

Dracut Water Supply District

Annual Report 2012

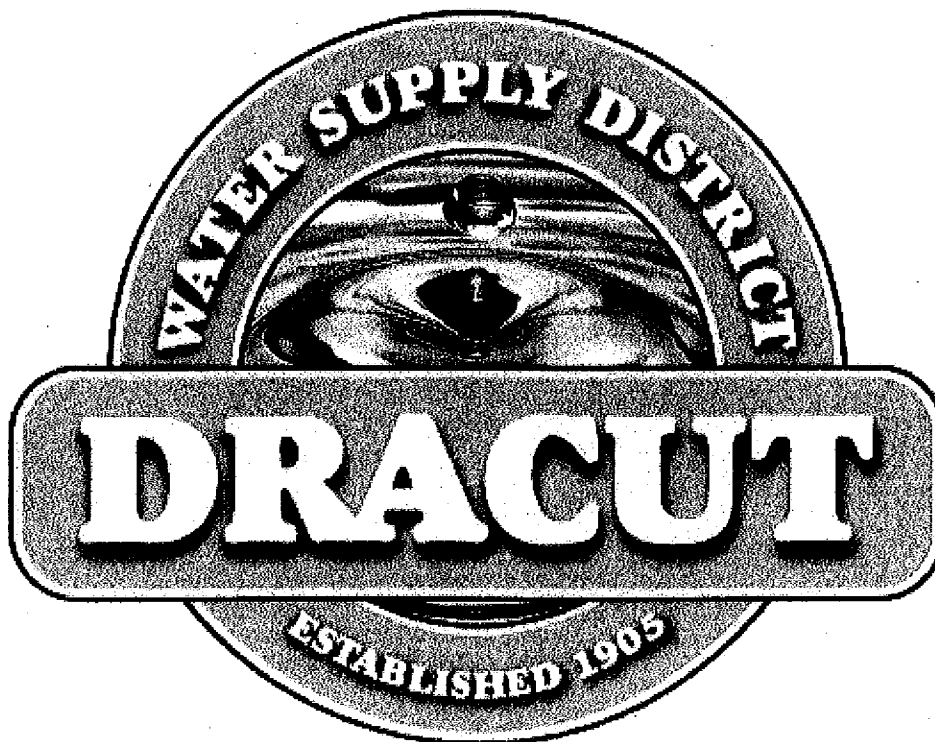
Fiscal Year July 1, 2011 - June 30, 2012

Warrant District Election

April 30, 2013

Warrant Annual District Meeting

May 11, 2013



Commissioners:

Robert E. Corey, Charmain

William "Bill" Morin, Vice-Chair

William "Zee" Zielinski, Commissioner

Staff:

Mark R. Riopelle, Executive Director - Superintendent

John M. Hudzik, Field Service Manager

Debra H. Vinal, Treasurer

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SECTION I

Annual Report

Dracut Water Supply District
59 Hopkins Street
Dracut, MA 01826

Tel (978) 957-0441
Fax (978) 957-2073

www.dracutwater.com

Elected Officials Board of Water Commissioners

Robert E. Corey – Chairman	Term Expires 2013
William “Bill” Morin – Vice-Chair	Term Expires 2014
William “Zee” Zielinski	Term Expires 2015

Clerk of the District

Kathleen Graham	Term Expires 2014
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Moderator

Donna Yackel	Term Expires 2015
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For the year ending June 30th 2012

Appointed Officials and Staff of the Dracut Water Supply District

Mark R. Riopelle
Executive Director – Superintendent

John M. Hudzik
Field Service Manager
Primary Distribution Operator

Debra H. Vinal
District Treasurer

Field Staff

Stephen Dehney	Foreman of Field Services
John Laffey	Field Service Operator
Tim Germain	Field Service Operator

Office Staff

Maureen Donnelly	Customer Service Manager
Kelley Chasse	Office Assistant – Billing & IT Specialist
Erica Tanguay	Office Assistant – Receptionist & Collections

SECTION II

Commissioner's Report
Robert E. Corey

I want to take this opportunity to say that for the past year it's been a privilege to represent you, the rate payers, at the District. I take this responsibility seriously and consider your interests before making decisions on your behalf.

The District continues to be financially sound while still improving the aging water system. The elected officials and staff continue to pursue the goals of our Master Plan always considering the rates that provide the funding for these system improvements.

In today's tough economic environment, the District needs to remain vigilant in balancing costs versus benefits of major project expenditures while striving to improve water and fire service to all customers. This is not an easy task but I will continue to the best of my ability to stay within the District's annual budget as voted at the Annual District meeting.

The District has completed many projects in the past year that have improved your water service. I will only high light a couple from the year. Almost 5000 feet of undersized mains were replaced and fire hydrants added in these areas. The water main on the Pleasant St. bridge was replaced with significant improvements to the fire protection in that entire area.

I want to bring to your attention the dedicated and hard working team of employees that really run your District. These individuals take pride in their work. They are knowledgeable, professional and caring people. They are there full time providing you with potable water 24/7 365 days a year. As a part time elected official, I rely on their expertise to help make decisions to benefit all of us in the District.

I look forward to continuing to serve as one of your elected Officials here at the District. Please contact me with any comments, questions or concerns regarding your water District.

Respectfully,

Robert E. Corey
Water Commission – Chairman
Dracut Water Supply District

**Commissioner's Report
William "Bill" Morin**

I am pleased and proud to report that the Dracut Water Supply District has once again kept its promises on continuous improvements to better serve you – our ratepayers.

I would like to thank all of you, the ratepayers, for your support. As your elected Water Commissioner, I will continue to make every effort to guarantee the best interest of the Dracut ratepayers and business owners in all of my decisions and treating everyone fairly and equally.

As part of our ongoing effort to provide superior service, the DWSD continues working on numerous projects that will upgrade our systems, improve efficiency and remain economical for you; such as the recent replacement of one of our wells.

By maintaining our well fields, we are able to increase efficiency in the supply of water and therefore decrease the need to purchase water from Lowell which comes at a premium rate.

To further increase efficiency and accuracy, we are continuing upgrading meter systems throughout our district.

In order to continue to keep our rates competitive in this difficult economic time, I personally will be reviewing the new hire employee benefits package and will push to establish cost sustaining or possible cost reducing by-laws. To do so, I will need the support of you, our valued ratepayers.

Of course, as it is our main goal, we proudly do our best to provide the best quality of water for our customers, and strive to maintain reasonably-priced services.

Again, I am proud to be a member of the Dracut Water Supply District and look forward to take part in the continued efforts to remain what I believe is one of the best districts in the State.

Please continue to share all of your comments and concerns for your water quality and costs. I highly value your feedback, whether positive or negative, and I assure you that I will monitor carefully all your concerns as I represent you on the Dracut Water Supply District Board of Commissioners.

Sincerely,

William "Bill" Morin
Vice-Chairman
Dracut Water Supply District

**Report of William "Zee" Zielinski
Water Commissioner**

To the ratepayers of the Dracut Water Supply District:

I'd like to thank all the ratepayers of the District for allowing me the opportunity to return as one of your three elected Water Commissioners.

I want to personally thank the Executive Director/Superintendent, our dedicated staff as well as my fellow Water Commissioners who continue to work together toward a common goal of making this one of the best run water districts in New England.

