

Dracut Water Supply District

Annual Report 2013

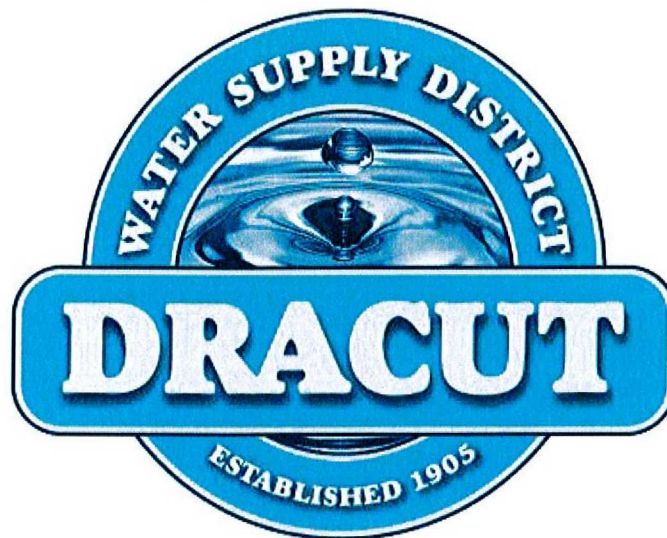
Fiscal Year July 1, 2012 - June 30, 2013

Warrant District Election

May 5, 2014

Warrant Annual District Meeting

May 10, 2014



Commissioners:

**Robert E. Corey, Commissioner
William "Bill" Morin, Chairman
William "Zee" Zielinski, Vice-Chair**

Staff:

**Mark R. Riopelle, Executive Director – Superintendent
John M. Hudzik, Field Service Manager
Debra H. Vinal, Treasurer**

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SECTION I

Annual Report

Dracut Water Supply District
59 Hopkins Street
Dracut, MA 01826

Tel (978) 957-0441
Fax (978) 957-2073

www.dracutwater.com

Elected Officials Board of Water Commissioners

Robert E. Corey	Term Expires 2016
William "Bill" Morin – Chairman	Term Expires 2014
William "Zee" Zielinski – Vice-Chair	Term Expires 2015

Clerk of the District

Kathleen Graham	Term Expires 2014
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Moderator

Donna Yackel	Term Expires 2015
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For the year ending June 30th 2013

Appointed Officials and Staff of the Dracut Water Supply District

Mark R. Riopelle
Executive Director – Superintendent

John M. Hudzik
Field Service Manager
Primary Distribution Operator

Debra H. Vinal
District Treasurer

Field Staff

Stephen Dehney	Foreman of Field Services
John Laffey	Field Service Operator
Tim Germain	Field Service Operator

Office Staff

Maureen Donnelly	Customer Service Manager
Kelley Chasse	Office Assistant – Billing & IT Specialist
Erica Tanguay	Office Assistant – Receptionist & Collections

SECTION II

Commissioner's Report
Robert E. Corey

District Rate Payers,

I want to take this opportunity to thank you for your support over the last year. It's been a privilege to serve as an elected water commissioner at the District. I take this responsibility seriously and consider your interests before making decisions on your behalf.

I am pleased to inform you that new replacement well sources were constructed in 2013. These new water sources will come on line in early 2014 further enhancing the District's ability to be self-sufficient and purchase less water from the City of Lowell.

The District continues to be financially sound while still improving the aging water system. In today's tough economic environment, the District needs to remain vigilant in balancing costs versus benefits of major project expenditures while striving to improve water and fire service to all customers.

The Commissioners along with the Executive Director – Superintendent are working to monitor new State regulations that could adversely affect the District's water sources and our ability to withdraw the maximum water from our own wells. In the future, ultimately these new regulations could affect our water rates. It's a complex issue but the District will strive to minimize the impacts of these new regulations to the rate payers.

The District continued to implement the many improvements of the system master plan that included exploratory well drilling at the New Boston well field and design for improvements at three booster pump stations.

Once again I want to take this opportunity to thank the hard working team of the District. These individuals take pride in their work. They are knowledgeable, professional and caring people and along with the Board of Water Commissioners we are here to serve you.

I look forward to continuing to serve as one of your elected Officials here at the District. Your ideas and comments regarding your water system are always welcomed.

Respectfully,

Robert E. Corey
Water Commission – Chairman
Dracut Water Supply District

Commissioner's Report
William "Bill" Morin

The Dracut Water Supply District is committed to providing a high quality, safe and adequate supply of water and services at a reasonable price. I am pleased and proud to report that the DWSD has kept its promises to better serve you — our ratepayers.

I would like to thank all of you, the ratepayers, for your support. As your elected Water Commissioner, I will continue to make every effort to guarantee the best interest of the Dracut ratepayers and business owners in all of my decisions and treating everyone fairly and equally.

As part of our ongoing effort to provide superior service, the DWSD continues working on numerous projects that will upgrade our systems, improve efficiency and remain economical for you; such as the recent replacement of one of our wells.

By maintaining our well fields, we are able to increase efficiency in the supply of water and therefore decrease the need to purchase water from Lowell which comes at a premium rate.

To further increase efficiency and accuracy, we are continuing upgrading meter systems throughout our district.

The Department of Environmental Protection would like to introduce, what I believe to be, unnecessary State regulations that will restrict the amount of water the Dracut Water Supply District can produce from the districts very own well fields. If these new regulations pass, I believe this would force the district to purchase water from the City of Lowell at a much higher cost than it would be to use the districts own water source. Due to the increase in costs, this will result in significantly higher water rates for our customers.

Of course, as it is our main goal, we proudly do our best to provide the best quality of water for our customers, and strive to maintain reasonably-priced services.

Comments, feedback, and concerns in regards to water quality and costs are always welcome. Whether positive or negative, I can assure you that I will monitor carefully all your concerns as I represent you on the Dracut Water Supply District Board of Commissioners.

Sincerely,

William "Bill" Morin
Chairman
Dracut Water Supply District

**Report of William "Zee" Zielinski
Water Commissioner**

To the Rate Payers of the Dracut Water Supply District;

I'd like to take this opportunity to thank the ratepayers of the District for providing me the opportunity to serve as one of three elected Water Commissioners representing your interest at the Dracut Water Supply District.

I would like to personally thank my fellow water Commissioners, Executive Director/Superintendent, Treasurer and the dedicated staff who continue to work together as a team at providing another successful year here at the District.

