supply District will vote to act on implementation and utilization of a reverse 911 system to notify its customers of potentially hazardous health concerns (i.e. Coliform Bacteria) and the hydrant flushing process. The current process of notification to customers of the Coliform Bacteria detection by US Mail several weeks after its detection is hazardous to any resident/customer who has a compromised immune system. By informing the resident/customer in a timely manner, will allow them to take whatever precautions they deem necessary to ensure their own health and safety.

Submitted by Rhonda Juszczak (Voter Petition)  
51 Hearthstone Lane

Board of Water Commissioners No Recommendation

#### SECTION IV

DRACUT WATER SUPPLY DISTRICT  
PURCHASE ANALYSIS VENDOR REPORT  
JULY 1, 2013 TO JUNE 30, 2014  
PAYMENTS OF \$100 OR MORE

VENDOR	DESCRIPTION	AMOUNT
A PRECISE MAINTENANCE INC	Sub-Contractor	\$ 3,970.00
AAA BACKFLOW	Sub-Contractor	\$ 6,975.00
AD INSTRUMENT REPAIR INC.	Sub-Contractor	\$ 29,249.94
ADS ENVIRONMENTAL SERVICES	Repairs	\$ 3,100.00
ADVANCED AUTO ELECTRIC	Truck Repairs	\$ 1,113.10
AHO SURVEYING	Sub-Contractor	\$ 500.00
ALL SPORTS PROMOTIONS INC	Uniforms	\$ 238.00
ALLSTATE WORKPLACE DIVISION	Payrolls	\$ 288.20
AMERICAN GARAGE DOOR GLASS INC	Repairs	\$ 241.00
AMERICAN HERITAGE LIFE INSURANCE	Payrolls	\$ 3,458.40
AMERICAN WATER WORKS ASSOCIATION	Dues	\$ 1,140.00
ANSWERNET	Answering Service	\$ 2,066.52
ARTHUR C. SULLIVAN JR. ESQ.	Legal	\$ 15,686.35
ASAP SPRINKLER CORP	Sub-Contractor	\$ 740.00
ASTRO CHEMICALS INC	Chemicals	\$ 6,193.00
AT T	Telephone	\$ 846.16
AUGER ALARMS CORP.	Security Alarms	\$ 4,380.00
BARBARA FERCHAK	Board Meeting	\$ 150.00
BENEFIT PAYOUT	Payrolls	\$ 63,589.63
BILLERICA WINWATER	Supplies	\$ 7,670.84
BLUE DIAMOND EQUIPMENT CO.	Sub-Contractor	\$ 24,000.00
BOB'S TEES	Uniforms	\$ 324.25
BORDEN REMINGTON CORP.	Chemicals	\$ 58,549.15
BRICE APPRAISAL SERVICES	Legal	\$ 1,500.00
BROX INDUSTRIES INC.	Supplies	\$ 8,203.28
CARQUEST OF DRACUT MA 4405	Truck Repairs	\$ 155.52
CARUS PHOSPHATES INC	Chemicals	\$ 24,885.63
CDW GOVERNMENT INC.	Computers	\$ 2,857.73
CIT	Office	\$ 2,216.28
CITY OF LOWELL	Water Purchase	\$ 123,770.33
CITY OF METHUEN	Police Details	\$ 2,004.24
CLEAN BASINS	Sub-Contractor	\$ 35,335.00
CMK EQUIPMENT	Supplies	\$ 540.00
COLONIAL PEST CONTROL	Office	\$ 325.00
COMCAST - HOPKINS ST.	Security/Office	\$ 4,877.12
COMM OF MADIV. OF REGISTRATION	License	\$ 622.00
COMM. OF MA/ OIG	Training	\$ 2,000.00
COMMONWEALTH OF MA D.E.P	D.E.P Assessment	\$ 10,876.06
CRITICAL ALERT	Pager	\$ 241.32
DANKRIS BUILDERS CORP.,	Sub-Contractor	\$ 494,006.03
DAVID M. MURPHY PLUMBING HEATING GAS FIT	Sub-Contractor	\$ 9,729.20