The District continued to undertake numerous projects at our Tyngsboro well field during this past year. Completion of an expansion of our treatment facility will ensure a more operator friendly asset at the Tyngsboro well field for years to come. Planning has been underway and now is complete at the TWF for the replacement of Well #4 that suffered major damage during flooding in years past. Work continued on the engineering and design of preliminary bid documents for the replacement of Well #4 that will enable the construction of a brand new well during the summer and fall of 2013. This new project will represent the first new well-constructed in the District since the early 1970's.

The District continued its successful undersize water main project this past year with the replacement of over five thousand feet of old, outdated, undersize water mains in the Dracut Center area. Work was also completed on the Pleasant Street corridor water project and adjoining side streets that proved very challenging due to the crossing of the Pleasant Street, Route 113 Bridge and the numerous unknown buried obstacles passing the one hundred year old Beaver Brook Mills complex. This undersized water main replacement project shall continue during the summer of 2013 with the installation of over four thousand feet of new water mains and hydrants, concentrating in the Collinsville area of the District.

The work here at the District shall continue with its spring and fall water main flushing program in the upcoming months. Work shall continue with our annual gate exercising program as well. Work will commence shortly at the New Boston well field with the cleaning of one off its wells to further enhance water quality and supply to keep up with the ever increasing demands of the District.

Lastly, it's with great enthusiasm that the District will begin during 2013/2014, the design of a new water storage tank located at our Tyngsboro Road facility. This undertaking represents the first addition to our water storage needs since the early 1970's. The District continues to take a proactive course to ensure that the water demands put on the system will be met for future generations to come.

Like always, your thoughts and concerns regarding the water you purchase and consume is my top priority. I would like to thank all the citizens of Dracut and Tyngsboro who continue to support the efforts made on their behalf by the Commission, Administration and staff here at the District. No idea is so small or unimportant to ignore when it comes to supply water of the best quality possible to each and every one of you. Looking forward to another challenging year here at the District. See you around town.

Respectfully,
William "Zee" Zielinski
Water Commissioner

**Report of the Executive Director – Superintendent
Mark R. Riopelle
for
Fiscal Year 2012**

As another fiscal year comes to a close for the District, I am pleased to report that the Dracut Water Supply District is financially sound and continues to strive to improve services to our customers.

The District continues to pursue improvements in the Master Plan while maintaining costs. Major improvements to your water system included the following:

- loading dock addition to treatment facility
- undersize water main replacement program continued
- Pleasant St. bridge water main replacement
- new water storage tank feasibility study
- engineering design for TWF #4 replacement wells

The financial audit report shows a strong financial picture with credit going to the careful management of spending along with consistent and fair implementation of the District's bill collection procedures.

I am pleased to announce that the District continues giving credit to senior citizens and conservation credits for customers using water wisely.

The District's continued success begins with the Water Commissioner's work ethic and strong leadership style. I am proud to lead a **strong team** of office and field staff members. I personally would like to thank each and every one of them for their continued support and professionalism. Without this dedicated team the District would not be a successful public water system. I am grateful to be able to be working with them.

I would like to thank the customers and ratepayers for their continued support of the District. I often have people commenting on the District as a well run organization.

I pledge to continue to work on the behalf of all the District customers and I welcome your constructive criticism in order to improve the efficiency of the District operations.

Respectfully,

Mark R. Riopelle
Executive Director – Superintendent
Dracut Water Supply District

SECTION III

RECEIVED
DRACUT WATER SUPPLY DIST.

2013 APR 10 PM 3:44

MARK R. RIOPELLE
EXECUTIVE DIRECTOR
SUPERINTENDENT

**Warrant
Dracut Water Supply District
District Election
April 30, 2013**

Commonwealth of Massachusetts
County of Middlesex ss.

To: Kathleen Graham, District Clerk or Constable

In the name of the Commonwealth of Massachusetts, you or qualified Dracut Constable are hereby directed to notify the inhabitants of the Town of Dracut, qualified to vote in elections and in town affairs residing in the Dracut Water Supply District, to meet at the polling places located within the District as follows:

On Tuesday, April 30, 2013 then and there to bring in the votes to elect the officers for the following District Offices under article one of the Annual Meeting Warrant:

One (1) Commissioner for a term of three years

The polls open at 7:00 AM and close at 8:00 PM

And further you are directed to notify the inhabitants of the Town of Dracut, qualified to vote in elections and in Town affairs residing in the Dracut Water Supply District to meet at Harmony Hall, 1600 Lakeview Avenue on Saturday, May 11, 2013, commencing at 9:00 AM then and there to act on the articles that follow:

And you are further directed to serve this warrant by posting attested copies thereof at each of the polling places in Dracut:

Precincts 1 & 6A	Senior Citizens's Center 951 Mammoth Road
Precincts 2 & 6	Lakeview Junior HS 1570 Lakeview Avenue
Precincts 3 & 8	Moses Greely Parker Library, 28 Arlington Street
Precincts 4 & 7	Campbell School 1021 Methuen Street
Precincts 5 & 9	Lakeview Junior HS 1570 Lakeview Avenue

Article #1

To bring in the vote for:

Water Commissioner for a term of three (3) years

Held by ballot, or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #2

To hear the reports of the Water Commissioners and act thereon, or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #3

To hear the report of the Dracut Water Supply District Treasurer and act thereon or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #4

To hear the report of committees having direction from previous meetings and act thereon, or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #5

To see if the District will vote to transfer from "Free Cash" July 1, 2012 certified amount of Nine Hundred Twenty Six Thousand Seven Hundred Forty One dollars (\$926,741.00) as follows:

GASB 45 – Employee Retirement Benefits	\$100,000.00
Undersized Main & Valves Account	\$251,741.00
Debt & Liability Account	\$50,000.00
Water System Security Account	\$25,000.00
Design & Construct New Storage Facility	\$250,000.00
Repair & Replacement Account	\$100,000.00
Hydrant & Valve Replacement Account	\$50,000.00
Total	\$826,741.00

Or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

[Article #18 may transfer One Hundred Thousand dollars (\$100,000) from "Free Cash" July 1, 2012 into a newly establish (Article #17) Meter to Main Stabilization Fund.]

Article #6

To see if the District will vote to raise and appropriate or transfer from the Water Revenue Account the amount of Four Million Two Hundred Twenty Nine Thousand One Hundred Seventy Five (\$4,229,175.00) to defray costs for the ensuing Fiscal Year beginning on July 1, 2013 to be expended as follows:

Salary, Wages and Benefits Account	\$1,342,745.00
Operations Expenses	\$2,886,430.00
Total	\$4,229,175.00

Or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #7

To see if the District will vote to raise and appropriate or transfer from the Water Revenue Account the amount of Three Thousand Five Hundred (\$3,500.00) to defray costs for the ensuing Fiscal Year beginning on July 1, 2013 to be expended as follows:

Out of State Travel	\$ 3,500.00
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Or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #8

To see if the District will vote to authorize the Treasurer to enter into compensating balance agreements during the fiscal year beginning July 1, 2013, as permitted by Massachusetts General Laws, Chapter 44, Section 5F, or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #9

To see if the District will vote to transfer from the water revenue account the amount of Two Hundred Thirteen Thousand Six Hundred Eighty Six Dollars (\$213,686.00) which represents the 5% funds collected for the Undersized Water Mains and Valves Account as established by the Board of Water Commissioners in FY 2003 for the period collected January 1, 2012 to December 31, 2012 said funds to be used to replace, repair and upgrade as determined by the Executive Director – Superintendent any 2" and undersized mains and valves, or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #10

