

Dracut Water Supply District

Annual Report 2011

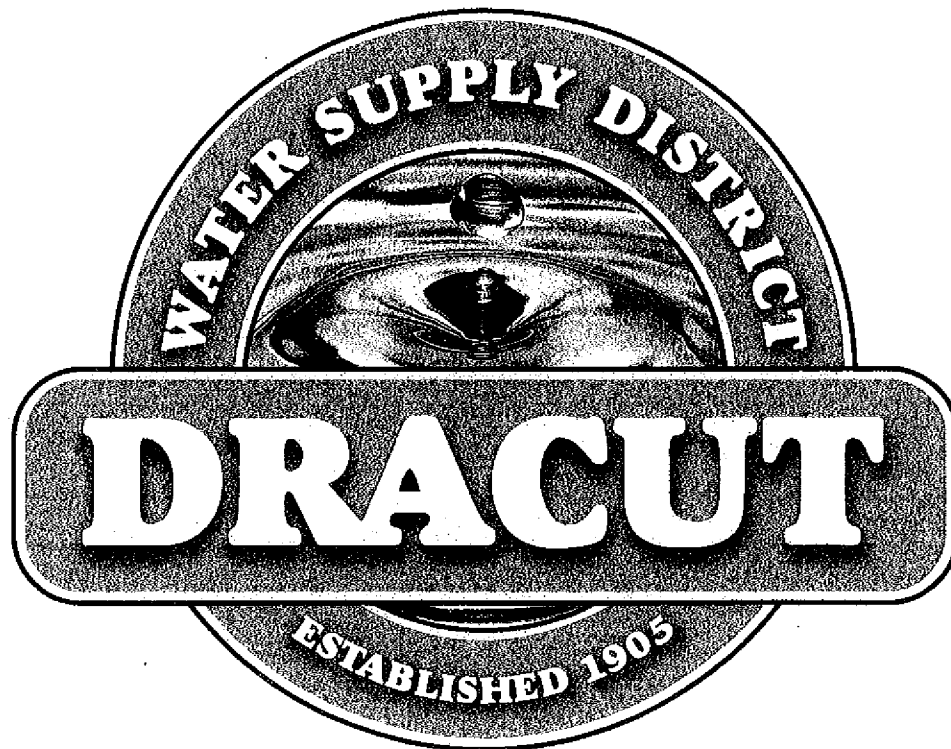
Fiscal Year July 1, 2010 - June 30, 2011

Warrant District Election

May 7, 2012

Warrant Annual District Meeting

May 12, 2012



Commissioners:

Robert E. Corey, Vice-Chairman
William "Bill" Morin, Commissioner
William "Zee" Zielinski, Chairman

Staff:

Mark R. Riopelle, Executive Director - Superintendent
John M. Hudzik, Field Service Manager
Debra H. Vinal, Treasurer

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Annual Report

Dracut Water Supply District
59 Hopkins Street
Dracut, MA 01826

Tel (978) 957-0441
Fax (978) 957-2073

www.dracutwater.com

Elected Officials Board of Water Commissioners

Robert E. Corey – Vice Chairman	Term Expires 2013
William “Bill” Morin	Term Expires 2014
William “Zee” Zielinski – Chairman	Term Expires 2012

Clerk of the District

Kathleen Graham	Term Expires 2014
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Moderator

Donna Yackel	Term Expires 2012
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For the year ending June 30th 2011

Appointed Officials and Staff of the Dracut Water Supply District

Mark R. Riopelle
Executive Director – Superintendent

John M. Hudzik
Field Service Manager
Primary Distribution Operator

Debra H. Vinal
District Treasurer

Field Staff

Stephen Dehney	Foreman of Field Services
John Laffey	Field Service Operator
Tim Germain	Field Service Operator
Daniel Wojcik, Jr.	Field Service Operator

Office Staff

Maureen Donnelly	Customer Service Manager
Kelley Chasse	Office Assistant – Billing & IT Specialist
Erica Tanguay	Office Assistant – Receptionist & Collections

SECTION II

4-1030-0000

Commissioner's Report
Robert E. Corey

I want to take this opportunity to thank the rate payers for your support during the past year and allowing me to represent your concerns here at the District. I want you to understand that I take this responsibility seriously and consider your interests before making decisions on your behalf.

I am very happy to report that it's been another great year for the District. The dedicated staff of the District makes this all possible. The water system continues to provide excellent water quality at economic rates while enhancing and improving the water infrastructure.

The District continues to pursue the goals of our Master Plan of improvements and maximizing our own water sources from our well fields. Our auditors have once again reported the District is in good financial condition despite the poor economy and this has allowed the District to remain aggressive in improving water sources and water storage that is vital to all of you – our customers.

I am pleased to report that our computer systems were enhanced and improved during the last year. Financial and billing programs were updated to keep our systems up to date and better serve our customers.

Although the District has made great advances in 2011, more work still lies ahead. The District will continue the replacement of another 4000 feet of undersized water mains that will improve water and fire service to many customers.

I encourage all of the customers of the District to take advantage of the "Meter to Main Program" that is offered at reasonable cost to protect your individual water service lines. Don't be fooled by any mail advertisements you receive from HomeServe of Massachusetts or Dominion of PA. These companies are NOT associated with the Water District and cannot repair or replace your water service line.

I look forward to continuing to serve as one of your elected Officials here at the District. Please contact me with any comments, questions or concerns regarding your water District.

Respectfully,

Robert E. Corey
Commissioner – Vice Chairman
Dracut Water Supply District

**Report of the Executive Director – Superintendent
Mark R. Riopelle
for
Fiscal Year 2011**

As another fiscal year comes to a close for the District, I am pleased to report that the Dracut Water Supply District is financially sound and continues improving services to our customers.

The District continues to pursue improvements in the Master Plan while maintaining costs. Major improvements to your water system included the following:

- new emergency generator installed in well field
- undersize water main replacement program continued
- water storage tank rehabilitation including new mixing system
- new software program implementation for billing and financial records

The District continues with the routine programs for water main replacements, hydrant replacements along with the installations of replacement water meters and system flushing.

The financial audit report shows a strong financial picture with credit going to the careful management of spending and consistent implementation of bill collection procedures.

I am pleased to announce that the District continues giving credit to senior citizens and conservation credits for customers using water wisely.

The District's strong continued success can be traced to the Commissioner's commitment to setting policies and supporting the management staff. I am proud to lead a strong team of office and field staff members. I personally would like to thank each and every one of them for their continued support and professionalism. Without this staff the District would not be a successful public water system. I am grateful to be able to be part of this team.

I would like to thank the customers and ratepayers who have taken the time to comment on the good service they receive by the hard working staff of the Dracut Water Supply District.

I pledge to continue to work on the behalf of all the District customers and I welcome your constructive criticism in order to improve the efficiency of the District operations.

Respectfully,

Mark R. Riopelle
Executive Director – Superintendent
Dracut Water Supply District

SECTION II

1901

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I look forward to continuing to serve as one of your elected Officials here at the District. Please contact me with any comments, questions or concerns regarding your water District.

Respectfully,

Robert E. Corey
Commissioner – Vice Chairman
Dracut Water Supply District

Commissioner's Report
William "Bill" Morin

I am again very happy and proud to report that the Dracut Water Supply District has once again kept its promises on continuous improvements to better serve you – our customers.

I would like to take this opportunity to thank all of you, the customers, in your support. As your elected Water Commissioner, I strive to ensure the best interest of the Dracut ratepayers and business owners in all of my decisions and treating everyone fairly and equally.