DRACUT WATER SUPPLY DISTRICT  
PURCHASE ANALYSIS VENDOR REPORT  
JULY 1, 2013 TO JUNE 30, 2014  
PAYMENTS OF \$100 OR MORE

DAVID S. TOBIN, P.C.	Legal	\$	5,662.50
DEBRA VINAL	Reimbursement	\$	401.88
DEBRA VINAL	Employee	\$	73,913.09
DEFELICE CORPORATION	Sub-Contractor	\$	121,680.33
DELL MARKETING L.P.	Computers	\$	22,760.45
DELL SERVICE SALES	Computers	\$	599.32
DENIS L. MAHER COMPANY, LLC	Sub-Contractor	\$	38,635.50
DG COMMUNICATIONS	Sub-Contractor	\$	2,573.00
DOHERTY SIGN CO.	Supplies	\$	228.00
DOMTAR PAPER CO., LLC	Supplies	\$	1,162.06
DONNA YACKEL	Moderator	\$	500.00
DRACUT HISTORICAL SOCIETY	Annual Meeting	\$	200.00
DRACUT OLD HOME DAY	Office	\$	500.00
DRACUT TIRE SHOP	Truck Repairs	\$	1,469.00
DRACUT TRUE VALUE	Supplies	\$	2,016.85
DRACUT WATER SUPPLY DISTRICT/PETTY CASH	Supplies	\$	203.69
E. BUTTERWORTH CO. INC	Supplies	\$	100.00
E.I.T.S. VIDEO SYSTEMS	Security	\$	1,250.00
E.J. PRESCOTT INC.	Supplies	\$	14,798.86
EASTERN PROPANE	Propane	\$	9,790.05
EDWARD L. MORRIS JR	Legal	\$	14,110.46
ELECTION SYSTEMS & SOFTWARE	Election Expense	\$	323.08
ELLEN M. BARRY	Legal	\$	250.00
ENTERPRISE BANK AND TRUST CO.	Bank Charges	\$	41,911.43
ERICA TANGUAY	Employee	\$	30,207.58
ESRI	Computers	\$	2,100.00
F.G. SULLIVAN DRILLING CO., INC	Sub-Contractor	\$	1,468.00
FAVREAU FORESTRY, LLC	Sub-Contractor	\$	12,120.00
FEDEX	Shipping	\$	256.66
FIRST DATA	Office	\$	240.95
FIRST ELECTRIC MOTOR SERVICE INC	Pump Repairs	\$	12,577.25
FIRST NATIONAL BANK	Supplies	\$	11,221.64
FRONTIER RESEARCH	Lab Testing	\$	13,275.00
GE FANUC INTELLIGENT PLATFORMS	Sub-Contractor	\$	4,219.19
GREAT WEST RETIREMENT SERVICES WELLSFARGO	Payrolls	\$	23,370.00
H2O SOFTWARE	Sub-Contractor	\$	1,367.40
HACH COMPANY	Lab Supplies	\$	3,052.96
HARPER'S TIME & ATTENDANCE	Payrolls	\$	947.20
HARPERS PAYROLL SERVICES	Payrolls	\$	2,411.71
HENRY'S PROFESSIONAL CLEANING SERVICE	Sub-Contractor	\$	15,600.00
HILLER NEW ENGLAND FIRE PROTECTION INC	Sub-Contractor	\$	410.00
INNOVYZE INC	Support	\$	1,200.00

DRACUT WATER SUPPLY DISTRICT  
PURCHASE ANALYSIS VENDOR REPORT  
JULY 1, 2013 TO JUNE 30, 2014  
PAYMENTS OF \$100 OR MORE