I am pleased to announce the completion of a new water producing well at our Tyngsboro Well Field facility. For the first time in over forty years, the District built and put in service a state of art well which will further enhance the delivery of a safe and reliable water source for years to come. Work will continue at cleaning and updating all remaining wells at the Tyngsboro facility during the spring of 2014. Through these proactive measures, the District will continue to provide a majority of well water to each and every customer in the year ahead. This measure will ensure a substantial reduction of the purchase of water from the City of Lowell as well.

The District will continue to follow its Master Plan by replacing and installing thirty five hundred feet of new water main during the summer and fall of 2014. The District will also continue its spring and fall water main flushing program which shall further maintain a water quality that meets some of the best standards in the water industry.

The District will continue to strive to expand its water resources by undertaking the replacement and construction of a new well at the New Boston facility in the year ahead.

During 2014, the Commission along with the Executive Director/Superintendent will continue to work aggressively with all State and Federal Agencies at meeting all new water quality regulations that may need to be implemented in the years ahead.

Lastly, the District will continue to push forward with the planning of constructing a new water storage reservoir at our State Forest facility during calendar year 2014. This aggressive undertaking will ensure that the ever increasing water demands taking place in the District shall be met not only for today, but for generations to come.

Like always, your thoughts, concerns and ideas regarding the water you purchase and consume will always be my top priority. I thank all the citizens of Dracut and Tyngsboro who continue to support the efforts made on their behalf by the Commission, Administration and Staff here at the District. No idea is so small or unimportant to ever ignore when it comes to supply water of the best quality possible to each and every one of you. See you around town.

Respectfully,

William "Zee" Zielinski
Water Commissioner

**Report of the Executive Director – Superintendent
Mark R. Riopelle
for
Fiscal Year 2013**

As another fiscal year comes to a close for the District, I am pleased to report that the Dracut Water Supply District remains financially sound and continues to strive to improve services to our customers.

The State has been developing new regulations that will apply to all public water systems in the near future. The District has been monitoring how these new regulations will affect our sources of water. It is becoming very clear that there will be an increased cost to provide water in the future under these new regulations. I urge you to be aware of these potential increases and to take an active role by commenting on these regulations as the State publishes them for public comment.

The District continues to pursue improvements in the Master Plan while maintaining costs. Major improvements to your water system included the following:

- Construction of new replacement wells began in the Tyngsboro Well Field
- Engineering design for 3 booster pump station upgrades
- Exploratory well drilling in the New Boston Well Field
- Design for new security at all locations in the water system

The District has also begun developing plans for a new and improved web page that will be more user friendly. It's expected that the new web design will be rolled out in early 2014.

The financial audit report shows a strong financial picture with credit going to the careful management of spending along with consistent and fair implementation of the District's bill collection procedures.

I am pleased to announce that the District continues giving credit to senior citizens and conservation credits for customers using water wisely.

The Water Commissioners continue to lead the District through their work ethic and strong leadership style. I am proud to lead a **strong team** of employees that take pride in their work. Without this dedicated team, the District cannot be a successful public water system. I am grateful to be able to be working with them.

I would like to thank the customers and ratepayers for their continued support of the District. I often have people commenting on the District as a well run organization.

I pledge to continue to work on the behalf of all the District customers and I welcome your constructive criticism in order to improve the efficiency of the District operations.

Respectfully,
Mark R. Riopelle
Executive Director – Superintendent
Dracut Water Supply District

SECTION III

**Warrant
Dracut Water Supply District
District Election
May 5, 2014**

Commonwealth of Massachusetts
County of Middlesex ss.

To: Kathleen Graham, District Clerk or Constable

In the name of the Commonwealth of Massachusetts, you or a qualified Dracut Constable are hereby directed to notify the inhabitants of the Town of Dracut, qualified to vote in elections and in town affairs residing in the Dracut Water Supply District, to meet at the polling places located within the District as follows:

On Monday, May 5, 2014 then and there to bring in the votes to elect the officers for the following District Offices under article one of the Annual Meeting Warrant:

One (1) Commissioner for a term of three years
One (1) Clerk for a term of three years

The polls open at 7:00 AM and close at 8:00 PM

And further you are directed to notify the inhabitants of the Town of Dracut, qualified to vote in elections and in Town affairs residing in the Dracut Water Supply District to meet at Harmony Hall, 1600 Lakeview Avenue on Saturday, May 10, 2014, commencing at 9:00 AM then and there to act on the articles that follow:

And you are further directed to serve this warrant by posting attested copies thereof at each of the polling places in Dracut:

Precincts 1 & 6A	Senior Citizens's Center 951 Mammoth Road
Precincts 2 & 6	Lakeview Junior HS 1570 Lakeview Avenue
Precincts 3 & 8	Moses Greely Parker Library, 28 Arlington Street
Precincts 4 & 7	Campbell School 1021 Methuen Street
Precincts 5 & 9	Lakeview Junior HS 1570 Lakeview Avenue

DWSD Election and Annual Meeting
Warrant 2014 Page 2 of 2

Additionally by posting at the Dracut Town Hall Lobby and District Offices

Hereof fail not and make due of this warrant with your doings thereon to the Water Commissioners at the time and place of the meeting as aforesaid

Given our hands this 16th day of April, 2014:

William L. Morin, Chairman /s/

William "Zee" Zielinski, Vice Chairman /s/

Robert E. Corey, Member /s/

April 17, 2014, I have this date posted up attested copies of the above Warrant at the following places as designated in the By-Law of the Dracut Water Supply District:.

Precincts 1 & 6A - Senior Center, 951 Mammoth Rd.
Precincts 2 & 6 - Lakeview Junior High School, 1570 Lakeview Ave.
Precincts 3 & 8 - Moses Greeley Parker Library, 28 Arlington St.
Precincts 4 & 7 - Campbell School, 1021 Methuen St.
Precincts 5 & 9 - Lakeview Junior High School, 1570 Lakeview Ave.

Also, at the Dracut Water Supply District, 59 Hopkins Street, and the Dracut Town Hall, 62 Arlington Street, inside and outside.