As part of our ongoing effort to provide superior service, the DWSD continues working on numerous projects that will grade our systems, improve efficiency and remain economical for you.

To further increase efficiency and accuracy, we have continued upgrading meter systems throughout our district.

By maintaining our well fields, we are able to increase efficiency in the supply of water and therefore decrease the need to purchase water from Lowell which comes at a premium rate.

In order to continue to keep our rates competitive in this difficult economic time, I personally, will be reviewing the new hire employee benefits package and will push to establish cost sustaining or possible cost reducing by-laws. To do so, I will need the support of you, our valued ratepayer.

Of course, as it is our main goal, we proudly do our best to provide the best quality of water for our customers, and strive to maintain reasonably-priced services.

Again, I am proud to be a member of the Dracut Water Supply District and look forward to take part in the continued efforts to remain one of the top Districts for its size in the state.

Please continue to share all of your comments and concerns for your water quality and costs. I highly value your feedback, whether positive or negative, and I assure you that I will monitor carefully all your concerns as I represent you on the Dracut Water Supply District Board of Commissioners.

Sincerely,

William "Bill" Morin

Dracut Water Supply District

**Report of William "Zee" Zielinski
Water Commissioner**

To the ratepayers of the Dracut Water Supply District,

I'd like to take this opportunity to thank the ratepayers of the District for providing me the opportunity to serve as one of three elected Water Commissioners representing your interests here at the District.

I like to congratulate the dedicated staff, Executive Director/Superintendent and my fellow Water Commissioners of the District at working together in achieving another successful year here at the Dracut Water Supply District.

The District continues to undertake aggressive projects at the Tyngsboro well field facility. It is with great pleasure to report at the completion of the second new stand by generator coming on line this past year that shall be able to provide one hundred percent pumping capacity of our main well field during lost of power situations. Work continues at the cleaning and updating of our wells at this facility as well. Plans are underway to expand our treatment facility in the upcoming year to make it more operator friendly and provide for safer unloading of water treatment chemicals too.

I'm and pleased to report that the District has adopted a new billing and collection program during this past year. This system will help streamline and modernize our billing practices using the latest technology available for a District of our size.

During this past year the District successfully completed the Marsh Hill Storage Tank Rehabilitation. Currently, work is underway to install new state of art submersible water mixers that will improve water quality and keep us current with new DEP regulations. Plans are underway to install these new mixers at the K Street and State Forest Storage facilities during 2012 as well.

The District will continue during 2012 at replacing over thirty five hundred feet of undersize water mains, continue its successful water main flushing program, gate exercising program, revising and updating the new employee handbook, and continue our senior discount and conservation credit program as well.

Lastly, it's with great enthusiasm that the District will begin to study the possibility of expanding our water storage capabilities at the State Forest facility in the upcoming year. This study shall provide a clear understanding of the potential water storage needs that the District will face in the years ahead.

Like always, your thoughts, concerns and ideas regarding the water you purchase and consume is my top priority. I would like to thank all the citizens of Dracut and Tyngsboro who continue to support the efforts made on their behalf by the Commission, Administration and Staff here at the District. No idea is so small or unimportant to ignore when it comes to supply water of the best quality possible to each and every one of you. See you around town.

Respectfully,

William "Zee" Zielinski
Water Commissioner

**Report of the Executive Director – Superintendent
Mark R. Riopelle
for
Fiscal Year 2011**

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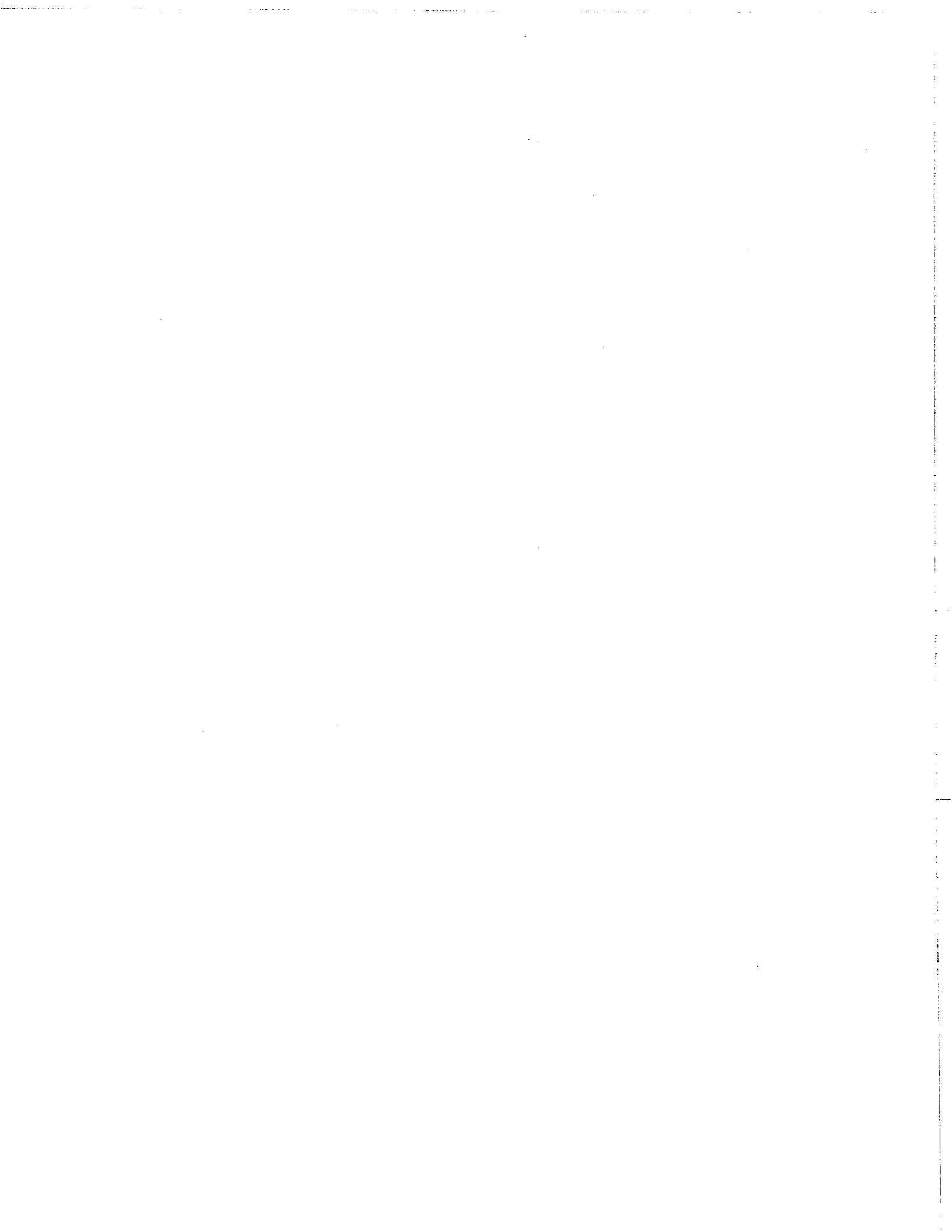
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I would like to thank the customers and ratepayers who have taken the time to comment on the good service they receive by the hard working staff of the Dracut Water Supply District.

I pledge to continue to work on the behalf of all the District customers and I welcome your constructive criticism in order to improve the efficiency of the District operations.