To see if the District will vote to authorize the Executive Director – Superintendent to sell off scrap metals and surplus, outdated or obsolete equipment as may accumulate during the year or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #11

To see if the District will vote to authorize the Treasurer with the approval of the Board of Water Commissioners, to borrow in anticipation of revenue for the fiscal year beginning July 1, 2013, in accordance with MGL Chapter 44 Section 4 and the acts and amendments thereof; Chapter 849 of the Acts of 1969, as amended and to renew any notes as may be given for a period of less than one year in accordance with MGL Chapter 44, Section 17 or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #12

To see if the District will vote to set the annual salary stipend of Elected Officials of the District as follows

Commissioners	\$5,000 (per commissioner)
Clerk	\$5,000
Moderator	\$500

Or act in any other way relative thereto

Submitted by

Board of Water Commissioners

Water Commissioners Morin & Zielinski Recommend Approval

Water Commissioner Corey Recommends Disapproval

Article #13

To see if the District will vote to transfer from the Fiscal Year 2013 budget Article 6 as adopted May 12, 2012 the amount of Nine Hundred Thousand dollars (\$900,000.00) and transfer to the following accounts:

Accrued Vacation	\$20,000.00
Repair & Replacement Account	\$100,000.00
General Stabilization Fund Account	\$100,000.00
Undersized Mains & Valve Account	\$680,000.00
Total	\$900,000.00

Or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval

Executive Director - Superintendent Recommends Approval

Article #14

To see if the District will vote to transfer the total balance of less than Two Hundred Dollars (\$200) from the new Office/Storage Facility account into the general fund and authorize the District Treasurer to close out this account.

Or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #15

To see if the District will vote to transfer from the System Development Fee (SDF) account Four Hundred Thousand Dollars (\$400,000.00) into the Repair & Replacement account.

Or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #16

To see if the District will vote to transfer the total balance of Fifty Two Thousand Nine Hundred Seventy Eight Dollars (\$52,978) from the Meter to Main Program Special Account into the general fund and authorize the District Treasurer to close out this account.

Or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #17

To see if the District will vote to establish a Meter to Main Account with said funds to be used for the purpose of repairing or replacing customer service lines along with all water related appurtenances for customer accounts that are current with their payments to the "Meter to Main Program". Furthermore, that upon the passage of this article, the District annual meeting shall provide from time to time funding to the "Meter to Main Account" as recommended by the Board and Executive Director - Superintendent.

Or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #18

To see if the District will vote to transfer One Hundred Thousand dollars (\$100,000) from "Free Cash" July 1, 2012 certified amount of Nine Hundred Twenty Six Thousand Seven Hundred Forty One dollars (\$926,741.00) to the Meter to Main Stabilization account as established by Article 17 of the Annual District Meeting May 11, 2013.

Or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

[If Article #17 does not pass at the Annual District meeting establishing the new Meter to Main Stabilization Account, then Article #18 will need to be amended to transfer One Hundred Thousand dollars (\$100,000) from "Free Cash" July 1, 2012 certified amount to the Debt & Liability Account.]

Article #19

To see if the District will vote to accept Chapter 41, Section 69B of the Massachusetts General Laws – Water Commissioners; powers and duties.

Or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

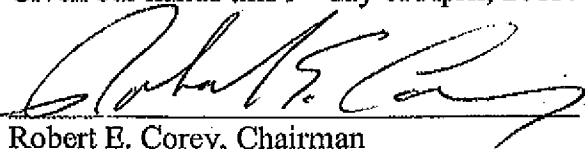
Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

DWSD Election and Annual Meeting
Warrant 2013 Page 2 of 2

Additionally by posting at the Dracut Town Hall Lobby and District Offices

Hereof fail not and make due of this warrant with your doings thereon to the Water Commissioners at the time and place of the meeting as aforesaid

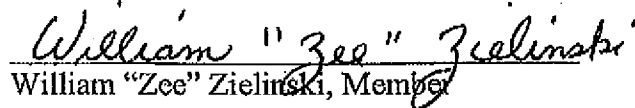
Given our hands this 9th day of April, 2013:



Robert E. Corey, Chairman



William L. Morin, Vice Chairman

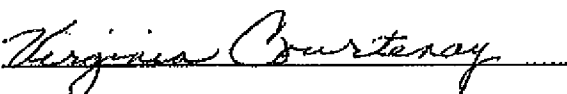


William "Zee" Zielinski, Member

April 10, 2013, I have this date posted up attested copies of the above Warrant at the following places as designated in the By-Law of the Dracut Water Supply District:

- Precincts 1 & 6A - Senior Center, 951 Mammoth Rd.
- Precincts 2 & 6 - Lakeview Junior High School, 1570 Lakeview Ave.
- Precincts 3 & 8 - Moses Greeley Parker Library, 28 Arlington St.
- Precincts 4 & 7 - Campbell School, 1021 Methuen St.
- Precincts 5 & 9 - Lakeview Junior High School, 1570 Lakeview Ave.

Also, at the Dracut Water Supply District, 59 Hopkins Street, and the Dracut Town Hall, 62 Arlington Street, inside and outside.

A TRUE COPY ATTEST: 