ITRON INC	Support	\$	4,669.22
JAKON DEVELOPMENT CORP.	Bond Refund	\$	3,012.03
JAYNE BOISSONNEAULT	Board Secretary & Ass't Clerk	\$	6,718.42
JOHN HUDZIK	Employee	\$	85,124.84
JOHN LAFFEY	Employee	\$	54,161.79
JOHN LAFFEY	Phone Expense	\$	495.00
JOHN R. MACIOLEK, ESQ	Legal	\$	40,000.00
JOSEPH CARON	Reimbursement	\$	250.00
JOSEPH L. CARON	Employee	\$	26,359.85
KATHLEEN M GRAHAM	District Clerk	\$	5,000.00
KELLEY A. CHASSE	Employee	\$	45,860.05
LEBLANC GEN. CONTRACTOR	Sub-Contractor	\$	82,273.00
LEWIS ENGINEERING PLLC	Sub-Contractor	\$	12,290.00
LHS ASSOCIATES INC	Election Expense	\$	2,076.00
LIBERTY CHEVROLET	New Vehicle	\$	35,869.00
LISA LIPOMI	Landscaping / Reimbursement	\$	180.60
LOWELL SUN	legal Ads	\$	4,852.90
LOWES BUSINESS ACCT/GEMB	Supplies	\$	255.08
LUCIANO LIPARI	Support	\$	1,200.00
M3IP, INC	Consultant	\$	8,000.00
MA HEALTH INSURANCE	Payrolls	\$	792.98
MAHER SERVICES INC	Sub-Contractor	\$	17,860.00
MARK R. RIOPELLE	Employee	\$	132,306.51
MARY ANN SIMENSEN	Legal	\$	250.00
MASS WATER POLLUTION ABATEMENT TRUST	Bond	\$	41,987.93
MASS WATER WORKS ASSOCIATION INC	Employee Training	\$	675.00
MATTHEW FARREN	Employee	\$	13,316.60
MAUREEN DONNELLY	Employee	\$	46,350.60
MIDDLESEX RET-ASSESSMENT	Assessment	\$	120,309.00
MIDDLESEX RETIREMENT SYSTEM	Employee's Share	\$	63,784.71
MIDDLESEX COUNTY REGISTRY OF DEEDS	Legal	\$	3,675.00
MIDWEST MOBILE WASHERS, LLC	Sub-Contractor	\$	7,895.00
MIIA HEALTH BENEFITS TRUST	Insurance	\$	282,559.41
MIIA PROPERTY CASUALTY GROUP INC.	Insurance	\$	48,678.24
MIIA WORKERS COMPENSATION GROUP INC	Insurance	\$	6,481.13
MISSION COMMUNICATIONS, LLC	Supplies	\$	347.40
MSA GROUP	Permit	\$	300.00
MUNICIPAL RESOURCES INC	Consultant	\$	776.25
N. GRANESE & SONS, INC.	Sub-Contractor	\$	16,316.97
NATIONAL GRID	Power For Equipment	\$	118,309.21

DRACUT WATER SUPPLY DISTRICT  
PURCHASE ANALYSIS VENDOR REPORT  
JULY 1, 2013 TO JUNE 30, 2014  
PAYMENTS OF \$100 OR MORE