Respectfully,

Mark R. Riopelle
Executive Director – Superintendent
Dracut Water Supply District



SECTION III

MANITON

**Warrant
Dracut Water Supply District
District Election
May 7, 2012**

**Commonwealth of Massachusetts
County of Middlesex ss.**

To: Kathleen Graham, District Clerk or Constable

In the name of the Commonwealth of Massachusetts, you or qualified Dracut Constable are hereby directed to notify the inhabitants of the Town of Dracut, qualified to vote in elections and in town affairs residing in the Dracut Water Supply District, to meet at the polling places located within the District as follows:

On Monday May 7, 2012 then and there to bring in the votes to elect the officers for the following District Offices under article one of the Annual Meeting Warrant:

One (1) Moderator for a term of three years

One (1) Water Commissioner for a term of three years

All on the same ballot.

The polls open at 7:00 AM and close at 8:00 PM

And further you are directed to notify the inhabitants of the Town of Dracut, qualified to vote in elections and in Town affairs residing in the Dracut Water Supply District to meet at Harmony Hall, 1600 Lakeview Avenue on Saturday, May 12, 2012, commencing at 9:00 AM then and there to act on the articles that follow:

Article #1

To bring in the vote for:

District Moderator for a term of three years,

Water Commissioner for a term of three years

Held by ballot, or act in any other way relative thereto

Submitted by

Mark R. Riopelle

Executive Director - Superintendent

Board of Water Commissioners Recommend Approval

Executive Director - Superintendent Recommends Approval

Article #2

To hear the reports of the Water Commissioners and act thereon, or act in any other way relative thereto

Submitted by

Mark R. Riopelle

Executive Director - Superintendent

Board of Water Commissioners Recommend Approval

Executive Director - Superintendent Recommends Approval

Article #3

To hear the report of the Dracut Water Supply District Treasurer and act thereon or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #4

To hear the report of committees having direction from previous meetings and act thereon, or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #5

To see if the District will vote to transfer from "Free Cash" July 1, 2011 certified amount of Three Hundred Thirty One Thousand Three Hundred Ninety Six dollars (\$331,396.00) as follows:

GASB 45 – Employee Retirement Benefits	\$100,000.00
Undersized Main & Valves Account	\$131,396.00
Debt & Liability Account	\$50,000.00
Water System Security Account	\$50,000.00
Total	\$331,396.00

Or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #6

To see if the District will vote to raise and appropriate or transfer from the Water Revenue Account the amount of Four Million One Hundred Thirty Five Thousand Three Hundred Thirty Three Dollars (\$4,135,333.00) to defray costs for the ensuing Fiscal Year beginning on July 1, 2012 to be expended as follows:

Salary, Wages and Benefits Account	\$1,248,903.00
Operations Expenses	\$2,886,430.00
Total	\$4,135,333.00

Or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #7

To see if the District will vote to raise and appropriate or transfer from the Water Revenue Account the amount of Three Thousand Five Hundred (\$3,500.00) to defray costs for the ensuing Fiscal Year beginning on July 1, 2012 to be expended as follows:

Out of State Travel	\$ 3,500.00
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Or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #8

To see if the District will vote to authorize the Treasurer to enter into compensating balance agreements during the fiscal year beginning July 1, 2012, as permitted by Massachusetts General Laws, Chapter 44, Section 5F, or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #9

To see if the District will vote to transfer from the water revenue account the amount of Two Hundred Ten Thousand Eight Hundred Eighty Dollars (\$210,880.00) which represents the 5% funds collected for the Undersized Water Mains and Valves Account as established by the Board of Water Commissioners in FY 2003 for the period collected January 1, 2011 to December 31, 2011 said funds to be used to replace, repair and upgrade as determined by the Executive Director – Superintendent any 2" and undersized mains and valves, or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #10

To see if the District will vote to authorize the Executive Director – Superintendent to sell off scrap metals and surplus, outdated or obsolete equipment as may accumulate during the year or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #11

To see if the District will vote to authorize the Treasurer with the approval of the Board of Water Commissioners, to borrow in anticipation of revenue for the fiscal year beginning July 1, 2012, in accordance with MGL Chapter 44 Section 4 and the acts and amendments thereof; Chapter 849 of the Acts of 1969, as amended and to renew any notes as may be given for a period of less than one year in accordance with MGL Chapter 44, Section 17 or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #12

To see if the District will vote to set the annual salary stipend of Elected Officials of the District as follows

Commissioners	\$2,500 (per commissioner)
Clerk	\$5,000
Moderator	\$ 500

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #13

To see if the District will vote to transfer from the Fiscal Year 2012 budget Article 6 as adopted May 7, 2011 the amount of Four Hundred Seventy Thousand dollars (\$470,000.00) and transfer to the following accounts:

Accrued Vacation	\$45,000.00
Accrued Sick Leave	\$25,000.00
General Stabilization Fund Account	\$400,000.00
Total	\$470,000.00

Or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #14

To see if the District vote to transfer from the Meter to Main Account the amount of Thirty Seven Thousand Two Hundred Fifty Eight dollars (\$37,258.00) to be credited to the District current budget as follows:

Repair and Replacement Account	\$37,258.00
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This appropriation representing the billable items paid for on behalf of the administration and execution of the Meter to Main program, or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #15

To see if the District will vote to transfer from Fiscal Year 2012 budget Article 6 as adopted May 7, 2011 the amount of One Hundred Twenty Five Thousand Dollars (\$125,000.00) to the following accounts:

General Stabilization Fund Account	\$75,000.00
Repair & Replacement Account	\$50,000.00
Total	\$125,000.00

Or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #16

To see if the District will vote to establish a "Registered Land Survey" account with said funds to be used for the survey of District properties, marking of boundaries and the 'land registration' of these properties as allowed by existing laws. Further, that upon the passage of this article, the District Annual meeting shall provide from time to time funding to the "Registered Land Survey" as recommended by the Board and Executive Director/Superintendent,

Or act in any other way relative thereto.

Mark R. Riopelle
Executive Director-Superintendent

Board of Water Commissioners Recommend Approval
Executive Director-Superintendent Recommends Approval

Article #17

To see if the District will vote to transfer from Article 6 Fiscal Year 2012 budget the amount of One Hundred Thousand Dollars (\$100,000.00) to the Registered Land Survey Account as established by Article 16 of the Annual District Meeting of May 12, 2012

Or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #18

To see if the District will vote to amend the By-Laws section 5.0.0 Service Generally by adding the following section 5.11 – Primary Service Meters:

The District's metering system for water services will support only one (1) primary meter per water account. The District prohibits sub-metering for water services under any circumstances. Customers requesting sub-metering for their water services for whatever reasons shall be denied. Any type of sub-metering of water services after the primary water meter will be at the sole expense and risk of the owner.

Or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #19

To see if the District will vote to amend the By-Laws Section 4.1 by adding a new rate structure for wholesale water for water sold to public water suppliers. And to further grant the Water Commissioners the authority to set the wholesale water rate by a unanimous vote of the Board of Commissioners once per fiscal year.

Or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #20

To see if the District will vote to authorize the Board of Water Commissioners to establish an annual 'Fire Service Fee' for any property in Dracut and Tyngsborough that are not presently customers of the District but have the benefit of public fire service supplied by the District's water mains and fire hydrants. And to further grant the Water Commissioners authority to set the 'Fire Service Fee' by a unanimous vote of the Board of Commissioners once per fiscal year.