Virginia Courtenay, Constable

SECTION IV

**DRACUT WATER SUPPLY DISTRICT
PURCHASE ANALYSIS VENDOR REPORT
JULY 1, 2011 TO JUNE 30, 2012**

VENDOR	DESCRIPTION	AMOUNT
A PRECISE MAINTENANCE INC	SUB-CONTRACTOR	\$ 8,675.00
AAA BACKFLOW	SUB-CONTRACTOR	\$ 7,350.00
ACCURATE PRINT INC	PRINTING	\$ 8,833.20
AD INSTRUMENT REPAIR INC.	SUB-CONTRACTOR	\$ 17,397.62
ADP EASYPAY BOSTON	PAYROLLS	\$ 6,154.91
ADP INC.	PAYROLLS	\$ 1,032.00
ADP SCREENING & SELECTION SERVICES	OFFICE	\$ 453.22
ADS ENVIRONMENTAL SERVICES	REPAIRS	\$ 1,791.66
ADVANCED AUTO ELECTRIC	TRUCK REPAIRS	\$ 605.20
AHO SURVEYING	SUB-CONTRACTOR	\$ 4,075.00
ALL SPORTS PROMOTIONS INC	UNIFORMS	\$ 2,273.25
ALLIED WASTE SERVICES 095	DUMPSTER	\$ 2,696.77
ALLSTATE WORKPLACE DIVISION	PAYROLLS	\$ 793.52
ALMOS FLOWER GARDEN CENTER	SUPPLIES	\$ 169.50
AMERICAN HERITAGE LIFE INSURANCE	PAYROLLS	\$ 2,775.40
AMERICAN WATER WORKS ASSOCIATION	DUES	\$ 2,013.00
ANDRE R. THIBAUT	SUB-CONTRACTOR	\$ 2,420.00
ANSWERNET	ANSWERING SERVICE	\$ 1,829.78
ARTHUR C. SULLIVAN JR. ESQ.	LEGAL	\$ 21,036.00
ASAP SPRINKLER CORP	SUB-CONTRACTOR	\$ 515.00
ASTRO CHEMICALS INC	CHEMICALS	\$ 7,650.00
AT T	TELEPHONE	\$ 796.26
AUGER ALARMS CORP.	SECURITY ALARMS	\$ 6,320.00
AUTO SOUND CO	TRUCK REPAIRS	\$ 1,257.75
BARCO PRODUCTS	SUPPLIES	\$ 919.56
BENEFIT PAYOUT	PAYROLLS	\$ 55,853.95
BENEVENTO ASPHALT	SUPPLIES	\$ 703.76
BEVERLY L. KLEY	OFFICE	\$ 3,600.00
BILLERICA WINWATER	SUPPLIES	\$ 3,817.88
BLUE DIAMOND EQUIPMENT CO.	SUB-CONTRACTOR	\$ 12,000.00
BORDEN REMINGTON CORP.	CHEMICALS	\$ 172,460.80
BROX INDUSTRIES INC.	SUPPLIES	\$ 5,746.35
BUDGET BLINDS	OFFICE	\$ 267.00
CARBON COLORS	OFFICE	\$ 305.28
CARUS PHOSPHATES INC	CHEMICALS	\$ 18,621.90
CAVICCHIO GREENHOUSE INC	SUPPLIES	\$ 385.66
CDW GOVERNMENT INC.	COMPUTERS	\$ 2,152.33
CITY OF LOWELL	WATER PURCHASES	\$ 135,474.48
CITY OF METHUEN	POLICE DETAILS	\$ 548.40
CLEAN BASINS	SUB-CONTRACTOR	\$ 20,180.00
CMK EQUIPMENT	SUB-CONTRACTOR	\$ 22,343.00
COLONIAL FLORIST INC	OFFICE	\$ 167.00
COLONIAL PEST CONTROL	OFFICE	\$ 320.00
COMCAST	OFFICE/SECURITY	\$ 3,811.34
COMMERCIAL COMFORT SERVICE INC	COOLING & HEAT	\$ 2,997.90
COMMONWEALTH OF MA DIV OF REGISTRATION	LICENSE/PERMITS	\$ 790.00

**DRACUT WATER SUPPLY DISTRICT
PURCHASE ANALYSIS VENDOR REPORT
JULY 1, 2011 TO JUNE 30, 2012**

VENDOR	DESCRIPTION	AMOUNT
COMMONWEALTH OF MA D.E.P	D.E.P. ASSESSMENT	\$ 7,609.04
D.S.M. SOLUTIONS	LEAK DETECTION	\$ 9,999.00
DAN WOJCIK JR	PHONE EXPENSE	\$ 477.50
DANIEL R. WOJCIK JR	EMPLOYEE	\$ 48,741.26
DAVID M. MURPHY PLUMBING HEATING INC	SUB-CONTRACTOR	\$ 61,164.55
DAVID S. TOBIN, P.C.	LEGAL	\$ 4,166.25
DEBRA H. VINAL	OFFICE	\$ 8,240.00
DEBRA VINAL	REIMBURSEMENT	\$ 318.55
DEBRA VINAL	EMPLOYEE	\$ 69,661.80
DELL MARKETING L.P.	COMPUTERS	\$ 13,091.70
DG COMMUNICATIONS	SUB-CONTRACTOR	\$ 4,365.00
DOHERTY SIGN CO.	SIGNS	\$ 248.00
DONNA YACKEL	MODERATOR	\$ 500.00
DRACUT APPLIANCE CENTER	REPAIRS	\$ 469.90
DRACUT AUTO PARTS	TRUCK REPAIRS	\$ 370.60
DRACUT OLD HOME DAY	OFFICE	\$ 1,000.00
DRACUT TIRE SHOP	TRUCK REPAIRS	\$ 1,392.00
DRACUT TRUE VALUE	SUPPLIES	\$ 2,618.11
E.I.T.S. VIDEO SYSTEMS	SUB-CONTRACTOR	\$ 6,710.00
E.J. PRESCOTT INC.	SUPPLIES	\$ 27,685.44
EASTERN PROPANE	PROPANE	\$ 20,339.21
EASTON WINWATER WORKS CO.	METERS	\$ 18,528.00
EDWARD KELLY SHEET METAL, INC	SUB-CONTRACTOR	\$ 4,874.87
EDWARD L. MORRIS JR	LEGAL	\$ 12,000.00
ELECTION SYSTEMS & SOFTWARE	ELECTION EXPENSE	\$ 346.83
ENTERPRISE BANK AND TRUST CO.	BANK CHARGES	\$ 25,022.71
ERICA TANGUAY	EMPLOYEE	\$ 28,554.58
ERICA TANGUAY	OFFICE	\$ 611.25
ESRI	COMPUTERS	\$ 2,100.00
FANTASTIC FINISHES BY DONAHUE	SUB-CONTRACTOR	\$ 2,020.00
FEDERAL CARPET	OFFICE	\$ 3,406.00
FEDEX	SHIPPING	\$ 240.92
FIREPRO INCORPORATED	SUB-CONTRACTOR	\$ 4,500.00
FIRST ELECTRIC MOTOR SERVICE INC	REPAIRS	\$ 8,298.05
FIRST NATIONAL BANK	SUPPLIES	\$ 7,303.47
FRANK P. MCCARTIN CO., INC	SUPPLIES	\$ 325.00
FRONTIER RESEARCH	LAB TESTING	\$ 12,604.00
GE FANUC INTELLIGENT PLATFORMS	SUPPORT	\$ 2,613.07
GRAINGER	SUPPLIES	\$ 854.93
GREAT WEST RETIREMENT SERVICES TRUST	PAYROLLS	\$ 15,900.00
GREENER EXCAVATING LLC	BOND RELEASE	\$ 3,010.50
H2O SOFTWARE	SUPPORT	\$ 3,190.00
HACH COMPANY	CHEMICALS	\$ 1,405.32
HILLER NEW ENGLAND FIRE PROTECTION INC	SUB-CONTRACTOR	\$ 820.00
IDVILLE PHOTO IDENTIFICATION SYSTEMS	OFFICE	\$ 1,674.59
INNOVYZE INC	SUPPORT	\$ 1,200.00