NATIONAL GRID -GAS	Heat for Building	\$	11,072.51
NATIONAL PEN COMPANY	Supplies	\$	241.90
NETWORKFLEET, INC	Trucks	\$	1,816.75
NEW ENGLAND CEMENT BLOCK PIPE CO	Supplies	\$	226.00
NEW ENGLAND WATER DISTRIBUTION SERVICES	Repairs	\$	9,427.50
NEW ENGLAND WATER WORKS ASSOCIATION	Supplies	\$	165.00
NEXGEN	Repairs	\$	326.98
NORTHEAST PUMP INSTRUMENTS COMPANY	Repairs	\$	2,280.58
OCEAN STATE METER SERVICES & SUPPLY	Repairs	\$	220.00
P.M. FLAHERTY ASSOCIATES, INC	Consultant	\$	1,949.00
PASEK CORPORATION	Sub-Contractor	\$	19,779.00
PATRICK MCCARTHY	Employee	\$	6,321.00
PITNEY BOWES	Office	\$	15,287.80
POLLARDWATER.COM	Supplies	\$	1,246.60
POWER UP GENERATOR SERVICE	Repairs	\$	17,056.65
R.E. ERICKSON CO. INC.	Consultant	\$	1,820.00
R.L. PROULX ELECTRICAL LLC	Sub-Contractor	\$	8,795.87
REGAN SUPPLY AND TESTING SERVICE INC.	Repairs	\$	195.00
REPUBLIC SERVICES 095	Repairs	\$	1,249.21
RESERVE ACCOUNT	Postage	\$	13,000.00
RICCA CHEMICAL COMPANY LLC	Chemicals	\$	812.18
ROBERT COREY	Stipend	\$	939.96
ROBERT E. COREY	Commissioner	\$	2,500.00
RONALD J. LOISELLE, INC	Employee Training	\$	135.00
ROSELLI CLARK ASSOCIATES	Auditor	\$	17,500.00
RYDER	Election Expense	\$	152.23
SAMS CLUB	Supplies	\$	1,969.92
SANTOS & SONS PROPERTY MAINTENANCE	Sub-Contractor	\$	3,207.00
SCHWAAB INC.	Office	\$	528.74
SEASON'S FLORIST & GARDEN	Office	\$	330.60
SIMPLEX GRINNELL	Repairs	\$	882.00
SOFTRIGHT	Support	\$	13,538.16
SOFTWARE TECHNIQUES INC.	Support	\$	150.00
SPECTER INSTRUMENTS, INC	Repairs	\$	4,296.76
ST. ONGE SUPPLY COMPANY INC.	Supplies	\$	104.99
STAPLES CREDIT PLAN	Supplies	\$	5,369.33
STEPHEN DEHNEY	Employees	\$	69,824.59
STILES COMPANY INC.	Meters	\$	58,978.96
SUBSCRIPTION SERVICES	Office	\$	329.00
SUSAN M. BRADY	Legal	\$	250.00
SWIERZ CONSULTING LLC	Consultant	\$	4,439.00
TELVENT USA CORPORATION	Support	\$	1,800.00

DRACUT WATER SUPPLY DISTRICT  
PURCHASE ANALYSIS VENDOR REPORT  
JULY 1, 2013 TO JUNE 30, 2014  
PAYMENTS OF \$100 OR MORE

THERMO PROCESS INSTRUMENTS INC	Supplies	\$	4,575.85
TIMOTHY GERMAIN	Employee	\$	57,067.12
TIMOTHY GERMAIN	Phone Expense	\$	495.00
TOSHIBA BUSINESS SOLUTIONS	Office	\$	4,615.64
TOWN OF DRACUT	Police Details	\$	16,290.93
TOWN OF DRACUT	Election Expense	\$	6,633.10
TOWN OF DRACUT	Gasoline	\$	25,005.52
TOWN OF TYNGSBOROUGH	Permits	\$	125.00
TOWN OF TYNGSBOROUGH	Real Estate Taxes	\$	11,270.18
TOWN OF TYNGSBOROUGH	Police Details	\$	4,454.10
TRANSCANADA POWER MARKETING LTD	Power For Equipment	\$	189,366.90
TROUPE WATER SERVICES LLC	Sub-Contractor	\$	1,665.00
U.S. BANK	Bonds	\$	1,304,220.05
U.S. DEPARTMENT OF TREASURY	Payrolls	\$	9,491.25
U.S. POSTAL SERVICE	Permits	\$	440.00
UNIFIED LIFE INSURANCE COMPANY	Payrolls	\$	144.00
UNIFIRST CORPORATION	Office	\$	3,020.86
UNIVAR USA INC.	Chemicals	\$	91,772.26
UNIVERSAL AUTOMATION & MECHANICAL SERVIC	Repairs	\$	5,818.01
UNIVERSITY OF MASS LOWELL POLICE DEPT.	Police Details	\$	675.85
UNUM LIFE INSURANCE COMPANY OF AMERICA	Payrolls	\$	6,754.02
USA BLUEBOOK	Supplies	\$	3,942.67
UTILITRONICS	Supplies	\$	7,403.22
VERIBANC, INC	Office	\$	125.00
VERIZON	Telephone / Security	\$	11,026.85
VERIZON WIRELESS	Telephone	\$	6,409.19
VIRTUAL TOWN HALL HOLDINGS, LLC	Support	\$	5,000.00
WALTER W. DUNN	Repairs	\$	1,382.50
WATER WORKS SUPPLY CORPORATION	Supplies	\$	37,213.95
WILLIAM MORIN	Stipend	\$	939.96
WILLIAM MORIN	Commissioner	\$	2,500.00
WILLIAM MORIN	Reimbursement	\$	100.00
WILLIAM ZIELINSKI	Stipend	\$	939.96
WILLIAM ZIELINSKI	Commissioner	\$	2,500.00
WILLIAM ZIELINSKI	Phone Expense	\$	420.00
WILLIAM ZIELINSKI	Out of State Travel	\$	191.08
WOODARD AND CURRAN	Consultant	\$	322,746.12
ZEP SALES AND SERVICE	Supplies	\$	558.87