A TRUE COPY ATTEST: _____

Virginia Courtenay, Constable /s/

Article #1:

To bring in the vote for:

Water Commissioner for a term of three (3) years and District Clerk for a term of three (3) years held by ballot; or act in any other way relative thereto

Submitted by Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #2:

To hear the reports of the Water Commissioners and act thereon; or act in any other way relative thereto

Submitted by Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #3:

To hear the report of the Dracut Water Supply District Treasurer and act thereon; or act in any other way relative thereto

Submitted by Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #4:

To hear the report of committees having direction from previous meetings and act thereon; or act in any other way relative thereto

Submitted by Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #5:

To see if the District will vote to transfer from "Free Cash" July 1, 2013 certified amount of Five Hundred Eighty Five Thousand Seven Hundred Forty Six Dollars ((\$585,746.00) as follows:

GASB 45 – Employee Retirement Benefits	\$150,000.00
Debt & Liability Account	\$335,049.00
Meter to Main	697.00
Water System Security Account	\$50,000.00
Accrued Vacation	\$50,000.00
 Total	 \$585,746.00

Or act in any other way relative thereto

Submitted by Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #6:

To see if the District will vote to raise and appropriate or transfer from the Water Revenue Account the amount of Four Million Two Hundred Twenty Nine Thousand One Hundred Seventy Five (\$4,229,175.00) to defray costs for the ensuing Fiscal Year beginning on July 1, 2014 to be expended as follows:

Salary, Wages and Benefits Account	\$1,366,502.00
Operations Expenses	\$2,862,673.00
 Total	 \$4,229,175.00

Or act in any other way relative thereto

Submitted by Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #7:

To see if the District will vote to raise and appropriate or transfer from the Water Revenue Account the amount of Three Thousand Five Hundred (\$3,500.00) to defray costs for the ensuing Fiscal Year beginning on July 1, 2014 to be expended as follows:

Out of State Travel	\$ 3,500.00
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Or act in any other way relative thereto

Submitted by Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #8:

To see if the District will vote to authorize the Treasurer to enter into compensating balance agreements during the fiscal year beginning July 1, 2014, as permitted by Massachusetts General Laws, Chapter 44, Section 5F; or act in any other way relative thereto

Submitted by Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #9:

To see if the District will vote to transfer from the water revenue account the amount of Two Hundred Eleven Thousand One Hundred Nine Dollars (\$211,109.00) which represents the 5% funds collected for the Undersized Water Mains and Valves Account as established by the Board of Water Commissioners in FY 2003 for the period collected January 1, 2013 to December 31, 2013 said funds to be used to replace, repair and upgrade as determined by the Executive Director – Superintendent any 2" and undersized mains and valves; or act in any other way relative thereto

Submitted by Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #10:

To see if the District will vote to authorize the Executive Director – Superintendent to sell off scrap metals and surplus, outdated or obsolete equipment as may accumulate during the year; or act in any other way relative thereto

Submitted by Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #11:

To see if the District will vote to authorize the Treasurer with the approval of the Board of Water Commissioners, to borrow in anticipation of revenue for the fiscal year beginning July 1, 2014, in accordance with MGL Chapter 44 Section 4 and the acts and amendments thereof; Chapter 849 of the Acts of 1969, as amended and to renew any notes as may be given for a period of less than one year in accordance with MGL Chapter 44, Section 17; or act in any other way relative thereto

Submitted by Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #12:

To see if the District will vote to set the annual salary stipend of Elected Officials of the District as follows:

Commissioners	\$2,500 (per Commissioner)
Clerk	\$5,000
Moderator	\$ 500

Or act in any other way relative thereto

Submitted by Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #13

To see if the District will vote to transfer from the Fiscal Year 2014 budget Article 6 as adopted May 11, 2013 the amount of Nine Hundred Thousand dollars (\$900,000.00) and transfer to the following accounts:

Accrued Sick	\$30,000.00
Repair & Replacement Account	\$215,000.00
Undersized Mains & Valves Account	\$655,000.00
Total	\$900,000.00

Or act in any other way relative thereto

Submitted by Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #14

To see if the District will vote to transfer from the System Development Fee (SDF) account Three Hundred Thousand Dollars (\$300,000.00) into the Repair & Replacement account.

Or act in any other way relative thereto

Submitted by Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #15

To see if the District will vote to pay off the monies the District approved for borrowing at the Annual District Meetings on March 1, 1999 (up to \$2.3 Million) and May 10, 2003 (up to \$1Million) and to authorize the District Treasurer with the approval of the Board of Water Commissioners to execute any and all documents necessary to complete the payment of these District debts/bonds/loans.

Or act in any other way relative thereto

Submitted by Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #16

To see if the District will vote to transfer Five Hundred Thousand Dollars (\$500,000.00) from the General Stabilization Fund Account into the Debt & Liability Account for the purpose of consolidating the District funds in anticipation of payment of the District debts/bonds/loans.

Or act in any other way relative thereto

Submitted by Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #17

To see if the District will vote to authorize the District Treasurer to make payment to US Bank or the authorized bond holder from the Debt & Liability Account in the amount of One Million One Hundred Forty Thousand Five Hundred Eighty Dollars and Five cents (\$1,140,580.05) for the purpose of paying off the District's outstanding bond balance.

Or act in any other way relative thereto

Submitted by Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #18

To see if the District will vote to amend the District Bylaws regarding the System and Development Fee (SDF) as follows:

Delete the following text:

"Notwithstanding the SDF as set by the Annual District Meeting the Board of Water Commissioners, with the approval of the Superintendent may by unanimous vote approve a fee waiver in whole or in part when such waiver is to address affordable state endorsed and/or approved housing proposals."

And replace it with the following text:

"Notwithstanding the SDF as established the Board of Water Commissioners and the Superintendent may by majority vote approve a fee waiver in whole or in part when such waiver is to address affordable state endorsed and/or approved housing proposals."

Or act in any other way relative thereto

Submitted by William "Zee" Zielinski
Water Commissioner

Majority of Board of Water Commissioners Recommends Approval

Article #19

To see if the District will vote to transfer Fifty Thousand Dollars (\$50,000.00) from the General Stabilization Fund Account into the Design & Construct New Storage Facility.