**DRACUT WATER SUPPLY DISTRICT
PURCHASE ANALYSIS VENDOR REPORT
JULY 1, 2011 TO JUNE 30, 2012**

VENDOR	DESCRIPTION	AMOUNT
ITRON INC	SUPPORT	\$ 6,679.52
J.G. MACLELLAN CONCRETE CO. INC	SUPPLIES	\$ 4,406.00
JAYNE BOISSONNEAULT	BOARD SECRETARY & ASS'T. CLERK	\$ 6,756.90
JOHN HUDZIK	EMPLOYEE	\$ 79,715.04
JOHN LAFFEY	EMPLOYEE	\$ 54,924.14
JOHN LAFFEY	PHONE EXPENSE	\$ 495.00
JOSEPH L. CARON	EMPLOYEE	\$ 8,543.00
JOSEPH P. CARDILLO & SON, INC	SUB-CONTRACTOR	\$ 420,600.75
KATHLEEN M. GRAHAM	DISTRICT CLERK	\$ 5,000.00
KELLEY A. CHASSE	EMPLOYEE	\$ 42,906.97
KELLEY CHASSE	OFFICE	\$ 6,720.00
LEBLANC GEN. CONTRACTOR	SUB-CONTRACTOR	\$ 85,003.12
LEWIS ENGINEERING PLLC	SUB-CONTRACTOR	\$ 27,470.00
LHS ASSOCIATES INC	ELECTION EXPENSE	\$ 2,049.75
LIBERTY CHEVROLET	NEW VEHICLE	\$ 37,168.00
LISA LIPOMI	LANDSCAPING / REIMBURSEMENT	\$ 146.38
LONG POND VIEW ESTATES	SDF REFUND	\$ 3,383.50
LOWELL SUN	LEGAL ADS	\$ 4,825.04
LOWES	SUPPLIES	\$ 286.71
LUCIANO LIPARI	COMPUTERS	\$ 1,089.95
LUCKY BURNER SERVICE INC.	FUEL OIL	\$ 1,444.38
M2 FACILITY SOLUTION, LLC	SUPPORT	\$ 2,814.50
MAHER SERVICES INC	SUB-CONTRACTOR	\$ 26,714.00
MAIL DATA	POSTAGE	\$ 1,212.29
MAPLEWOOD FAR HOMEOWNERS ASSOC	SDF REFUND	\$ 3,239.86
MARK BASNETT	SUB-CONTRACTOR	\$ 6,000.00
MARK R. RIOPELLE	EMPLOYEE	\$ 123,572.68
MASS WATER POLLUTION ABATEMENT TRUST	BONDS	\$ 40,540.29
MASS WATER WORKS ASSOCIATION INC	DUES	\$ 1,065.00
MATTHEW FARREN	EMPLOYEE	\$ 1,496.00
MAUREEN DONNELLY	EMPLOYEE	\$ 43,343.21
MAUREEN DONNELLY	OFFICE	\$ 11,740.00
MEL GRANT ASSOCIATES, INC	EQUIPMENT	\$ 960.00
MERRIMACK BUILDING SUPPLY	SUPPLIES	\$ 2,846.95
MERRIMACK JOURNAL	ELECTION EXPENSE	\$ 143.10
MIDDLESEX RETIREMENT SYSTEM	ASSESSMENT & EMPLOYEE'S SHARE	\$ 152,316.00
MIDDLESEX COUNTY REGISTRY OF DEEDS	LEGAL	\$ 3,000.00
MIIA HEALTH BENEFITS TRUST	INSURANCE	\$ 268,463.04
MIIA PROPERTY CASUALTY GROUP INC.	INSURANCE	\$ 38,221.25
MIIA WORKERS COMPENSATION GROUP INC	INSURANCE	\$ 6,163.00
MILL CITY LOCK AND KEY INC.	SUPPLIES	\$ 633.78
MMAGS GLASS	TRUCK REPAIRS	\$ 360.00
MSA GROUP	OFFICE	\$ 263.00
MUNICIPAL RESOURCES INC	SUB-CONTRACTOR	\$ 3,530.85
NASHUA OUTDOOR POWER EQ. REPAIR INC.	EQUIPMENT	\$ 6,054.08
NATGUN CONCRETE TANK SERVICES	SUB-CONTRACTOR	\$ 147,650.00

**DRACUT WATER SUPPLY DISTRICT
PURCHASE ANALYSIS VENDOR REPORT
JULY 1, 2011 TO JUNE 30, 2012**

VENDOR	DESCRIPTION	AMOUNT
NATIONAL GRID	POWER FOR EQUIPMENT	\$ 103,167.34
NATIONAL GRID -GAS	HEAT FOR BUILDINGS	\$ 9,853.46
NAULTS WINDHAM MOTORCYCLES	EQUIPMENT	\$ 2,965.00
NETWORKFLEET, INC	TRUCKS	\$ 419.25
NEW ENGLAND CEMENT BLOCK PIPE CO	SUPPLIES	\$ 5,486.37
NEW ENGLAND TIME SYSTEMS, INC	OFFICE	\$ 125.00
NEW ENGLAND WATER WORKS ASSOC.	DUES	\$ 275.00
NEXGEN	REPAIRS	\$ 892.72
NORSE ENVIRONMENTAL SERVICE INC	CONSULTANT	\$ 2,968.65
NORTHEAST PUMP INSTRUMENTS CO.	CHEMICALS	\$ 550.00
PATRICK MCCARTHY	EMPLOYEE	\$ 1,101.00
PATRIOT AMBULANCE INC	SUPPLIES	\$ 4,410.60
PELHAM BUILDING SUPPLY	SUPPLIES	\$ 4,491.89
PITNEY BOWES INC	OFFICE	\$ 11,627.85
POLLARDWATER.COM	SUPPLIES	\$ 1,218.94
POTVIN SMALL ENGINE REPAIR, INC	REPAIRS	\$ 155.00
POWER PRODUCTS	REPAIRS	\$ 11,457.16
PURCHASE POWER	REPAIRS	\$ 1,019.99
R.E. ERICKSON CO., INC.	CONSULTANT	\$ 832.00
R.E. PRESCOTT CO. INC.	SUPPLIES	\$ 8,799.71
R.K. TREE SERVICE	SUB-CONTRACTOR	\$ 3,150.00
R.L. PROULX ELETRICAL LLC	SUB-CONTRACTOR	\$ 58,282.14
REPCO CONTROLS	REPAIRS	\$ 9,650.00
RESERVE ACCOUNT	POSTAGE	\$ 16,000.00
RH WHITE CONSTRUCTION CO. INC.	SUB-CONTRACTOR	\$ 30,358.22
RICCA CHEMICAL COMPANY LLC	CHEMICALS	\$ 601.95
RICHARD WILKINS	TRUCK REPAIRS	\$ 175.00
ROBERT COREY	STIPEND	\$ 939.96
ROBERT E. COREY	COMMISSIONER	\$ 2,500.00
ROSELLI CLARK ASSOCIATES	AUDITOR	\$ 16,000.00
RYDER	ELECTION EXPENSE	\$ 109.70
S D FENCE CO. INC.	SUB-CONTRACTOR	\$ 11,570.46
S & S PLUMBING	SUB-CONTRACTOR	\$ 2,800.00
S & T FROTTON, INC	SUPPLIES	\$ 3,010.87
S M R TREE SERVICE LLC	SUB-CONTRACTOR	\$ 500.00
SAINTS MEDICAL CENTER	EMPLOYEE MEDICAL	\$ 160.00
SAMS CLUB	SUPPLIES	\$ 1,833.98
SCHWAAB INC	OFFICE	\$ 303.90
SERVICE PLUS AUTOMOTIVE CENTER	TRUCK REPAIRS	\$ 160.73
SIMPLEX GRINNELL	REPAIRS	\$ 932.59
SOFTRIGHT	SUPPORT	\$ 11,925.00
ST. ONGE SUPPLY COMPANY, INC.	SUPPLIES	\$ 104.95
STAPLES CREDIT PLAN	SUPPLIES	\$ 4,635.81
STEPHEN DEHNEY	EMPLOYEE	\$ 53,613.86
STEPHEN MCLEAN	EMPLOYEE	\$ 3,105.00
SUBSCRIPTION SERVICES	LEGAL ADS	\$ 550.00