**Dracut Water District**  
**Combining Balance Sheet**  
**All Fund Types**  
**June 30, 2014**

	General	Special Revenue	Capital Projects	Trust and Agency	Fixed Asset Group	Long term debt Group	Total Memorandum only
Cash and equivalents	\$ 460,954	\$ 98,260	\$ 3,114,870	\$ 977,725	\$ -	\$ -	\$ 4,651,809
User charges	232,972	-	-	-	-	-	232,972
Other receivables	23,566	-	-	-	-	-	23,566
Fixed Assets (net)	-	-	-	-	16,799,513	-	16,799,513
Amounts to be provided	-	-	-	-	-	397,566	397,566
<b>Total</b>	<b>\$ 717,492</b>	<b>\$ 98,260</b>	<b>\$ 3,114,870</b>	<b>\$ 977,725</b>	<b>\$ 16,799,513</b>	<b>\$ 397,566</b>	<b>\$ 22,105,426</b>
Accounts payable	\$ 1,207	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,207
Deferred revenue	256,538	-	-	-	-	-	256,538
Planning Board Deposits	122,270	-	-	-	-	-	122,270
Long-term debt	-	-	-	-	-	397,566	397,566
<b>Total Liabilities</b>	<b>380,015</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>397,566</b>	<b>777,581</b>
Fund Balances:							
Undesignated	337,477	-	-	-	-	-	337,477
Reserved for System Development	-	98,260	-	-	-	-	98,260
Reserved for Hydrants and Valves	-	-	110,999	-	-	-	110,999
Reserved for Undersized Mains	-	-	1,713,080	-	-	-	1,713,080
Reserved for Distribution	-	-	459,052	-	-	-	459,052
Reserved for water system security	-	-	71,918	-	-	-	71,918
Reserve for Land acquisition	-	-	209,308	-	-	-	209,308
Reserve for Design/New Storage Tank	-	-	450,513	-	-	-	450,513
Reserve for Registered Land Survey	-	-	100,000	-	-	-	100,000
Reserve for Debt and Liability	-	-	-	14,579	-	-	14,579
Reserve for Vacation	-	-	-	86,836	-	-	86,836
Reserve for Sick Pay	-	-	-	93,721	-	-	93,721
Reserve for OPEB	-	-	-	615,617	-	-	615,617
Reserve for Meter to Main	-	-	-	99,081	-	-	99,081
Stabilization fund	-	-	-	67,891	-	-	67,891
Invested in Capital Assets	-	-	-	-	16,799,513	-	16,799,513
<b>Total Fund Balances</b>	<b>337,477</b>	<b>98,260</b>	<b>3,114,870</b>	<b>977,725</b>	<b>16,799,513</b>	<b>-</b>	<b>21,327,845</b>
<b>Total</b>	<b>\$ 717,492</b>	<b>\$ 98,260</b>	<b>\$ 3,114,870</b>	<b>\$ 977,725</b>	<b>\$ 16,799,513</b>	<b>\$ 397,566</b>	<b>\$ 22,105,426</b>