Or act in any other way relative thereto

Submitted by

Mark R. Riopelle
Executive Director - Superintendent

Board of Water Commissioners Recommend Approval
Executive Director - Superintendent Recommends Approval

Article #21

To see if the District will vote to amend section 11.16A Personnel By-Law Health Insurance premium percentage that all new hired employees pay more that 10% for Health Insurance or act in any other way relative thereto.

Submitted by

William "Bill" Morin Water Commissioner

Article #22

To see if the District will vote to amend section 11.16A Personnel By-Law sick leave, and bereavement leave. Or act in any other way relative thereto

Submitted by

William "Bill" Morin Water Commissioner

And you are further directed to serve this warrant by posting attested copies thereof at each of the polling places in Dracut:

Precincts 1 & 6A	Senior Citizens's Center 951 Mammoth Road
Precincts 2 & 6	Lakeview Junior HS 1570 Lakeview Avenue
Precincts 3 & 8	Moses Greely Parker Library, 28 Arlington Street
Precincts 4 & 7	Campbell School 1021 Methuen Street
Precincts 5 & 9	Lakeview Junior HS 1570 Lakeview Avenue

Additionally by posting at the Dracut Town Hall Lobby and District Offices

Hereof fail not and make due of this warrant with your doings thereon to the Water Commissioners at the time and place of the meeting as aforesaid

Given our hands this 28th day of March 2012:

William "Zee" Zielinski
William "Zee" Zielinski, Chairman

Robert E. Corey
Robert E. Corey, Vice Chairman

William "Bill" Morin
William "Bill" Morin, Member

SECTION IV

VERBODEN

**DRACUT WATER SUPPLY DISTRICT
PURCHASE ANALYSIS VENDOR REPORT
JULY 1, 2010 TO JUNE 30, 2011**

VENDOR	DESCRIPTION	AMOUNT
A CHASSE SIDING	SUB-CONTRACTOR	\$ 5,825.00
A PRECISE MAINTENANCE INC	SUB-CONTRACTOR	\$ 8,215.00
A1 DATASHRED	OFFICE	\$ 715.00
AAA BACKFLOW	SUB-CONTRACTOR	\$ 7,085.00
ACCURATE PRINT INC	PRINTING	\$ 4,824.00
AD INSTRUMENT REPAIR INC.	SUB-CONTRACTOR	\$ 21,248.30
ADP EASYPAY BOSTON	PAYROLLS	\$ 6,087.36
ADP SCREENING & SELECTION SERVICES	OFFICE	\$ 455.26
ADP INC.	PAYROLLS	\$ 946.00
ADS ENVIRONMENTAL SERVICES	REPAIRS	\$ 5,375.00
AHO SURVEYING	SUB-CONTRACTOR	\$ 8,700.00
ALL SPORTS PROMOTIONS	UNIFORMS	\$ 2,048.10
ALLIED WASTE SERVICES 095	DUMPSTER	\$ 2,338.95
ALLSTATE WORKPLACE DIVISION	PAYROLLS	\$ 3,032.16
AMERICAN HERITAGE LIFE INSURANCE	PAYROLLS	\$ 252.68
AMERICAN WATER WORKS ASSOCIATION	DUES	\$ 665.00
ANDRE R. THIBAUT	SUB-CONTRACTOR	\$ 3,120.00
ANSWERNET	ANSWERING SERVICE	\$ 1,756.93
APPLIED DYNAMICS CORPORATION	ELECTRICAL SUPPLIES	\$ 588.53
ARTHUR C. SULLIVAN JR. ESQ.-----	LEGAL	\$ 35,025.42
ASAP SPRINKLER CORP	SUB-CONTRACTOR	\$ 512.50
ASTRO CHEMICALS INC	CHEMICALS	\$ 8,112.00
AT T	TELEPHONE	\$ 701.48
ATLANTIC BROOM	EQUIPMENT	\$ 600.00
AUGER ALARMS CORP.	SECURITY ALARMS	\$ 5,315.00
AUTO SOUND CO	TRUCK REPAIRS	\$ 2,477.00
BATTERY SHOP OF NEW ENGLAND INC	TRUCK REPAIRS	\$ 192.47
BENEFIT PAYOUT	PAYROLLS	\$ 49,652.02
BEVERLY L. KLEY	OFFICE	\$ 10,680.00
BILLERICA WINWATER	SUPPLIES	\$ 2,109.14
BORDEN REMINGTON CORP.	CHEMICALS	\$188,966.55
BOSTON COMPUTER SCANNING	OFFICE	\$ 6,353.88
BRICE APPRAISAL SERVICES	LEGAL	\$ 500.00
BROX INDUSTRIES INC.	SUPPLIES	\$ 4,871.68
BUDGET BLINDS	OFFICE	\$ 413.00
C.A. TURNER CO. INC.	SUPPLIES	\$ 758.46
CARTRIDGE WORLD CHELMSFORD	OFFICE	\$ 149.99
CARUS PHOSPHATES INC	CHEMICALS	\$ 23,324.40
CAVICCHIO GREENHOUSES INC	OFFICE	\$ 1,509.80
CDW GOVERNMENT INC.	COMPUTERS	\$ 670.00
CED INC	ELECTRICAL SUPPLIES	\$ 2,924.74
CITY OF LOWELL	WATER PURCHASE	\$246,341.48
CLEAN BASINS	SUB-CONTRACTOR	\$ 925.00
CLEAN QUEST	SUPPLIES	\$ 240.00
CMK EQUIPMENT	SUB-CONTRACTOR	\$ 16,131.00
COLE-PARMER INSTRUMENT CO	LAB SUPPLIES	\$ 2,236.19
COLONIAL PEST CONTROL	OFFICE	\$ 310.00
COMCAST	OFFICE	\$ 3,737.40
COMMERCIAL COMFORT SERVICE INC	COOLING & HEAT	\$ 940.00
COMMONWEALTH OF MA	DUES	\$ 540.00
COMMONWEALTH OF MA D.E.P	D.E.P. ASSESSMENT	\$ 7,757.14
D.S.M. SOLUTIONS	LEAK DETECTION	\$ 9,500.00