**DRACUT WATER SUPPLY DISTRICT
PURCHASE ANALYSIS VENDOR REPORT
JULY 1, 2011 TO JUNE 30, 2012**

VENDOR	DESCRIPTION	AMOUNT
SWIERZ CONSULTING LLC	CONSULTANT	\$ 19,177.00
TELVENT USA CORPORATION	SUPPORT	\$ 1,800.00
THERMO PROCESS INSTRUMENTS INC.	CHEMICALS	\$ 197.14
TIMOTHY GERMAIN	EMPLOYEE	\$ 55,825.98
TIMOTHY GERMAIN	PHONE EXPENSE	\$ 495.00
TIRE WAREHOUSE	TRUCK REPAIRS	\$ 543.40
TOOMEY WATER SERVICES INC.	SUPPLIES	\$ 36,721.95
TOSHIBA BUSINESS SOLUTIONS	OFFICE	\$ 6,056.68
TOSHIBA FINANCIAL SERVICES	OFFICE	\$ 4,043.56
TOWN OF DRACUT/POLICE DEPT.	POLICE DETAILS	\$ 18,846.20
TOWN OF DRACUT	GASOLINE	\$ 24,187.01
TOWN OF DRACUT	ELECTION EXPENSE	\$ 5,149.74
TOWN OF TYNGSBOROUGH	REAL ESTATE TAXES	\$ 9,567.49
TOWN OF TYNGSBOROUGH	POLICE DETAILS	\$ 1,111.68
TRANSCANADA POWER MARKETING LTD	POWER FOR EQUIPMENT	\$ 183,618.64
TRAVELERS INDEMNITY AND AFFILIATES	INSURANCE	\$ 8,188.00
TRIANGLE PORTABLE SERVICES, INC	OFFICE	\$ 196.45
TROUPE WATER SERVICES LLC	SUB-CONTRACTOR	\$ 17,540.75
TURNING POINT DEVELOPMENT	SUB-CONTRACTOR	\$ 18,644.24
U.S. BANK	BONDS	\$ 172,046.25
U.S. DEPARTMENT OF TREASURY	PAYROLLS	\$ 9,438.40
U.S. POSTAL SERVICE	POSTAGE	\$ 2,170.00
UNDERWATER SOLUTIONS INC	SUB-CONTRACTOR	\$ 25,650.00
UNIFIED LIFE INSURANCE COMPANY	PAYROLLS	\$ 764.64
UNIFIRST CORPORATION	OFFICE	\$ 1,685.25
UNUM LIFE INSURANCE COMPANY OF AMERICA	PAYROLLS	\$ 6,928.56
USA BLUEBOOK	SUPPLIES	\$ 6,501.16
USA MOBILITY WIRELESS INC.	PAGERS	\$ 410.76
VERIBANC, INC	OFFICE	\$ 125.00
VERIZON	TELEPHONE	\$ 9,636.40
VERIZON WIRELESS	TELEPHONE	\$ 6,543.14
VIKING ROOFING	SUB-CONTRACTOR	\$ 7,120.00
WALTER W. DUNN	REPAIRS	\$ 1,931.93
WATER WORKS SUPPLY CORPORATION	SUPPLIES	\$ 19,742.99
WELCH WELDING IND.	SUPPLIES	\$ 3,628.76
WILLIAM MORIN	STIPEND	\$ 939.96
WILLIAM MORIN	COMMISSIONER	\$ 2,500.00
WILLIAM ZIELINSKI	STIPEND	\$ 939.96
WILLIAM ZIELINSKI	PHONE EXPENSE	\$ 420.00
WILLIAM ZIELINSKI	COMMISSIONER	\$ 2,500.00
WOODARD AND CURRAN	CONSULTANT	\$ 56,650.02
XEROX CORPORATION	OFFICE	\$ 339.28
ZEP SALES AND SERVICE	SUPPLIES	\$ 463.52
		\$ 3,870,687.60

Dracut Water District
Combining Balance Sheet
All Fund Types
June 30, 2012

	General	Special Revenue	Capital Projects	Trust and Agency	Fixed Asset Group	Long term debt Group	Total Memorandum only
Cash and equivalents	\$ 1,033,786	\$ 338,367	\$ 1,532,391	\$ 1,335,166	\$ -	\$ -	\$ 4,239,710
User charges	288,246	-	-	-	-	-	288,246
Other receivables	17,659	7,237	-	-	-	-	24,896
Fixed Assets (net)	-	-	-	-	15,219,658	-	15,219,658
Amounts to be provided	-	-	-	-	-	1,856,958	1,856,958
Total	\$ 1,339,691	\$ 345,604	\$ 1,532,391	\$ 1,335,166	\$ 15,219,658	\$ 1,856,958	\$ 21,629,468
Accounts payable	\$ (237)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (237)
Deferred revenue	305,905	7,237	-	-	-	-	313,142
Planning Board Deposits	107,282	-	-	-	-	-	107,282
Long-term debt	-	-	-	-	-	1,856,958	1,856,958
Total Liabilities	412,950	7,237	-	-	-	1,856,958	2,277,145
Fund Balances:							
Undesignated	926,741	-	-	-	-	-	926,741
Reserved for System Development	-	338,367	-	-	-	-	338,367
Reserved for Hydrants and Valves	-	-	74,424	-	-	-	74,424
Reserved for Undersized Mains	-	-	446,349	-	-	-	446,349
Reserved for Distribution	-	-	523,471	-	-	-	523,471
Reserved for water system security	-	-	31,771	-	-	-	31,771
Reserve for Land acquisition	-	-	206,255	-	-	-	206,255
Reserve for Other Capital Projects	-	-	250,121	-	-	-	250,121
Reserve for Debt and Liability	-	-	-	268,528	-	-	268,528
Reserve for Vacation	-	-	-	90,495	-	-	90,495
Reserve for Sick Pay	-	-	-	101,634	-	-	101,634
Reserve for OPEB	-	-	-	361,383	-	-	361,383
Stabilization fund	-	-	-	513,126	-	-	513,126
Invested in Capital Assets	-	-	-	-	15,219,658	-	15,219,658
Total Fund Balances	926,741	338,367	1,532,391	1,335,166	15,219,658	-	19,352,323
Total	\$ 1,339,691	\$ 345,604	\$ 1,532,391	\$ 1,335,166	\$ 15,219,658	\$ 1,856,958	\$ 21,629,468

The following is a summary of outstanding long-term debt obligations for the year ended June 30, 2012:

Description of Issue	Maturing Year	Interest Rate	Beginning Balance	Additions	Maturities	Ending Balance
General Obligation Bonds	2023	2.75 - 5.0%	\$ 1,475,000	\$ -	\$ (115,000)	\$ 1,360,000
MWPAT Note	2020	Varies	541,684	-	(44,726)	496,958
Total Long-Term Bond and Note Indebtedness			<u>\$ 2,016,684</u>	<u>\$ -</u>	<u>\$ (159,726)</u>	<u>\$ 1,856,958</u>

During the year ended June 30, 2012, the following reflects the activity in the long-term liability accounts:

Description of Items	Beginning Balance	Additions	Deletions	Ending Balance	Due within one year
Bond and note indebtedness	\$ 2,016,684	\$ -	\$ (159,726)	\$ 1,856,958	\$ 164,696
Compensated absences, net	150,588	36,137	(34,189)	152,536	38,134
Other post employment benefits	169,428	137,376	(48,568)	258,236	-
Total Long-Term Liability Accounts	<u>\$ 2,336,700</u>	<u>\$ 173,513</u>	<u>\$ (242,483)</u>	<u>\$ 2,267,730</u>	<u>\$ 202,830</u>