The following is a summary of outstanding long-term debt obligations for the year ended June 30, 2014:

Description of Issue	Maturing Year	Interest Rate	Beginning Balance	Additions	Maturities	Ending Balance
General Obligation Bonds	2023	2.75 - 5.0%	\$ 1,243,000	\$ -	\$(1,243,000)	\$ -
MWPAT Note	2020	Varies	447,262	-	(49,696)	397,566
Total Long-Term Bond and Note Indebtedness			<u>\$ 1,692,262</u>	<u>\$ -</u>	<u>\$(1,294,696)</u>	<u>\$ 397,566</u>

Future Debt Payoff - Payments on general long-term debt obligation bonds due in future years consist of the following:

Year Ending June 30	Principal			Interest			Total
	Balance	Subsidy	Net	Balance	Subsidy	Net	
2015	\$ 49,696	\$ (16,294)	\$ 33,402	\$ 19,116	\$ (12,898)	\$ 6,218	\$ 39,620
2016	54,665	(16,500)	38,165	16,444	(11,668)	4,776	42,941
2017	54,665	(17,008)	37,657	13,421	(9,980)	3,441	41,098
2018	54,665	(17,441)	37,224	10,410	(8,428)	1,982	39,206
2019	59,635	(18,133)	41,502	7,498	(6,687)	811	42,313
2020-2021	124,240	(38,962)	85,278	6,447	(6,447)	-	85,278
Total	<u>\$ 397,566</u>	<u>\$ (124,338)</u>	<u>\$ 273,228</u>	<u>\$ 73,336</u>	<u>\$ (56,108)</u>	<u>\$ 17,228</u>	<u>\$ 290,456</u>

## SECTION V





*Commissioners*  
**Robert E. Corey**  
*Chairman-William L. Morin*  
**William "Zee" Zielinski**

**Mark R. Riopelle**  
*Executive Director-Superintendent*

**John M. Hudzik**  
*Field Service Manager*  
*Primary Distribution Operator*

**Debra H. Vinal**  
*Treasurer*

May 12, 2014

Gerard D. Perry, Director of Accounts  
Massachusetts Department of Revenue  
Division of Local Services  
P.O. Box 9655  
Boston, MA 02114

Dear Mr. Perry,

The Annual Meeting of the Dracut Water Supply District was held on Saturday, May 10, 2014 at Harmony Hall, 1660 Lakeview Avenue, Dracut, MA. Moderator Donna Yackel called the meeting to order at 9:00 AM.

**ARTICLE #1:**

Unanimously the District voted to bring in the vote for Water Commissioner for a term of three years, and District Clerk for a term of three years held by ballot vote. The Clerk presented the May 5, 2014 DWSD Election results as follows:

**Commisloner:**

William "Bill" Morin	1939
Blanks & Others	329
Total:	2268

**Clerk:**

Kathleen M. Graham	2071
Blanks & Others	197
Total:	2268

Submitted by Mark R. Riopelle, Executive Director-Superintendent  
Board of Water Commissioners Recommended Approval  
Executive Director - Superintendent Recommended Approval

**ARTICLE #2:**

**Unanimously** the District voted to hear the reports of the Water Commissioners and act thereon.

Submitted by Mark R. Riopelle, Executive Director-Superintendent  
Board of Water Commissioners Recommended Approval  
Executive Director - Superintendent Recommended Approval

**ARTICLE #3:**

**Unanimously** the District voted to hear the report of the Dracut Water Supply District Treasurer and act thereon.

Submitted by Mark R. Riopelle, Executive Director-Superintendent  
Board of Water Commissioners Recommended Approval  
Executive Director - Superintendent Recommended Approval

**ARTICLE #4:**

**Unanimously** the District voted to hear the report of committees having direction from previous meetings and act thereon.