**DRACUT WATER SUPPLY DISTRICT
PRUCHASE ANAYLSIS VENDOR REPORT
JULY 1, 2010 TO JUNE 30, 2011**

VENDOR	DESCRIPTION	AMOUNT
DALEY AND WITTEN LLC	LEGAL	\$ 9,789.46
DANIEL R. WOJCIK JR	PHONE EXPENSE	\$ 420.00
DAN WOJCIK	REIMBURSEMENT	\$ 1,112.00
DANIEL R. WOJCIK JR	PAYROLLS	\$ 46,538.11
DATTEL COMMUNICATIONS	PHONES	\$ 263.70
DAVID M. MURPHY PLUMBING HEATING GAS FITTING IN	SUB-CONTRACTOR	\$ 6,174.80
DEBRA H. VINAL	OFFICE	\$ 7,520.00
DEBRA VINAL	EMPLOYEE	\$ 69,145.68
DEBRA VINAL	REIMBURSEMENT	\$ 473.04
DELL MARKETING L.P.	COMPUTERS	\$ 95,300.39
DENNIS G. CONNERS & ASSOCIATES	LEGAL	\$ 150.00
DENNIS K. BURKE INC	GASOLINE	\$ 17,463.77
DG COMMUNICATIONS	SUB-CONTRACTOR	\$ 4,713.00
DOHERTY SIGN CO.	SIGNS	\$ 1,862.00
DONNA YACKEL	MODERATOR	\$ 500.00
DRACUT AUTO PARTS INC.	TRUCK REPAIRS	\$ 186.30
DRACUT OLD HOME DAY	OFFICE	\$ 500.00
DRACUT TIRE SHOP	TRUCK REPAIRS	\$ 343.00
DRACUT TRUE VALUE	SUPPLIES	\$ 3,351.20
DRACUT WATER SUPPLY DISTRICT	SUPPLIES-PETTY CASH	\$ 147.92
E. BUTTERWORTH CO. INC	SUPPLIES	\$ 100.00
E.I.T.S. VIDEO SYSTEMS	SUB-CONTRACTOR	\$ 645.00
E.J. PRESCOTT INC.	SUPPLIES	\$ 41,551.98
EASTERN PROPANE	PROPANE	\$ 10,826.85
EASTON WINWATER WORKS CO.	METERS	\$ 86,562.14
EDWARD L. MORRIS JR	LEGAL	\$ 14,030.65
ELECTION SYSTEMS & SOFTWARE	ELECTION EXPENSE	\$ 561.93
ENTERPRISE BANK AND TRUST CO.	BANK CHARGES	\$ 19,850.38
ERICA TANGUAY	EMPLOYEE	\$ 11,173.52
ESRI	COMPUTERS	\$ 2,100.00
FANTASTIC FINISHES BY DONAHUE	SUB-CONTRACTOR	\$ 12,690.00
FEDEX	SHIPPING	\$ 256.60
FIRST ELECTRIC MOTOR SERVICE INC	REPAIRS	\$ 17,938.30
FIRST NATIONAL BANK	SUPPLIES	\$ 13,284.61
FRONTIER RESEARCH	LAB TESTING	\$ 15,290.00
GARY W. MCCARTHY	EMPLOYEE	\$ 68,635.24
GE FANUC INTELLIGENT PLATFORMS	SCADA/IT PROGRAM	\$ 2,560.01
GENERAL TRUCK CENTER	TRUCK REPAIRS	\$ 500.34
GLENN RIEL dba ADVANCED CONCRETE CUTTING	SUB-CONTRACTOR	\$ 525.00
GRAINGER	SUPPLIES	\$ 2,266.59
GREAT WEST RETIREMENT SERVICES WELLSFARGO AS TRUSTEE	PAYROLL	\$ 18,000.00
HACH COMPANY	LAB SUPPLIES	\$ 4,693.16
HARMONY HALL	ANNUAL MEETING	\$ 150.00
HILLER NEW ENGLAND FIRE PROTECTION INC	SUB-CONTRACTOR	\$ 410.00
IMS	SUPPLIES	\$ 249.00
ITRON INC	SUPPORT	\$ 7,442.94
J.G. MacLELLAN CONCRETE CO. INC	SUPPLIES	\$ 1,992.00
JAMES T. LYNCH CO. INC.	BOND REFUND	\$ 3,004.22
JASON YAZBEK	POWER WASHING	\$ 1,300.00
JAYNE BOISSONNEAULT	BOARD SECRETARY & ASS'T CLERK	\$ 8,038.99
JDSCC INC	ELECTRICAL SUPPLIES	\$ 797.50

**DRACUT WATER SUPPLY DISTRICT
PURCHASE ANALYSIS VENDOR REPORT
JULY 1, 2010 TO JUNE 30, 2011**

VENDOR	DESCRIPTION	AMOUNT
JOHN HUDZIK	EMPLOYEE	\$ 76,025.18
JOHN LAFFEY	EMPLOYEE	\$ 53,813.93
JOHN LAFFEY	PHONE EXPENSE	\$ 420.00
KATHLEEN M. GRAHAM	DISTRICT CLERK	\$ 5,000.04
KELLEY A. CHASSE	EMPLOYEE	\$ 41,356.61
KELLEY CHASSE	OFFICE	\$ 4,460.00
KENWOOD HARDWARE	SUPPLIES	\$ 134.27
KRAFT POWER CORP	REPAIRS	\$ 20,251.00
LEBLANC GEN. CONTRACTOR	SUB-CONTRACTOR	\$ 66,701.90
LENZIS CATERING & FUNCTIONS	OFFICE	\$ 1,416.13
LEWIS ENGINEERING PLLC	SUB-CONTRACTOR	\$ 14,772.50
LHS ASSOCIATES INC	ELECTION EXPENSE	\$ 2,991.85
LIBERTY CHEVROLET	NEW VEHICLE	\$ 30,173.00
LINE-X	TRUCK REPAIRS	\$ 750.00
LISA LIPOMI	LANDSCAPING/REIMBURSEMENT	\$ 340.30
LOWELL SUN	LEGAL ADS	\$ 5,178.40
LOWES BUSINESS ACCT/GEMB	SUPPLIES	\$ 2,144.24
MADISON-COPP APPRAISALS	LEGAL	\$ 700.00
MAHER SERVICES INC	SUB-CONTRACTOR	\$ 85,063.50
MARK BASNETT	SUB-CONTRACTOR	\$ 3,800.00
MARK R. RIOPELLE	EMPLOYEE	\$119,112.70
MASS WATER POLLUTION ABATEMENT TRUST	BONDS	\$ 41,772.25
MAUREEN DONNELLY	EMPLOYEE	\$ 43,644.81
MAUREEN DONNELLY	OFFICE	\$ 10,780.00
MEDIAWORKS INTERACTIVE INC	COMPUTERS	\$ 2,325.00
MERRIMACK JOURNAL	LEGAL ADS	\$ 214.65
MIDDLESEX RETIREMENT SYSTEM	ASSESSMENT & EMPLOYEE'S SHARE	\$146,170.95
MIDDLESEX COUNTY REGISTRY OF DEEDS	LEGAL	\$ 1,050.00
MIIA HEALTH BENEFITS TRUST	INSURANCE	\$243,789.60
MIIA PROPERTY CASUALTY GROUP INC.	INSURANCE	\$ 41,891.00
MIIA WORKERS COMPENSATION GROUP INC	INSURANCE	\$ 6,658.00
MILL CITY LOCK AND KEY INC.	SUPPLIES	\$ 931.66
MINI JOBS	EQUIPMENT REPAIRS	\$ 307.50
MOORE STAFFING SERVICES	OFFICE	\$ 13,588.03
MORGAN DESIGN	CONSULTANT	\$ 1,000.00
MSA GROUP	BOND	\$ 263.00
MUNICIPAL RESOURCES INC	SUB-CONTRACTOR	\$ 337.50
MWH SOFT INC.	COMPUTERS	\$ 1,200.00
NASHUA OUTDOOR POWER EQUIPMENT REPAIR INC.	EQUIPMENT REPAIRS	\$ 399.95
NATIONAL GRID	POWER FOR EQUIPMENT	\$126,360.13
NATIONAL GRID -GAS	HEAT FOR BUILDINGS	\$ 9,809.51
NEW ENGLAND CEMENT BLOCK PIPE CO	SUPPLIES	\$ 2,286.65
NEW ENGLAND OFFICE SUPPLY	SUPPLIES	\$ 6,545.60
NEW ENGLAND TIME SYSTEMS INC.	OFFICE	\$ 290.00
NEW ENGLAND WATER WORKS ASSOCIATION	DUES	\$ 275.00
NEXGEN	REPAIRS	\$ 851.94
NORSE ENVIRONMENTAL SERVICE INC	CONSULTANT	\$ 399.75
NORTHEAST PUMP INSTRUMENTS COMPANY	REPAIRS	\$ 665.80
NU-WAVE AUTOBODY INC	TRUCK REPAIRS	\$ 378.60
P.J. KEATING COMPANY	SUPPLIES	\$ 208.80
PATRICK McCARTHY	EMPLOYEE	\$ 8,247.00
PAUL AND JACQUELINE PARADISE	LEGAL	\$ 10,150.21