Future Debt Payoff - Payments on general long-term debt obligation bonds due in future years consist of the following:

Year Ending June 30	Principal			Interest			Total
	Balance	Subsidy	Net	Balance	Subsidy	Net	
2013	\$ 164,696	\$ (16,491)	\$ 148,205	\$ 75,946	\$ (13,975)	\$ 61,971	\$ 210,176
2014	164,696	(15,467)	149,229	71,151	(14,886)	56,265	205,494
2015	164,696	(16,294)	148,402	64,087	(12,898)	51,189	199,591
2016	169,665	(16,500)	153,165	56,959	(11,668)	45,291	198,456
2017	169,665	(17,008)	152,657	49,336	(9,980)	39,356	192,013
2018 - 2022	803,540	(74,536)	729,004	133,638	(21,562)	112,076	841,080
2023 - 2024	220,000	-	220,000	9,900	-	9,900	229,900
Total	<u>\$ 1,856,958</u>	<u>\$ (156,296)</u>	<u>\$ 1,700,662</u>	<u>\$ 461,017</u>	<u>\$ (84,969)</u>	<u>\$ 376,048</u>	<u>\$ 2,076,710</u>

SECTION V



Commissioners
Robert E. Corey
William L. Morin
Chairman-William "Zee" Zielinski

Mark R. Riopelle
Executive Director-Superintendent

John M. Hudzik
Field Service Manager
Primary Distribution Operator

Debra H. Vinal
Treasurer

May 24, 2012

Gerard D. Perry, Director of Accounts
Massachusetts Department of Revenue
Division of Local Services
P.O. Box 9655
Boston, MA 02114

Dear Mr. Perry,

On May 15, 2012 I mailed the report of the Dracut Water Supply District Annual Report, received by the DOR/DLS May 22, 2012.

This correspondence is to inform you there was a clerical error on the report, under Articles 15 and 20, specifically, no recommendations were offered by the Executive Director-Superintendent on amended articles.

Attached is the corrected Dracut Water Supply District Annual Report. Please replace the report mailed to the DLS on May 15th with this corrected report. If you have any questions, or need additional information, please feel free to contact me.

Sincerely,

Kathleen M. Graham, District Clerk
Dracut Water Supply District

Enc: Dracut Water Supply District/Annual Meeting Report

KMG/jb



Commissioners
Robert E. Corey
William L. Morin
Chairman-William "Zee" Zielinski

Mark R. Riopelle
Executive Director-Superintendent

John M. Hudzik
Field Service Manager
Primary Distribution Operator

Debra H. Vinal
Treasurer

May 15, 2012

Gerard D. Perry, Director of Accounts
Massachusetts Department of Revenue
Division of Local Services
P.O. Box 9655
Boston, MA 02114

Dear Mr. Perry,

The Annual Meeting of the Dracut Water Supply District was held on May 12, 2012 at Harmony Hall, 1660 Lakeview Avenue, Dracut, MA. Moderator Donna Yackel called the meeting to order at 9:10 AM.

PROCEDURAL MOTIONS:

Unanimously the District voted to waive the reading of the warrant articles.

Submitted by Kathleen M. Graham, District Clerk

Unanimously the District voted to implement Section 2 Chapter 448 of the Acts of 1996 for the purpose of this meeting, allowing for the declaration of the Moderator of a 2/3rds vote when in the opinion of the Moderator the voice vote is obviously in the 2/3rd prevailing side of the issue in question.

Submitted by Kathleen M. Graham, District Clerk

ARTICLE #1:

Unanimously the District voted to bring in the vote for Moderator for a term of three years, and Commissioner for a term of three years by ballot vote. The Clerk presented the May 7, 2012 DWSD Election results as follows:

Moderator:

Donna Yackel	1882
Blanks/others	523

Commissioner:

William "Zee" Zielinski	1460
Gary W. McCarthy	908
Blanks/others	37

Submitted by Kathleen M. Graham, District Clerk

ARTICLE #2:

Unanimously the District voted to hear the report of the Water Commissioners.

Submitted by Mark R. Riopelle, Executive Director/Superintendent

Board of Commissioners recommended approval

Executive Director/Superintendent recommended approval

ARTICLE #3:

Unanimously the District voted to hear the report of the Dracut Water Supply District Treasurer and act thereon.

Submitted by Mark R. Riopelle, Executive Director/Superintendent

Board of Commissioners recommended approval

Executive Director/Superintendent recommended approval

ARTICLE #4:

Unanimously the District voted to dismiss Article #4 as there are no outstanding reports pending for the Annual Meeting this year.

Submitted by Mark R. Riopelle, Executive Director/Superintendent

Board of Commissioners recommended approval

Executive Director/Superintendent recommended approval

ARTICLE #5:

Unanimously the District voted to transfer from "Free Cash" July 1, 2011 certified amount of Three Hundred Thirty One Thousand Three Hundred Ninety Six dollars (\$331,396.00) as follows:

GASB 45 – Employee Retirement Benefits	\$100,000.00
Undersized Main & Valves Account	131,396.00
Debt & Liability Account	50,000.00
Water System Security Account	50,000.00
Total:	\$331,396.00

Submitted by Mark R. Riopelle, Executive Director/Superintendent

Board of Commissioners recommended approval

Executive Director/Superintendent recommended approval

ARTICLE #6:

Unanimously the District voted to raise and appropriate or transfer from the Water Revenue Account the amount of Four Million One Hundred Thirty Five Thousand Three Hundred Thirty Three dollars (\$4,135,333.00) to defray costs for the ensuing Fiscal Year beginning on July 1, 2012 to be expended as follows:

Salary, Wages and Benefits Account	\$1,248,903.00
Operations Expenses	\$2,886,430.00
Total:	\$4,135,333.00

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #7:

Unanimously the District voted to raise and appropriate or transfer from the Water Revenue Account the amount of Three Thousand Five Hundred dollars (\$3,500.00) to defray costs for the ensuing Fiscal Year beginning on July 1, 2012 to be expended as follows:

Out of State Travel	\$3,500.00
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Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #8:

Unanimously the District voted to authorize the Treasurer to enter into compensating balance agreements during the fiscal year beginning July 1, 2012, as permitted by Massachusetts General Laws, Chapter 44, Section 5F.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #9:

Unanimously the District voted to transfer from the Water Revenue Account the amount of Two Hundred Ten Thousand Eight Hundred Eighty dollars (\$210,880.00) which represents the 5% funds collected for the Undersized Water Mains and Valves Account as established by the Board of Water Commissioners in FY 2003 for the period collected January 1st 2011 to December 31st 2011, said funds to be used to replace, repair and upgrade as determined by the Executive Director-Superintendent any 2" and undersized mains and valves.

ARTICLE #9 (Contd'):

Submitted by Mark R. Riopelle, Executive Director/Superintendent

Board of Commissioners recommended approval

Executive Director/Superintendent recommended approval

ARTICLE #10:

Unanimously the District voted to authorize the Executive Director-Superintendent to sell off scrap metals and surplus, outdated or obsolete equipment as may accumulate during the year.