Or act in any other way relative thereto

Submitted by William "Zee" Zielinski
Water Commissioner

Board of Water Commissioners Recommends Approval

SECTION IV

DRACUT WATER SUPPLY DISTRICT
PURCHASE ANALYSIS VENDOR REPORT
JULY 1, 2012 TO JUNE 30, 2013

VENDOR	DESCRIPTION	AMOUNT
ARMSTRONG DUCT CLEANING	SUB-CONTRACTOR	\$ 320.00
A PRECISE MAINTENANCE INC	SUB-CONTRACTOR	\$ 8,570.00
A.M. SULKAN COMPANY	OFFICE	\$ 663.50
AAA BACKFLOW	SUB-CONTRACTOR	\$ 7,000.00
ACCURATE PRINT INC	OFFICE	\$ 920.00
AD INSTRUMENT REPAIR INC.	SUB-CONTRACTOR	\$ 13,860.00
ADP EASYPAY BOSTON	PAYROLLS	\$ 3,320.96
ADP INC.	PAYROLLS	\$ 677.77
ADS ENVIRONMENTAL SERVICES	REPAIRS	\$ 3,035.00
AFS ASSOCIATES INC	SUB-CONTRACTOR	\$ 1,200.00
AHO SURVEYING	SUB-CONTRACTOR	\$ 750.00
ALL SPORTS PROMOTIONS INC	UNIFORMS	\$ 3,450.25
ALLIED WASTE SERVICES 095	DUMPSTER	\$ 2,550.02
ALLSTATE WORKPLACE DIVISION	PAYROLLS	\$ 288.20
AMERICAN GARAGE DOOR INC	REPAIRS	\$ 272.00
AMERICAN HERITAGE LIFE INSURANCE	PAYROLLS	\$ 3,458.40
AMERICAN WATER WORKS ASSOCIATION	DUES	\$ 1,247.00
ANSWERNET	ANSWERING SERVICE	\$ 1,616.78
ARTHUR C. SULLIVAN JR. ESQ.	LEGAL	\$ 22,241.56
ASAP SPRINKLER CORP	SUB-CONTRACTOR	\$ 1,128.00
ASTRO CHEMICALS INC	CHEMICALS	\$ 9,262.50
AT T	TELEPHONE	\$ 774.22
AUGER ALARMS CORP.	SECURITY ALARMS	\$ 5,195.00
BALAS, ALPHEN & SANTOS, P.C.	LEGAL	\$ 1,327.50
BATTERY SHOP OF NEW ENGLAND	REPAIRS	\$ 103.08
BENEFIT PAYOUT	PAYROLLS	\$ 53,427.99
BILLERICA WINWATER	SUPPLIES	\$ 30,725.64
BLUE DIAMOND EQUIPMENT CO.	SUB-CONTRACTOR	\$ 35,850.00
BOB'S TEES	UNIFORMS	\$ 269.00
BORDEN REMINGTON CORP.	CHEMICALS	\$ 181,654.72
BROX INDUSTRIES INC.	SUPPLIES	\$ 5,676.18
C A AWARDS	OFFICE	\$ 735.20
CARBON COLORS	OFFICE	\$ 5,267.01
CARQUEST OF DRACUT MA 4405	TRUCK REPAIRS	\$ 696.38
CARUS PHOSPHATES INC	CHEMICALS	\$ 21,769.44
CITY OF LOWELL	WATER PURCHASE	\$ 158,552.86
CLEAN BASINS	SUB-CONTRACTOR	\$ 24,512.50
CMK EQUIPMENT	SUB-CONTRACTOR	\$ 5,006.00
COLONIAL PEST CONTROL	OFFICE	\$ 320.00
COMCAST	OFFICE/SECURITY	\$ 3,772.96
COMMONWEALTH OF MA D.E.P	D.E.P. ASSESSMENT	\$ 8,238.70
CRITICAL ALERT	PAGER	\$ 269.00
DAVID M. MURPHY PLUMBING HEATING GAS FI	SUB-CONTRACTOR	\$ 13,610.41
DAVID S. TOBIN, P.C.	LEGAL	\$ 8,600.25
DEBRA H VINAL	OFFICE	\$ 560.00

DRACUT WATER SUPPLY DISTRICT
PURCHASE ANALYSIS VENDOR REPORT
JULY 1, 2012 TO JUNE 30, 2013

DEBRA VINAL	REIMBURSEMENT	\$	418.73
DEBRA VINAL	EMPLOYEE	\$	71,851.89
DEC TAM	SUPPLIES	\$	300.00
DELL MARKETING L.P.	COMPUTERS	\$	2,225.58
DG COMMUNICATIONS	SUB-CONTRACTOR	\$	2,859.00
DOHERTY SIGN CO.	SIGNS	\$	1,586.00
DONNA YACKEL	MODERATOR	\$	500.00
DRACUT HISTORICAL SOCIETY	RENTAL	\$	300.00
DRACUT TIRE SHOP	TRUCK REPAIRS	\$	3,575.00
DRACUT TRUE VALUE	SUPPLIES	\$	1,867.84
DRACUT WATER SUPPLY/PETTY CASH	SUPPLIES	\$	219.55
E.H. WACHS COMPANY	EQUIPMENT	\$	16,595.00
E.I.T.S. VIDEO SYSTEMS	SUB-CONTRACTOR	\$	7,100.00
E.J. PRESCOTT INC.	SUPPLIES	\$	6,822.80
EASTERN PROPANE	PROPANE	\$	8,800.69
EDWARD L. MORRIS JR	LEGAL	\$	17,631.00
ELECTION SYSTEMS & SOFTWARE	ELECTION EXPENSE	\$	412.92
ENTERPRISE BANK AND TRUST CO.	BANK CHARGES	\$	34,882.63
ERICA TANGUAY	EMPLOYEE	\$	29,004.48
ESRI	COMPUTERS	\$	2,100.00
FIRST ELECTRIC MOTOR SERVICE INC	REPAIRS	\$	9,900.00
FIRST NATIONAL BANK	SUPPLIES	\$	5,527.10
FRANK P. McCARTIN CO., INC.	SUPPLIES	\$	407.89
FRONTIER RESEARCH	LAB TESTING	\$	11,260.00
GE FANUC INTELLIGENT PLATFORMS	SUPPORT	\$	2,795.99
GREAT WEST RETIREMENT SERVICES WELLSFAR	PAYROLLS	\$	16,025.00
H2O SOFTWARE	SUPPORT	\$	1,530.00
HACH COMPANY	CHEMICALS	\$	3,013.49
HANNA INSTRUMENTS	SUPPLIES	\$	306.88
HARPER'S TIME & ATTENDANCE	PAYROLLS	\$	1,534.79
HARPERS PAYROLL SERVICES	PAYROLLS	\$	1,914.20
HILLER NEW ENGLAND FIRE PROTECTION INC	SUB-CONTRACTOR	\$	951.20
INNOVYZE INC	SUPPORT	\$	1,200.00
ITRON INC	SUPPORT	\$	2,871.25
J.J. PHELAN & SON CO., INC	SUB-CONTRACTOR	\$	412,360.00
JAYNE BOISSONNEAULT	BOARD SECRETARY & ASS'T. CLERK	\$	9,231.45
JOHN HUDZIK	EMPLOYEE	\$	82,267.84
JOHN LAFFEY	PHONE EXPENSE	\$	455.00
JOHN LAFFEY	EMPLOYEE	\$	57,131.09
JOSEPH L. CARON	EMPLOYEE	\$	17,925.00
JOSEPH P. CARDILLO & SON, INC	SUB-CONTRACTOR	\$	78,136.88
KATHLEEN M. GRAHAM	DISTRICT CLERK	\$	5,000.00
KAZANJIAN ALAN	SDF REFUND	\$	3,991.33
KELLEY A. CHASSE	EMPLOYEE	\$	44,382.48
KELLEY CHASSE	OFFICE	\$	600.00
LEBLANC GEN. CONTRACTOR	SUB-CONTRACTOR	\$	70,035.00