**DRACUT WATER SUPPLY DISTRICT
PURCHASE ANALYSIS VENDOR REPORT
JULY 1, 2010 TO JUNE 30, 2011**

VENDOR	DESCRIPTION	AMOUNT
PINTAL FLOORING	SUB-CONTRACTOR	\$ 435.00
PITNEY BOWES	OFFICE	\$ 5,769.98
POTVIN SMALL ENGINE REPAIR INC	REPAIRS	\$ 345.50
POWER PRODUCTS	REPAIRS	\$ 8,027.06
POWER WASHER SALES LLC	EQUIPMENT	\$ 3,776.80
PRACTICAL PRINT	PRINTING	\$ 193.00
PRECISE INDUSTRIES INC	REPAIRS	\$ 1,245.00
R.E. ERICKSON CO. INC.	SUB-CONTRACTOR	\$ 1,082.84
R.L. PROULX ELETRICAL LLC	SUB-CONTRACTOR	\$ 26,037.64
RESERVE ACCOUNT	POSTAGE	\$ 15,000.00
RH WHITE CONSTRUCTION CO. INC.	SUB-CONTRACTOR	\$ 44,355.00
RICCA CHEMICAL COMPANY LLC	LAB SUPPLIES	\$ 687.40
ROBERT COREY	STIPEND	\$ 939.96
ROBERT E. COREY	COMMISSIONER	\$ 2,499.96
ROSELLI CLARK ASSOCIATES	AUDITOR	\$ 15,500.00
RYDER	ELECTION EXPENSE	\$ 153.76
S D FENCE CO. INC.	SUB-CONTRACTOR	\$ 20,147.02
S M R TREE SERVICE LLC	SUB-CONTRACTOR	\$ 700.00
SAINTS MEDICAL CENTER	HEALTH CARE	\$ 690.00
SAMANTHA BASTIEN	EMPLOYEE	\$ 2,400.00
SAMS CLUB	SUPPLIES	\$ 1,850.09
SCHWAAB INC.	SUPPLIES	\$ 673.15
SEAVER CONSTRUCTION INC	SUB-CONTRACTOR	\$101,595.00
SHERBURNE LUMBER	SUPPLIES	\$ 160.79
SIMPLEX GRINNELL	REPAIRS	\$ 1,461.30
SOFTRIGHT SUMARIA	BILLING SUPPORT	\$ 28,011.25
SONIC WALL SERVICES	COMPUTERS	\$ 267.00
STANLEY HOLDEN	SUPPLIES	\$ 308.00
STAPLES CREDIT PLAN	SUPPLIES	\$ 5,043.69
STEPHEN DEHNEY	EMPLOYEE	\$ 54,461.39
STEPHEN McLEAN	EMPLOYEE	\$ 6,822.00
SWIERZ CONSULTING LLC	CONSULTANT	\$ 25,906.00
TELVENT USA CORPORATION	SUPPORT	\$ 1,800.00
THE WANDERING ARCHITECT	SUB-CONTRACTOR	\$ 2,580.00
THE WARREN GROUP	OFFICE	\$ 288.00
THERMO PROCESS INSTRUMENTS L.P.	SUPPLIES	\$ 1,730.44
TIMOTHY GERMAIN	EMPLOYEE	\$ 54,375.07
TIMOTHY GERMAIN	PHONE EXPENSE	\$ 420.00
TIRE WAREHOUSE	TRUCK REPAIRS	\$ 481.91
TOOMEY WATER SERVICES INC.	METERS	\$ 42,809.53
TOSHIBA AMERICA INFO SYS INC.	OFFICE	\$ 3,744.88
TOSHIBA BUSINESS SOLUTIONS	OFFICE	\$ 1,680.91
TOWN OF DRACUT	ELECTION EXPENSE	\$ 4,960.37
TOWN OF DRACUT	POLICE DETAIL	\$ 8,817.95
TOWN OF TYNGSBOROUGH	REAL ESTATE TAXES	\$ 8,796.36
TOWN OF TYNGSBOROUGH	POLICE DETAIL	\$ 2,796.84
TOWN OF TYNGSBOROUGH	PERMITS	\$ 222.14
TRANSCANADA POWER	POWER FOR EQUIPMENT	\$219,103.17
TRAVELERS FLOOD INSURANCE	INSURANCE	\$ 17,366.00
TROUPE WATER SERVICES LLC	SUB-CONTRACTOR	\$ 16,372.75
TURNING POINT DEVELOPMENT	SUB-CONTRACTOR	\$ 18,800.00
U.S. BANK	BOND	\$175,783.75

**DRACUT WATER SUPPLY DISTRICT
PRUCHASE ANAYLSIS VENDOR REPORT
JULY 1, 2010 TO JUNE 30, 2011**

VENDOR	DESCRIPTION	AMOUNT
U.S. DEPARTMENT OF TREASURY	PAYROLLS	\$ 10,125.21
U.S. POST OFFICE	POSTAGE	\$ 3,314.00
UNDERWATER SOLUTIONS INC	SUB-CONTRACTOR	\$ 6,390.00
UNIFIED LIFE INSURANCE COMPANY	PAYROLLS	\$ 681.68
UNIFIRST CORPORATION	OFFICE	\$ 522.00
UNIVAR USA INC.	CHEMICALS	\$ 1,515.00
UNIVERSITY OF MASSLOWELL	EMPLOYEE TRAINING	\$ 3,840.00
UNUM LIFE INSURANCE COMPANY OF AMERICA	PAYROLL	\$ 7,253.95
USA BLUEBOOK	SUPPLIES	\$ 6,123.03
USA MOBILITY WIRELESS INC	PAGER	\$ 354.65
UTILITRONICS	ELECTRICAL SUPPLIES	\$ 4,594.60
VADAR SYSTEMS	ACCOUNTING SUPPORT	\$ 6,655.69
VERIZON	TELEPHONE	\$ 8,722.46
VERIZON WIRELESS	TELEPHONE	\$ 6,333.30
WALLY DUNNS AMOCO	TRUCK REPAIRS	\$ 1,828.60
WATER WORKS SUPPLY CORPORATION	SUPPLIES	\$ 37,872.56
WELCH WELDING IND.	SUPPLIES	\$ 970.86
WILLIAM MORIN	COMMISSIONER	\$ 2,499.96
WILLIAM MORIN	STIPEND	\$ 939.96
WILLIAM ZIELINSKI	COMMISSIONER	\$ 2,499.96
WILLIAM ZIELINSKI	STIPEND	\$ 939.96
WILLIAM ZIELINSKI	PHONE EXPENSE	\$ 420.00
WOODARD and CURRAN	CONSULTANT	\$ 66,018.14
XEROX CORPORATION	SUPPLIES	\$ 731.20
ZEP SALES AND SERVICE	SUPPLIES	\$ 982.10