Submitted by Mark R. Riopelle, Executive Director-Superintendent  
Board of Water Commissioners Recommended Approval  
Executive Director - Superintendent Recommended Approval

**ARTICLE #5:**

**Unanimously** the District voted to transfer from "Free Cash" July 1, 2013 certified amount of Five Hundred Eighty Five Thousand Seven Hundred Forty Six Dollars (\$585,746.00) as follows:

GASB 45 – Employee Retirement Benefits	\$150,000.00
Debt & Liability Account	\$335,049.00
Meter to Main	\$697.00
Water System Security Account	\$50,000.00
Accrued Vacation	\$50,000.00
 Total	 \$585,746.00

Submitted by Mark R. Riopelle, Executive Director-Superintendent  
Board of Water Commissioners Recommended Approval  
Executive Director - Superintendent Recommended Approval

**ARTICLE #6:**

**Unanimously** the District voted to raise and appropriate or transfer from the Water Revenue Account the amount of Four Million Two Hundred Twenty Nine Thousand One Hundred Seventy Five (\$4,229,175.00) to defray costs for the ensuing Fiscal Year beginning on July 1, 2014 to be expended as follows:

Salary, Wages and Benefits Account	\$1,366,502.00
Operations Expenses	\$2,862,673.00
Total	\$4,229,175.00

Submitted by Mark R. Riopelle, Executive Director-Superintendent  
Board of Water Commissioners Recommended Approval  
Executive Director - Superintendent Recommended Approval

**ARTICLE #7:**

**Unanimously** the District voted to raise and appropriate or transfer from the Water Revenue Account the amount of Three Thousand Five Hundred (\$3,500.00) to defray costs for the ensuing Fiscal Year beginning on July 1, 2014 to be expended as follows:

Out of State Travel	\$ 3,500.00
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Submitted by Mark R. Riopelle, Executive Director-Superintendent  
Board of Water Commissioners Recommended Approval  
Executive Director - Superintendent Recommended Approval

**ARTICLE #8:**

**Unanimously** the District voted to authorize the Treasurer to enter into compensating balance agreements during the Fiscal Year beginning July 1, 2014, as permitted by Massachusetts General Laws, Chapter 44, Section 5F.

Submitted by Mark R. Riopelle, Executive Director-Superintendent  
Board of Water Commissioners Recommended Approval  
Executive Director - Superintendent Recommended Approval

**ARTICLE #9:**

**Unanimously** the District voted to transfer from the water revenue account the amount of Two Hundred Eleven Thousand One Hundred Nine Dollars (\$211,109.00) which represents the 5% funds collected for the Undersized Water Mains and Valves Account as established by the Board of Water Commissioners In FY 2003 for the period collected January 1, 2013 to December 31, 2013 said funds to be used to replace, repair and upgrade as determined by the Executive Director – Superintendent any 2" and undersized mains and valves.

**ARTICLE #9 (Cont'd):**

Submitted by Mark R. Riopelle, Executive Director-Superintendent

Board of Water Commissioners Recommended Approval

Executive Director - Superintendent Recommended Approval

**ARTICLE #10:**

Unanimously the District voted to authorize the Executive Director – Superintendent to sell off scrap metals and surplus, outdated or obsolete equipment as may accumulate during the year.

Submitted by Mark R. Riopelle, Executive Director-Superintendent

Board of Water Commissioners Recommended Approval

Executive Director - Superintendent Recommended Approval

**ARTICLE #11:**

Unanimously the District voted to authorize the Treasurer with the approval of the Board of Water Commissioners, to borrow in anticipation of revenue for the fiscal year beginning July 1, 2014, in accordance with MGL Chapter 44 Section 4 and the acts and amendments thereof; Chapter 849 of the Acts of 1969, as amended and to renew any notes as may be given for a period of less than one year in accordance with MGL Chapter 44, Section 17.