DRACUT WATER SUPPLY DISTRICT
PURCHASE ANALYSIS VENDOR REPORT
JULY 1, 2012 TO JUNE 30, 2013

LEWIS ENGINEERING LLC	SUB-CONTRACTOR	\$	24,000.00
LHS ASSOCIATES INC	ELECTION EXPENSE	\$	1,722.00
LIBERTY CHEVROLET	NEW VEHICLE	\$	30,737.00
LISA LIPOMI	LANDSCAPING / REIMBURSEMENT	\$	194.58
LOWELL GENERAL HOSPITAL	TREATMENT OF EMPLOYEE	\$	1,476.00
LOWELL SUN	LEGAL ADS	\$	6,334.55
LOWES BUSINESS ACCT/GEMB	SUPPLIES	\$	1,093.77
LUCIANO LIPARI	SUPPORT	\$	1,788.00
LUCKY BURNER SERVICE, INC.	FUEL OIL	\$	462.73
MAHER SERVICES INC	SUB-CONTRACTOR	\$	17,950.00
MARK R. RIOPELLE	EMPLOYEE	\$	127,427.60
MASS WATER POLLUTION ABATEMENT TRUST	BONDS	\$	42,719.28
MASS WATER WORKS ASSOCIATION INC	DUES	\$	612.00
MASSASOIT COMMUNITY COLLEGE	EMPLOYEE TRAINING	\$	1,314.00
MATTHEW FARREN	EMPLOYEE	\$	16,550.88
MAUREEN DONNELLY	EMPLOYEE	\$	44,834.91
MAUREEN DONNELLY	OFFICE	\$	800.00
MERRIMACK SHEET METAL INC	SUPPLIES	\$	4,250.00
MIDDLESEX RETIREMENT SYSTEM	ASSESSMENT & EMPLOYEE'S SHARE	\$	156,741.86
MIDDLESEX COUNTY REGISTRY OF DEEDS	LEGAL	\$	2,775.00
MIIA HEALTH BENEFITS TRUST	INSURANCE	\$	267,103.65
MIIA PROPERTY CASUALTY GROUP INC.	INSURANCE	\$	46,995.20
MIIA WORKERS COMPENSATION GROUP INC	INSURANCE	\$	2,430.25
MILTON CAT	TRUCK REPAIRS	\$	1,163.76
MSA GROUP	PERMIT	\$	263.00
N. GRANESE & SONS, INC.	SUB-CONTRACTOR	\$	310,022.51
NASHUA OUTDOOR POWER EQUIPMENT INC.	REPAIRS	\$	528.43
NATIONAL GRID	POWER FOR EQUIPMENT	\$	112,794.58
NATIONAL GRID	HEAT FOR BUILDINGS	\$	10,126.15
NETWORKFLEET, INC	TRUCKS	\$	1,677.00
NEW ENGLAND FIRE & SPINKLER PROTECTION	SUB-CONTRACTOR	\$	7,700.00
NEW ENGLAND OFFICE SUPPLY	OFFICE	\$	254.70
NEW ENGLAND TIME SYSTEMS, INC.	OFFICE	\$	325.00
NEW ENGLAND WATER WORKS ASSOCIATION	DUES	\$	770.00
NEW HORIZONS	EMPLOYEE TRAINING	\$	592.50
NEXGEN	REPAIRS	\$	691.99
NORTHEAST PUMP INSTRUMENTS CO.	REPAIRS	\$	308.00
NORTHEAST TOWER SERVICE CORP.	REPAIRS	\$	2,282.23
P.M. FLAHERTY ASSOCIATES, INC	SUB-CONTRACTOR	\$	1,000.00
PAUL A. CHARBONNEAU	LEGAL	\$	760.00
PITNEY BOWES	OFFICE	\$	23,135.46
POLLARDWATER.COM	SUPPLIES	\$	1,302.27
POWER PRODUCTS	REPAIRS	\$	593.25
POWER UP GENERATOR SERVICE	REPAIRS	\$	8,683.61
PRECISE INDUSTRIES INC.	REPAIRS	\$	250.00
PROVENCHER ENGINEERING, LLC	SUB-CONTRACTOR	\$	1,976.25