Dracut Water District
Combining Balance Sheet
All Fund Types
June 30, 2011

	General	Special Revenue	Capital Projects	Trust and Agency	Fixed Asset Group	Long term debt Group	Total Memorandum only
Cash and equivalents	\$ 432,956	\$ 429,495	\$ 1,520,867	\$ 771,829	\$ -	\$ -	\$ 3,155,147
User charges	276,149	-	-	-	-	-	276,149
Other receivables	15,645	9,218	-	-	-	-	24,863
Fixed Assets (net)	-	-	-	-	14,923,772	-	14,923,772
Amounts to be provided	-	-	-	-	-	2,167,272	2,167,272
Total	\$ 724,750	\$ 438,713	\$ 1,520,867	\$ 771,829	\$ 14,923,772	\$ 2,167,272	\$ 20,547,203
Accounts payable	\$ (733)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (733)
Deferred revenue	291,794	9,218	-	-	-	-	301,012
Planning Board Deposits	102,293	-	-	-	-	-	102,293
Compensated absences	-	-	-	-	-	150,588	150,588
Long-term debt	-	-	-	-	-	2,016,684	2,016,684
Total Liabilities	393,354	9,218	-	-	-	2,167,272	2,569,844
Fund Balances:							
Undesignated	331,396	-	-	-	-	-	331,396
Reserved for Meter to Main program	-	351,772	-	-	-	-	351,772
Reserved for System Development	-	77,723	-	-	-	-	77,723
Reserved for Hydrants and Valves	-	-	97,218	-	-	-	97,218
Reserved for Undersized Mains	-	-	529,372	-	-	-	529,372
Reserved for Distribution	-	-	675,477	-	-	-	675,477
Reserved for water system security	-	-	13,392	-	-	-	13,392
Reserve for Land acquisition	-	-	205,408	-	-	-	205,408
Reserve for Debt and Liability	-	-	-	217,982	-	-	217,982
Reserve for Vacation	-	-	-	80,980	-	-	80,980
Reserve for Sick Pay	-	-	-	99,559	-	-	99,559
Reserve for OPEB	-	-	-	260,460	-	-	260,460
Stabilization fund	-	-	-	112,848	-	-	112,848
Invested in Capital Assets	-	-	-	-	14,923,772	-	14,923,772
Total Fund Balances	331,396	429,495	1,520,867	771,829	14,923,772	-	17,977,359
Total	\$ 724,750	\$ 438,713	\$ 1,520,867	\$ 771,829	\$ 14,923,772	\$ 2,167,272	\$ 20,547,203

The following is a summary of outstanding long-term debt obligations for the year ended June 30, 2011:

Description of Issue	Maturing Year	Interest Rate	Beginning Balance	Additions	Maturities	Ending Balance
General Obligation Bonds	2023	2.75 - 5.0%	\$ 1,590,000	\$ -	\$ (115,000)	\$ 1,475,000
MWPAT Note	2020	Varies	586,051	-	(44,367)	541,684
Total Long-Term Bond and Note Indebtedness			<u>\$ 2,176,051</u>	<u>\$ -</u>	<u>\$ (159,367)</u>	<u>\$ 2,016,684</u>

During the year ended June 30, 2011, the following reflects the activity in the long-term liability accounts:

Description of Items	Beginning Balance	Additions	Deletions	Ending Balance	Due within one year
Bond and note indebtedness	\$ 2,176,051	\$ -	\$ (159,367)	\$ 2,016,684	\$ 159,726
Compensated absences, net	164,698	-	(14,110)	150,588	37,647
Other post employment benefits	84,393	130,437	(45,402)	169,428	-
Total Long-Term Liability Accounts	<u>\$ 2,425,142</u>	<u>\$ 130,437</u>	<u>\$ (218,879)</u>	<u>\$ 2,336,700</u>	<u>\$ 197,373</u>

Future Debt Payoff - Payments on general long-term debt obligation bonds due in future years consist of the following:

Year Ending June 30	Principal			Interest			Total
	Balance	Subsidy	Net	Balance	Subsidy	Net	
2012	\$ 159,726	\$ (15,291)	\$ 144,435	\$ 84,711	\$ (17,338)	\$ 67,373	\$ 211,808
2013	164,696	(16,491)	148,205	75,946	(13,975)	61,971	210,176
2014	164,696	(15,467)	149,229	71,151	(14,886)	56,265	205,494
2015	164,696	(16,294)	148,402	64,087	(12,898)	51,189	199,591
2016	169,665	(16,500)	153,165	56,959	(11,668)	45,291	198,456
2017 - 2021	863,205	(91,544)	771,661	170,654	(31,542)	139,112	910,773
2022 - 2024	330,000	-	330,000	22,220	-	22,220	352,220
Total	<u>\$ 2,016,684</u>	<u>\$ (171,587)</u>	<u>\$ 1,845,097</u>	<u>\$ 545,728</u>	<u>\$ (102,307)</u>	<u>\$ 443,421</u>	<u>\$ 2,288,518</u>

SECTION V

Version 3.0



Commissioners
Robert E. Corey
Chairman-William L. Morin
William "Zee" Ziellinski

Mark R. Riopelle
Executive Director-Superintendent

John M. Hudzik
Field Service Manager
Primary Distribution Operator

Debra H. Vinal
Treasurer

May 9, 2011

Gerard D. Perry, Director of Accounts
Massachusetts Department of Revenue
Division of Local Services
P.O. Box 9655
Boston, MA 02114

Dear Mr. Perry,

The Annual Meeting of the Dracut Water Supply District was held on May 7, 2011 at Harmony Hall, 1660 Lakeview Avenue, Dracut, MA. Moderator Donna Yackel called the meeting to order at 9:00 AM.

PROCEDURAL MOTIONS:

Unanimously the District voted to waive the reading of the warrant articles.

Submitted by Mark Riopelle, Executive Director/Superintendent

Unanimously the District voted to allow the Moderator to declare a 2/3rd's vote when in his/her opinion the prevailing side is clearly present and record the same.

Submitted by Mark R. Riopelle, Executive Director/Superintendent

ARTICLE #1:

Unanimously the District voted to bring in the vote for Water Commissioner for a term of three years, and District Clerk for a term of three years by ballot vote. The Clerk presented the May 2, 2011 DWSD Election results as follows:

Commissioner:

William "Bill" Morin:	2821
Blanks/others	433

District Clerk:

Kathleen Graham:	2986
Blanks/others	268

Submitted by Kathleen M. Graham, District Clerk
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #2:

Unanimously the District voted to hear the report of the Water Commissioners.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #3:

Unanimously the District voted to hear the report of the Dracut Water Supply District Treasurer and act thereon.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #4:

Unanimously the District voted to dismiss Article #4 as there are no outstanding reports pending for the Annual Meeting this year.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #5:

Unanimously the District voted to transfer from "Free Cash" July 1, 2010 certified amount of Four Hundred Fifty Six Thousand Two Hundred Seven dollars ((456,207.00) as follows:

Hydrant/Valve Replacement Account	\$100,000.00
Water System Security Account	15,000.00
Land Property Acquisition Fund Account	100,000.00
GASB 45 – Employee Retirement Benefits	30,000.00
General Stabilization Fund Account	100,000.00
Debt & Liability Account	13,000.00
Vacation Account	68,000.00
Sick Account	30,207.00

Total: \$456,207.00

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #6:

Unanimously the District voted to raise and appropriate or transfer from the Water Revenue Account the amount of Four Million One Hundred Thirty Five Thousand Three Hundred Thirty Three dollars (\$4,135,333.00) to defray costs for the ensuing Fiscal Year beginning on July 1, 2011 to be expended as follows:

Salary, Wages and Benefits Account	\$1,189,941.00
Operations Expenses	\$2,945,392.00
Total:	\$4,135,333.00

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #7:

Unanimously the District voted to raise and appropriate or transfer from the Water Revenue Account the amount of Three Thousand Five Hundred dollars (\$3,500.00) to defray costs for the ensuing Fiscal Year beginning on July 1, 2011 to be expended as follows:

Out of State Travel	\$3,500.00
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Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #8:

Unanimously the District voted to set a “special water rate” for the customer account at the Veteran’s Park that provides water to the “water park” only. The special reduced water rate will be the same as the wholesale rate charged to the District by the City of Lowell Water Utility (currently \$2.547 per HCF per quarter).