Submitted by Mark R. Riopelle, Executive Director-Superintendent

Board of Water Commissioners Recommended Approval

Executive Director - Superintendent Recommended Approval

**ARTICLE #12:**

Unanimously the District voted to set the annual salary stipend of Elected Officials of the District as follows:

Commissioners	\$2,500 (per commissioner)
Clerk	\$5,000
Moderator	\$500

Submitted by Mark R. Riopelle, Executive Director-Superintendent

Board of Water Commissioners Recommended Approval

Executive Director - Superintendent Recommended Approval

**ARTICLE #13:**

Unanimously the District voted to transfer from the Fiscal Year 2014 budget Article 6 as adopted May 11, 2013 the amount of Nine Hundred Thousand Dollars (\$900,000.00) and transfer to the following accounts:

**ARTICLE #13 (Cont'd):**

Accrued Sick	\$30,000.00
Repair & Replacement Account	\$215,000.00
Undersized Mains & Valve Account	\$655,000.00
Total	\$900,000.00

Submitted by Mark R. Riopelle, Executive Director-Superintendent

Board of Water Commissioners Recommended Approval

Executive Director - Superintendent Recommended Approval

**ARTICLE #14:**

Unanimously the District voted to transfer from the System Development Fee (SDF) account Three Hundred Thousand Dollars (\$300,000.00) into the Repair & Replacement account.

Submitted by Mark R. Riopelle, Executive Director-Superintendent

Board of Water Commissioners Recommended Approval

Executive Director - Superintendent Recommended Approval

**ARTICLE #15:**

Unanimously the District voted to pay off the monies the District approved for borrowing at the Annual District meetings on March 1, 1999 (up to \$2.3 Million) and May 10, 2003 (up to \$1 Million) and to authorize the District Treasurer with the approval of the Board of Water Commissioners to execute any and all documents necessary to complete the payment of these District debts/bonds/loans.

Submitted by Mark R. Riopelle, Executive Director-Superintendent

Board of Water Commissioners Recommended Approval

Executive Director - Superintendent Recommended Approval

**ARTICLE #16:**

Unanimously the District voted to transfer Five Hundred Thousand Dollars (\$500,000.00) from the General Stabilization Fund Account into the Debt & Liability Account for the purpose of consolidating the District funds in anticipation of payment of the District debts/bonds/loans.

Submitted by Mark R. Riopelle, Executive Director-Superintendent

Board of Water Commissioners Recommended Approval

Executive Director - Superintendent Recommended Approval

**ARTICLE #17:**

**Unanimously** the District voted to authorize the District Treasurer to make payment to US Bank or the authorized bond holder from the Debt & Liability Account in the amount of One Million One Hundred Forty Thousand Five Hundred Eighty Dollars and Five Cents (\$1,140,580.05) for the purpose of paying off the District's outstanding bond balance.

Submitted by Mark R. Riopelle, Executive Director-Superintendent  
Board of Water Commissioners Recommended Approval  
Executive Director - Superintendent Recommended Approval

**ARTICLE #18:**

**By Majority** the District voted to dismiss Article #18.

Submitted by Commissioner William "Bill" Morin

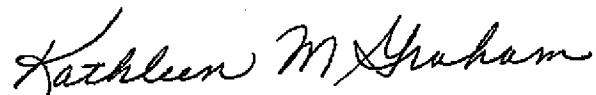
**ARTICLE #19:**

**Unanimously** the District voted to transfer Fifty Thousand Dollars (\$50,000) from the General Stabilization Fund Account into the Design & Construct New Storage Facility.

Submitted by Commissioner William "Zee" Ziellinski  
Board of Water Commissioners Recommended Approval

A motion from the floor was made and seconded to adjourn the Annual District meeting at 9:39 AM. Motion passed unanimously. The Annual District Meeting was adjourned by the Moderator at 9:39 AM.

Respectfully submitted,

  
Kathleen M. Graham, Clerk  
Dracut Water Supply District