Submitted by Mark R. Riopelle, Executive Director/Superintendent

Board of Commissioners recommended approval

Executive Director/Superintendent recommended approval

ARTICLE #11:

Unanimously the District voted to authorize the Treasurer with the approval of the Board of Water Commissioners, to borrow in anticipation of revenue for the fiscal year beginning July 1, 2012, in accordance with MGL Chapter 44 Section 4 and the acts and amendments thereof; Chapter 849 of the Acts of 1969, as amended and to renew any notes as may be given for a period of less than one year in accordance with MGL Chapter 44, Section 17.

Submitted by Mark R. Riopelle, Executive Director/Superintendent

Board of Commissioners recommended approval

Executive Director/Superintendent recommended approval

ARTICLE #12:

Unanimously the District voted to set the annual salary stipend of Elected Officials of the District as follows:

Commissioners	\$2,500 (per Commissioner)
Clerk	\$5,000
Moderator	\$ 500

Submitted by Mark R. Riopelle, Executive Director/Superintendent

Board of Commissioners recommended approval

Executive Director/Superintendent recommended approval

ARTICLE #13:

Unanimously the District voted to transfer from the Fiscal Year 2012 budget Article #6 as adopted May 7, 2011 the amount of Four Hundred Seventy Thousand dollars (\$470,000.00) and transfer to the following accounts:

Accrued Vacation	\$ 45,000.00
Accrued Sick Leave	25,000.00
General Stabilization Fund Account	400,000.00
Total:	\$470,000.00

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #14:

Unanimously the District voted to transfer from the Meter to Main Account the amount of Thirty Seven Thousand Two Hundred Fifty Eight dollars (\$37,258.00) to be credited to the District current budget as follows:

Repair and Replacement Account	\$37,258.00
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This appropriation representing the billable items paid for on behalf of the administration and execution of the Meter to Main Program.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #15:

Article #15 was amended as follows:

Original Warrant Article #15:

To see if the District will vote to transfer from Fiscal Year 2012 budget Article 6 as adopted May 7, 2011 the amount of One Hundred Twenty Five Thousand dollars (\$125,000.00) to the following accounts:

General Stabilization Fund Account	\$ 75,000.00
Repair & Replacement Account	50,000.00
Total:	\$125,000.00

Or act in any other way relative thereto.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #15 (Cont'd):

Amendment/Warrant Article #15:

To see if the District will vote to transfer from Fiscal Year 2012 budget Article 6 as adopted May 7, 2011 the amount of Two Hundred Thousand dollars (\$200,000.00) to the following accounts:

Design and Construction of a New Storage Facility Account	\$150,000.00
Repair and Replacement Account	50,000.00
Total:	\$200,000.00

Or act in any other way relative thereto.

Submitted by William "Zee" Zielinski, Chairman, DWSD Board of Commissioners
Board of Commissioners recommended approval as amended

Unanimously, the District voted to transfer from Fiscal Year 2012 budget Article 6 as adopted May 7, 2011 the amount of Two Hundred Thousand dollars (\$200,000.00) to the following accounts:

Design and Construction of a New Storage Facility Account	\$150,000.00
Repair and Replacement Account	50,000.00
Total:	\$200,000.00

Submitted by William "Zee" Zielinski, Chairman, DWSD Board of Commissioners
Board of Commissioners recommended approval as amended

ARTICLE #16:

Unanimously the District voted to establish a "Registered Land Survey" account with said funds to be used for the survey of District properties, marking of boundaries and the "land registration" of these properties as allowed by existing laws. Further, that upon the passage of this article, the District annual meeting shall provide from time to time funding to the "Registered land survey" as recommended by the Board and Executive Director/Superintendent.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #17:

Unanimously the District voted to transfer from Article 6 Fiscal Year 2012 budget the amount of One Hundred Thousand dollars (\$100,000.00) to the Registered Land Survey Account as established by Article 16 of the Annual District Meeting of May 12, 2012.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #18:

Unanimously the District voted to amend the By-Laws Section 5.0.0 Service Generally by adding the following Section 5.11 – Primary Service Meters:

The District's metering system for water services will support only one (1) primary meter per water account. The District prohibits sub-metering for water services under any circumstances. Customers requesting sub-metering for their water services for whatever reasons shall be denied. Any type of sub-metering of water services after the primary water meter will be at the sole expense and risk of the owner.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #19:

Unanimously the District voted to amend the By-Laws Section 4.1 by adding a new rate structure for wholesale water for water sold to public water suppliers. And to further grant the Water Commissioners the authority to set the wholesale water rate by a unanimous vote of the Board of Commissioners once per fiscal year.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #20:

Article #20 was amended as follows:

Original Warrant Article #20:

To see if the District will vote to authorize the Board of Water Commissioners to establish an annual "Fire Service Fee" for any property in Dracut and Tyngsborough that are not presently customers of the district but have the benefit of public fire service supplied by the District's water mains and fire hydrants. And to further grant the Water Commissioners authority to set the "Fire Service Fee" by a unanimous vote of the board of Commissioners once per fiscal year.

Or act in any other way relative thereto.

ARTICLE #20 (Cont'd):

Submitted by Mark R. Riopelle, Executive Director/Superintendent

Board of Commissioners recommended approval

Executive Director/Superintendent recommended approval

Amendment/Article #20:

To see if the District will vote to refer Article #20 to a committee for further study and report back to the May 2013 Annual Meeting.

Submitted by the DWSD Board of Water Commissioners

Unanimously the District voted to refer Article #20 to a committee for further study and report back to the May 2013 Annual Meeting.

Submitted by the DWSD Board of Water Commissioners

Board of Commissioners recommended approval as amended

ARTICLE #21:

By Ballot Vote (Yes – 14, No – 31) the following amendment was defeated:

To see if the District will vote to amend Section 11.16A Personnel By-Law by adding the following sentence to the paragraph "HEALTH INSURANCE":

"All new employees shall pay twenty percent (20%) of such Health/Dental Insurance coverage."

Or act in any other way relative thereto.

Submitted by William Morin, DWSD Water Commissioner

ARTICLE #22:

By Ballot Vote (Yes – 11, No – 31) the following amendment was defeated:

To see if the District will vote to amend Section 11.16A Personnel By-Law by adding the following sentences to paragraph "SICK LEAVE":

ARTICLE #22 (Cont'd):

"All new employees occupying full-time positions shall be allowed, by the Superintendent/Director, sick leave pay for a period of ten (10) days per fiscal year provided said sick leave is caused by illness or injury or contagious disease. Employees who work one full year shall be granted ten (10) days at the start of the fiscal year. Employees who have less than one (1) year of employment shall be granted .833 days per month."

And by adding the following sentences to the paragraph "BEREAVEMENT LEAVE":


"All new employees shall be granted up to five (5) working days with no loss of pay or benefits upon the death of the following: Husband, wife, children, step-children; up to three (3) days upon the death of: sister, brother, grandchildren, mother, father, step-parents; up to two (2) days upon the death of: grandmother, grandfather, mother-in-law, sister-in-law, brother-in-law, son-in-law, or any person residing with the employee."

Or act in any other way relative thereto.

Submitted by William Morin, DWSD Water Commissioner

A motion from the floor was made and seconded to adjourn the Annual District meeting at 9:53 AM. Motion passed unanimously. The Annual District Meeting was adjourned by the Moderator at 9:53 AM.

Respectfully submitted,



Kathleen M. Graham, Clerk
Dracut Water Supply District