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #9:

Unanimously the District voted to authorize the Treasurer to enter into compensating balance agreements during the fiscal year beginning July 1, 2011, as permitted by Massachusetts General Laws, Chapter 44, Section 5F.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #10:

Unanimously the District voted to transfer from the Water Revenue Account the amount of Two Hundred Two Thousand Six Hundred Fifty Three dollars (\$202,653.00) which represents the 5% funds collected for the Undersized Water Mains and Valves Account as established by the Board of Water Commissioners in FY 2003 for the period collected January 1st 2010 to December 31st 2010, said funds to be used to replace, repair and upgrade as determined by the Executive Director-Superintendent any 2" and undersized mains and valves.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #11:

Unanimously the District voted to authorize the Executive Director-Superintendent to sell off scrap metals and surplus, outdated or obsolete equipment as may accumulate during the year.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #12:

Unanimously the District voted to authorize the Treasurer with the approval of the Board of Water Commissioners, to borrow in anticipation of revenue for the fiscal year beginning July 1, 2011, in accordance with MGL Chapter 44 Section 4 and the acts and amendments thereof; Chapter 849 of the Acts of 1969, as amended and to renew any notes as may be given for a period of less than one year in accordance with MGL Chapter 44, Section 17.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #13:

Unanimously the District voted to transfer from the SDF Account the amount of Two Hundred Thousand dollars (\$200,000.00) to the Undersized Water Mains and Valves Account.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #14:

Unanimously the District voted to set the annual salary stipend of Elected Officials of the District as follows:

Commissioners	\$2,500 (per Commissioner)
Clerk	\$5,000
Moderator	\$ 500

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #15:

Unanimously the District voted to amend to transfer from the Fiscal Year 2011 budget Article #6 as adopted May 8, 2010 the amount of (\$ Pending Dollars*) and transfer to the following accounts:

Repair and Replacement Account	\$ Pending dollars
GASB 45 – Employee Retirement Benefits	\$ Pending dollars

By amending to transfer from the Fiscal Year 2011 budget Article #3 as adopted May 8, 2010 the amount of Six Hundred Thousand dollars (\$600,000.00) and transfer to the following accounts:

Repair and Replacement Account	\$200,000.00
GASB 45 – Employee Retirement Benefits	\$200,000.00
Debt & Liability Account	\$200,000.00

Total: \$600,000.00

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #16:

Unanimously the District voted to amend Section 11.10 – Cross Connections – of the Dracut Water Supply District ByLaws by adding the new following section 11.10.2 thereto:

Section 11.10.2

The District adopts and incorporates as part of its ByLaws the Commonwealth of Massachusetts Department of Environmental Protection Agency (MassDEP) regulations 310 CMR 22.22 – Cross Connection Control Program – as it is presently written and as it may hereafter from time to time be amended.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #17:

Unanimously the District voted to transfer from the Meter to Main Account the amount of Thirty Three Thousand Four Hundred Ninety Five dollars (\$33,495.00) to be credited to the District current budget as follows:

Repair and Replacement Account	\$33,495.00
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This appropriation representing the billable items paid for on behalf of the administration and execution of the Meter to Main Program.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #18:

Unanimously the District voted to transfer from Article #6 Fiscal Year 2011 budget the amount of One Hundred Twenty Five Thousand dollars (\$125,000.00) to the following accounts:

Accrued Sick Account	\$ 75,000.00
Repair & Replacement Account	50,000.00
Total:	\$125,000.00

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #19:

Unanimously the District voted to reaffirm and ratify acceptance of Sections 42A-42F, inclusive, of Chapter 40 of the Massachusetts General Laws and to authorize the District Treasurer to certify such rates or charges to the Assessors of the Town of Dracut and of the Town of Tyngsborough.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #20:

Unanimously the District voted to accept as a gift to the Dracut Water Supply District from Rainbow Builders Corp. Parcels A & B as shown on plan entitled "Plan of land Westview Farm Estates Dracut, Massachusetts March 29, 2002" recorded Middlesex North District Registry of Deeds in Plan Book 212 as Plan 14.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #21:

Unanimously the District voted to authorize the Board of Water Commissioners to accept on behalf of the Dracut Water Supply District all gifts that the Board of Water Commissioners deem appropriate.

Submitted by DWSD Board of Water Commissioners
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #22:

Unanimously the District voted to reaffirm the vote taken at the 2010 Annual District Meeting to increase the System Development Fees to \$7,500.00 per unit and to authorize and direct the Board of Water Commissioners to take all steps necessary to implement the same.

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #23:

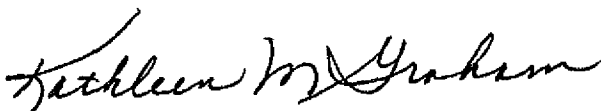
Unanimously the District voted to add Section 9B of the ByLaws, the following:

"Any service currently connected to the system that provides water to two or more separate residential and/or commercial units may be converted to separately metered services for each existing unit at a fee of \$1,200.00 per unit; each such unit shall, however, have a separate service line from the main. Any unit in the same structure that has not been occupied for at least one year prior to application shall pay the System and Development Fee then in effect."

Submitted by Mark R. Riopelle, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

A motion from the floor was made and seconded to adjourn the Annual District meeting at 9:20 AM. Motion passed unanimously. The Annual District Meeting was adjourned by the Moderator at 9:20 AM.

Respectfully submitted,

A handwritten signature in cursive script, reading "Kathleen M. Graham". The signature is written in black ink and is positioned above the printed name.

Kathleen M. Graham, Clerk
Dracut Water Supply District

DRACUT WATER SUPPLY DISTRICT ELECTION -- MAY 2, 2011

	<u>PREC. 1</u>	<u>PREC. 2</u>	<u>PREC. 3</u>	<u>PREC. 4</u>	<u>PREC. 5</u>	<u>PREC. 6</u>	<u>PREC. 6A</u>	<u>PREC. 7</u>	<u>PREC. 8</u>	<u>PREC. 9</u>	<u>TOTAL VOTE</u>
<u>COMMISSIONER</u>											
WILLIAM "BILL" MORIN	405	418	348	0	293	407	36	47	266	601	2821
BLANKS	35	46	36	0	29	30	5	2	44	57	284
WRITE-INS	15	17	14	0	22	16	2	3	14	46	149
TOTAL	455	481	398	0	344	453	43	52	324	704	3254
<u>DISTRICT CLERK</u>											
KATHLEEN M. GRAHAM	421	446	365	0	311	418	40	47	305	633	2986
BLANKS	23	23	20	0	17	22	1	3	8	36	153
WRITE INS	11	12	13	0	16	13	2	2	11	35	115
TOTAL	455	481	398	0	344	453	43	52	324	704	3254

I, Kathleen M. Graham, do hereby certify that the above results are the Official Results of the DWSD Election held May 2, 2011.


Kathleen M. Graham, District Clerk