DRACUT WATER SUPPLY DISTRICT
PURCHASE ANALYSIS VENDOR REPORT
JULY 1, 2012 TO JUNE 30, 2013

PURCHASE POWER	REPAIRS	\$	519.04
R.E. ERICKSON CO. INC.	CONSULTANT	\$	3,491.59
R.E. PRESCOTT CO., INC	SUPPLIES	\$	20,382.00
R.L. PROULX ELECTRICAL LLC	SUB-CONTRACTOR	\$	34,011.67
RESERVE ACCOUNT	POSTAGE	\$	17,000.00
RICCA CHEMICAL COMPANY, LLC	CHEMICALS	\$	378.86
ROBERT COREY	STIPEND	\$	939.96
ROBERT E. COREY	COMMISSIONER	\$	2,500.00
ROSELLI, CLARK & ASSOCIATES	AUDITOR	\$	14,500.00
RYDER	ELECTION EXPENSE	\$	153.85
SAMS CLUB	SUPPLIES	\$	1,333.06
SCHWAAB, INC	OFFICE	\$	291.00
SEASON'S FLORIST & GARDEN	OFFICE	\$	125.06
SETON IDENTIFICATION	OFFICE	\$	323.40
SIMPLEX GRINNELL	REPAIRS	\$	1,475.00
SOFTRIGHT	SUPPORT	\$	12,442.05
SOFTWARE TECHNIQUES, INC.	SUPPORT	\$	150.00
ST. ONGE SUPPLY CO., INC.	SUPPLIES	\$	176.81
STAPLES CREDIT PLAN	SUPPLIES	\$	5,596.56
STEPHEN DEHNEY	EMPLOYEE	\$	67,805.99
STILES COMPANY INC.	METERS	\$	14,533.92
SWIERZ CONSULTING LLC	CONSULTANT	\$	4,346.00
TCS COMMUNICATIONS CORP.	SUB-CONTRACTOR	\$	600.00
TELVENT USA CORPORATION	SUPPORT	\$	1,800.00
THE ABRAHAM'S GROUP	EMPLOYEE TRAINING	\$	199.00
THERMO PROCESS INSTRUMENTS INC	CHEMICALS	\$	5,429.89
TIM GERMAIN	REIMBURSEMENT/MILEAGE	\$	254.25
TIMOTHY GERMAIN	EMPLOYEE	\$	54,023.83
TIMOTHY GERMAIN	PHONE EXPENSE	\$	420.00
TOOMEY WATER SERVICES INC.	SUPPLIES	\$	9,155.79
TOSHIBA BUSINESS SOLUTIONS	OFFICE	\$	9,284.55
TOWN OF DRACUT	POLICE DETAILS	\$	11,702.74
TOWN OF DRACUT	GASOLINE	\$	36,965.82
TOWN OF TYNGSBOROUGH	REAL ESTATE TAXES	\$	10,903.97
TOWN OF TYNGSBOROUGH	POLICE DETAILS	\$	1,323.00
TRANSCANADA POWER MARKETING LTD	POWER FOR EQUIPMENT	\$	198,741.91
TRAV'S CLEANING SERVICE INC.	OFFICE	\$	15,950.00
TRAVELERS INDEMNITY AND AFFILIATES	INSURANCE	\$	11,757.00
TRIANGLE PORTABLE SERVICE, INC	OFFICE	\$	303.75
TURNING POINT DEVELOPMENT	SUB-CONTRACTOR	\$	7,440.73
U.S. BANK	BONDS	\$	168,165.00
U.S. DEPARTMENT OF TREASURY	PAYROLLS	\$	10,304.09
U.S. POSTAL SERVICE	PERMITS	\$	400.00
UNDERWATER SOLUTIONS INC	SUB-CONTRACTOR	\$	6,390.00
UNIFIED LIFE INSURANCE COMPANY	PAYROLLS	\$	299.24
UNIFIRST CORPORATION	OFFICE	\$	1,997.82

DRACUT WATER SUPPLY DISTRICT
PURCHASE ANALYSIS VENDOR REPORT
JULY 1, 2012 TO JUNE 30, 2013

UNIVERSAL AUTOMATION & MECHANICAL SERV	REPAIRS	\$	1,657.30
UNUM LIFE INSURANCE COMPANY OF AMERICA	PAYROLLS	\$	6,612.25
USA BLUEBOOK	SUPPLIES	\$	7,051.93
USA MOBILITY WIRELESS INC	PAGER	\$	350.95
UTILITRONICS	SUPPLIES	\$	3,610.98
UTILITY SERVICES CO., INC	TANK MIXERS	\$	118,200.00
VERIBANC, INC	OFFICE	\$	125.00
VERIZON	TELEPHONE	\$	10,878.77
VERIZON WIRELESS	TELEPHONE	\$	5,449.60
WALTER W. DUNN	TRUCK REPAIRS	\$	858.00
WATER WORKS SUPPLY CORPORATION	SUPPLIES	\$	15,362.87
WILLIAM MORIN	STIPEND	\$	939.96
WILLIAM MORIN	COMMISSIONER	\$	2,500.00
WILLIAM ZIELINSKI	STIPEND	\$	939.96
WILLIAM ZIELINSKI	PHONE EXPENSE	\$	420.00
WILLIAM ZIELINSKI	COMMISSIONER	\$	2,500.00
WOODARD AND CURRAN	CONSULTANT	\$	214,582.33
XEROX CORPORATION	OFFICE	\$	426.60
ZEP SALES AND SERVICE	SUPPLIES	\$	440.93

Dracut Water District
Combining Balance Sheet
All Fund Types
June 30, 2013

	General	Special Revenue	Capital Projects	Trust and Agency	Fixed Asset Group	Long term debt Group	Total Memorandum only
Cash and equivalents	\$ 702,751	\$ 117,928	\$ 2,488,079	\$ 1,656,830	\$ -	\$ -	\$ 4,965,588
User charges	245,941	-	-	-	-	-	245,941
Other receivables	21,894	-	-	-	-	-	21,894
Fixed Assets (net)	-	-	-	-	15,943,894	-	15,943,894
Amounts to be provided	-	-	-	-	-	1,692,262	1,692,262
Total	\$ 970,586	\$ 117,928	\$ 2,488,079	\$ 1,656,830	\$ 15,943,894	\$ 1,692,262	\$ 22,869,579
Accounts payable	\$ 723	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 723
Deferred revenue	267,835	-	-	-	-	-	267,835
Planning Board Deposits	116,282	-	-	-	-	-	116,282
Long-term debt	-	-	-	-	-	1,692,262	1,692,262
Total Liabilities	384,840	-	-	-	-	1,692,262	2,077,102
Fund Balances:							
Undesignated	585,746	-	-	-	-	-	585,746
Reserved for System Development	-	117,928	-	-	-	-	117,928
Reserved for Hydrants and Valves	-	-	112,905	-	-	-	112,905
Reserved for Undersized Mains	-	-	1,067,248	-	-	-	1,067,248
Reserved for Distribution	-	-	563,568	-	-	-	563,568
Reserved for water system security	-	-	36,285	-	-	-	36,285
Reserve for Land acquisition	-	-	208,006	-	-	-	208,006
Reserve for Design/New Storage Tank	-	-	400,067	-	-	-	400,067
Reserve for Registered Land Survey	-	-	100,000	-	-	-	100,000
Reserve for Debt and Liability	-	-	-	318,949	-	-	318,949
Reserve for Vacation	-	-	-	76,166	-	-	76,166
Reserve for Sick Pay	-	-	-	82,806	-	-	82,806
Reserve for OPEB	-	-	-	461,951	-	-	461,951
Reserve for Meter to Main	-	-	-	100,000	-	-	100,000
Stabilization fund	-	-	-	616,958	-	-	616,958
Invested in Capital Assets	-	-	-	-	15,943,894	-	15,943,894
Total Fund Balances	585,746	117,928	2,488,079	1,656,830	15,943,894	-	20,792,477
Total	\$ 970,586	\$ 117,928	\$ 2,488,079	\$ 1,656,830	\$ 15,943,894	\$ 1,692,262	\$ 22,869,579

The following is a summary of outstanding long-term debt obligations for the year ended June 30, 2013:

Description of Issue	Maturing Year	Interest Rate	Beginning Balance	Additions	Maturities	Ending Balance
General Obligation Bonds	2023	2.75 - 5.0%	\$ 1,360,000	\$ -	\$ (115,000)	\$ 1,245,000
MWPAT Note	2020	Varies	496,958	-	(49,696)	447,262
Total Long-Term Bond and Note Indebtedness			<u>\$ 1,856,958</u>	<u>\$ -</u>	<u>\$ (164,696)</u>	<u>\$ 1,692,262</u>

During the year ended June 30, 2012, the following reflects the activity in the long-term liability accounts:

Description of Items	Beginning Balance	Additions	Deletions	Ending Balance	Due within one year
Bond and note indebtedness	\$ 1,856,958	\$ -	\$ (164,696)	\$ 1,692,262	\$ 164,696
Compensated absences, net	152,536	56,024	(53,428)	155,132	54,296
Other post employment benefits	258,236	149,514	(40,596)	367,154	-
Total Long-Term Liability Accounts	<u>\$ 2,267,730</u>	<u>\$ 205,538</u>	<u>\$ (258,720)</u>	<u>\$ 2,214,548</u>	<u>\$ 218,992</u>

Future Debt Payoff - Payments on general long-term debt obligation bonds due in future years consist of the following:

Year Ending June 30	Principal			Interest			Total
	Balance	Subsidy	Net	Balance	Subsidy	Net	
2014	164,696	(15,467)	149,229	71,151	(14,886)	56,265	205,494
2015	164,696	(16,294)	148,402	64,087	(12,898)	51,189	199,591
2016	169,665	(16,500)	153,165	56,959	(11,668)	45,291	198,456
2017	169,665	(17,008)	152,657	49,336	(9,980)	39,356	192,013
2018	169,665	(17,441)	152,224	41,725	(8,428)	33,297	185,521
2019 - 2023	743,875	(57,095)	686,780	99,338	(13,134)	86,204	772,984
2024	110,000	-	110,000	2,475	-	2,475	112,475
Total	<u>\$ 1,692,262</u>	<u>\$ (139,805)</u>	<u>\$ 1,552,457</u>	<u>\$ 385,071</u>	<u>\$ (70,994)</u>	<u>\$ 314,077</u>	<u>\$ 1,866,534</u>

SECTION V



Commissioners
Chairman-Robert E. Corey
William L. Morin
William "Zee" Ziellnski

Mark R. Riopelle
Executive Director-Superintendent

John M. Hudzik
Field Service Manager
Primary Distribution Operator

Debra H. Vinal
Treasurer

May 14, 2013

Gerard D. Perry, Director of Accounts
Massachusetts Department of Revenue
Division of Local Services
P.O. Box 9655
Boston, MA 02114

Dear Mr. Perry,

The Annual Meeting of the Dracut Water Supply District was held on May 11, 2013 at Harmony Hall, 1660 Lakeview Avenue, Dracut, MA. Moderator Donna Yackel called the meeting to order at 9:01 AM.

PROCEDURAL MOTIONS:

Unanimously the District voted to waive the reading of the warrant articles.

Submitted by Kathleen M. Graham, District Clerk

Unanimously the District voted to implement Section 2 Chapter 448 of the Acts of 1996 for the purpose of this meeting, allowing for the declaration of the Moderator of a 2/3rds vote when in the opinion of the Moderator the voice vote is obviously in the 2/3rd prevailing side of the issue in question.

Submitted by Kathleen M. Graham, District Clerk

ARTICLE #1:

Unanimously the District voted to bring in the vote for Commissioner for a term of three years by ballot vote. The Clerk presented the April 30, 2013 DWSD Election results as follows:

Commissioner:

Robert E. Corey	3403
Blanks/others	240

Submitted by Kathleen M. Graham, District Clerk

ARTICLE #2:

Unanimously the District voted to hear the report of the Water Commissioners.

Submitted by Mark R. Riopelle, Executive Director/Superintendent

Board of Commissioners recommended approval

Executive Director/Superintendent recommended approval

ARTICLE #3:

Unanimously the District voted to hear the report of the Dracut Water Supply District Treasurer and act thereon.

Submitted by Mark R. Riopelle, Executive Director/Superintendent

Board of Commissioners recommended approval

Executive Director/Superintendent recommended approval

ARTICLE #4:

Unanimously the District voted to hear the report of committees having direction from previous meetings and act thereon.

Amendment to Article #20, May 12, 2012 Annual Meeting:

To see if the District will vote to refer Article #20 to a committee for further study and report back to the May 2013 Annual Meeting.

Original Warrant Article #20 from May 12, 2012 Annual Meeting:

To see if the District will vote to authorize the Board of Water Commissioners to establish an annual "Fire Service Fee" for any property in Dracut and Tyngsborough that are not presently customers of the district but have the benefit of public fire service supplied by the District's water mains and fire hydrants. And to further grant the Water Commissioners authority to set the "Fire Service Fee" by a unanimous vote of the board of Commissioners once per fiscal year.

Submitted by Mark R. Riopelle, Executive Director/Superintendent

Board of Commissioners recommended approval

Executive Director/Superintendent recommended approval

Hydrant Fee Study Committee Report:

Commissioner Zielinski reported, as directed by Article #20 of Annual Meeting 2012, a committee was formed consisting of himself, Commissioner Corey, and Superintendent Mark Riopelle, to determine whether or not a "Fire Service Fee" was feasible for the DWSD. Of the thirteen water districts surveyed including Tewksbury, Billerica, Chelmsford, Westford, and several other surrounding cities and towns, no other water department charges a "hydrant fee" with the exception of the Town of Dracut's Kenwood Water Department. Commissioner Zielinski reported staff developed a site map and overlay of properties that may be impacted by a Fire Service Fee, at total of approximately 270 of which there were many discrepancies due to post office vs. actual addresses, resulting in a more accurate total of approximately 100 to 130 properties.

ARTICLE #4 (Cont'd):

The Hydrant Fee Study Committee determined the cost of pursuing a “Fire Service Fee” is extremely high vs. the benefit and recommend the DWSD not pursue a “Fire Service Fee”.

Moderator Donna Yackel asked for a motion to accept the report of the Hydrant Fee Study Committee. Motion was made and seconded from the floor.

Unanimously, the District voted to accept the report of the Hydrant Fee Study Committee, referred by Article #20 of the May 12, 2012 Annual Meeting.

ARTICLE #5:

Unanimously the District voted to transfer from “Free Cash” July 1, 2012 certified amount of Nine Hundred Twenty Six Thousand Seven Hundred Forty One dollars (\$926,741.00) as follows:

GASB 45 – Employee Retirement Benefits	\$100,000.00
Undersized Main & Valves Account	251,741.00
Debt & Liability Account	50,000.00
Water System Security Account	25,000.00
Design & Construct New Storage Facility	250,000.00
Repair & Replacement Account	100,000.00
Hydrant & Valve Replacement Account	50,000.00

Total:	\$826,741.00
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Moderator Donna Yackel pointed out Article #18 may transfer One Hundred Thousand dollars (\$100,000) from “Free Cash” July 1, 2012 into a newly established (Article #17) Meter to Main Stabilization Fund, hence the \$100,000.00 difference.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #6:

Unanimously the District voted to raise and appropriate or transfer from the Water Revenue Account the amount of Four Million Two Hundred Twenty Nine Thousand One Hundred Seventy Five dollars (\$4,229,175.00) to defray costs for the ensuing Fiscal Year beginning on July 1, 2013 to be expended as follows:

Salary, Wages and Benefits Account	\$1,342,745.00
Operations Expenses	\$2,886,430.00

Total:	\$4,229,175.00
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ARTICLE #6 (Cont'd):

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #7:

Unanimously the District voted to raise and appropriate or transfer from the Water Revenue Account the amount of Three Thousand Five Hundred dollars (\$3,500.00) to defray costs for the ensuing Fiscal Year beginning on July 1, 2013 to be expended as follows:

Out of State Travel	\$3,500.00
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Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #8:

Unanimously the District voted to authorize the Treasurer to enter into compensating balance agreements during the fiscal year beginning July 1, 2013, as permitted by Massachusetts General Laws, Chapter 44, Section 5F.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #9:

Unanimously the District voted to transfer from the Water Revenue Account the amount of Two Hundred Thirteen Thousand Six Hundred Eighty Six dollars (\$213,686.00) which represents the 5% funds collected for the Undersized Water Mains and Valves Account as established by the Board of Water Commissioners in FY 2003 for the period collected January 1st 2012 to December 31st 2012, said funds to be used to replace, repair and upgrade as determined by the Executive Director-Superintendent any 2" and undersized mains and valves.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #10:

Unanimously the District voted to authorize the Executive Director-Superintendent to sell off scrap metals and surplus, outdated or obsolete equipment as may accumulate during the year.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #11:

Unanimously the District voted to authorize the Treasurer with the approval of the Board of Water Commissioners, to borrow in anticipation of revenue for the fiscal year beginning July 1, 2013, in accordance with MGL Chapter 44 Section 4 and the acts and amendments thereof; Chapter 849 of the Acts of 1969, as amended and to renew any notes as may be given for a period of less than one year in accordance with MGL Chapter 44, Section 17.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #12:

Unanimously the District voted to accept the following motion made and seconded from the floor:

“To see if the District will vote to call for a ballot vote on Article #12.”

Submitted by Kathleen M. Graham, District Clerk

Unanimously the District voted to call for a ballot vote on Article #12.

Submitted by Kathleen M. Graham, District Clerk

The following amendment was offered from the floor:

“To see if the District will vote to vote on each of the Elected Officials salaries separately. Motion seconded. Under discussion several members of the legislative body asked for clarification if the amendment were to be voted in relation to a ballot vote. The maker of the amendment withdrew the amendment and offered a substitute amendment as follows:

“To see if the District will vote to keep the salaries of Elected Officials of the District as follows:

Commissioners	\$2,500 (per Commissioner)
Clerk	\$5,000
Moderator	\$ 500

Submitted by Kathleen M. Graham, District Clerk

By Ballot Vote (Yes 50, No 13), the District voted on the amendment to keep the salaries of Elected Officials of the District as follows:

Commissioners	\$2,500 (per Commissioner)
Clerk	\$5,000
Moderator	\$ 500

Submitted by Kathleen M. Graham, District Clerk

ARTICLE #13:

Unanimously the District voted to transfer from the Fiscal Year 2013 budget Article #6 as adopted May 12, 2012 the amount of Nine Hundred Thousand dollars (\$900,000.00) and transfer to the following accounts:

Accrued Vacation	\$ 20,000.00
Repair & Replacement Account	100,000.00
General Stabilization Fund Account	100,000.00
Undersized Mains & Valve Account	680,000.00
Total:	\$900,000.00

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #14:

Unanimously the District voted to transfer the total balance of less than Two Hundred dollars (\$200.00) from the new Office/Storage Facility account into the general fund and authorize the District Treasurer to close out this account.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #15:

Unanimously the District voted to transfer from the System Development Fee (SDF) account Four Hundred Thousand dollars (\$400,000.00) into the Repair & Replacement account.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #16:

Unanimously the District voted to transfer the total balance of Fifty Two Thousand Nine Hundred Seventy Eight dollars (\$52,978.00) from the Meter to Main Program Special Account into the general fund and authorize the District Treasurer to close out this account.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #17:

Unanimously the District voted to establish a Meter to Main Account with said funds to be used for the purpose of repairing or replacing customer service lines along with all water related appurtenances for customer accounts that are current with their payments to the “Meter to Main Program”. Furthermore, that upon the passage of this article, the District Annual Meeting shall provide from time to time funding to the “Meter to Main Account” as recommended by the Board and Executive Director-Superintendent.

Submitted by Mark R. Riopelle, Executive Director/Superintendent

Board of Commissioners recommended approval

Executive Director/Superintendent recommended approval

ARTICLE #18:

Unanimously the District voted to transfer One Hundred Thousand dollars (\$100,000.00) from “Free Cash” July 1, 2012 certified amount of Nine Hundred Twenty Six Thousand Seven Hundred Forty One dollars (\$926,741.00) to the Meter to Main Stabilization account as established by Article #17 of the Annual District Meeting May 11, 2013.

Submitted by Mark R. Riopelle, Executive Director/Superintendent

Board of Commissioners recommended approval

Executive Director/Superintendent recommended approval

ARTICLE #19:

Unanimously the District voted to accept Chapter 41, Section 69B of the Massachusetts General Laws – Water Commissioners; powers and duties.

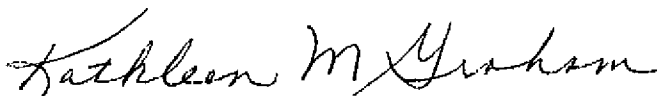
Submitted by Mark R. Riopelle, Executive Director/Superintendent

Board of Commissioners recommended approval

Executive Director/Superintendent recommended approval

A motion from the floor was made and seconded to adjourn the Annual District meeting at 10:08 AM. Motion passed unanimously. The Annual District Meeting was adjourned by the Moderator at 10:08 AM.

Respectfully submitted,



Kathleen M. Graham, Clerk
Dracut Water Supply District

