



# Dracut Water Supply District



## Annual Report 2003

Fiscal Year July 1, 2002-June 30, 2003

## Warrant District Election

May 3rd 2004

## Warrant Annual District Meeting

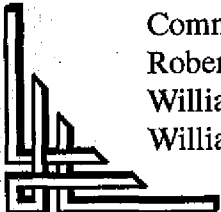
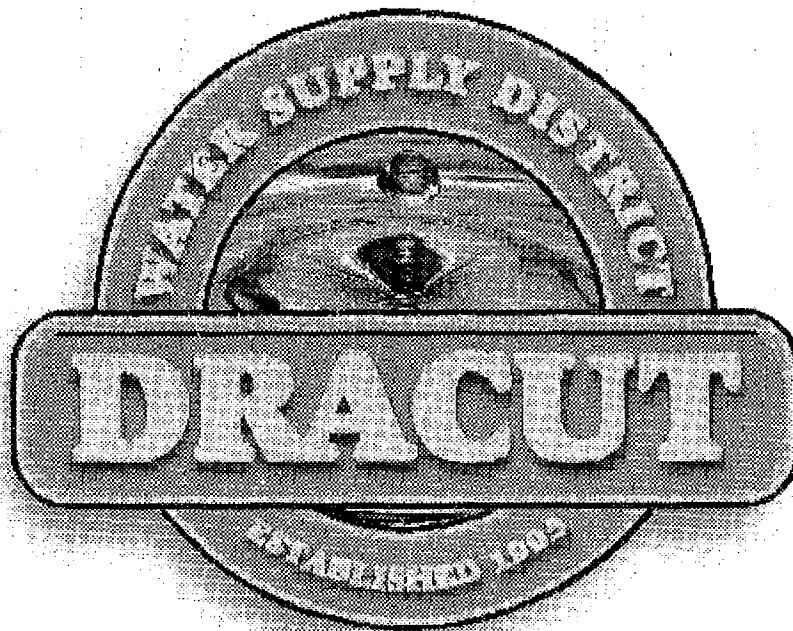
May 8th 2004

## Warrant Special District Meeting

May 8th 2004

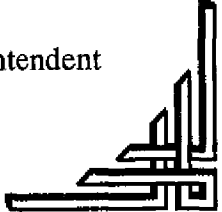
## Annual District Meeting Vote

May 10th 2003



Commissioners  
Robert Corey, Chairman  
William (Bill) Morin, Vice-Chairman  
William "Zee" Zielinski, Commissioner

Staff  
Gary W. McCarthy  
Superintendent-Director  
Mark Riopelle  
Assistant Superintendent  
Debra Vinal  
Treasurer





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# **SECTION I**



**Annual Report  
Of**

**Dracut Water Supply District  
59 Hopkins Street  
Dracut, MA 01826**

**Tel (978)957-0441  
Fax (978)957-2073**

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**Board of Water Commissioners**

<b>Robert Corey, Chairman</b>	<b>Term Expires 2004</b>
<b>William Morin</b>	<b>Term Expires 2005</b>
<b>William "Zee" Ziellinski</b>	<b>Term Expires 2006</b>

**Clerk**

<b>Barry K. Myers</b>	<b>Term Expires 2005</b>
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**Moderator**

<b>Donna Yackel</b>	<b>Term Expires 2006</b>
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**For the Year Ending June 30<sup>th</sup> 2003**

**Appointed Officials of the Dracut Water Supply District**

**Gary W. McCarthy  
Executive Director-Superintendent**

**Mark Riopelle  
Assistant Superintendent  
Primary Operator Distribution and Treatment**

**Debra Vinal  
District Treasurer**

**John Hudzik  
Secondary Operator Distribution and Treatment**

**Field Staff-Full Time**

**Steven Dehney      Field Systems Supervisor**

**Mark Basnett      Field Systems Operator**

**John Laffey      Field Systems Operator**

**Tim Germain      Field Systems Operator**

**Office Staff-Full Time**

**Kelley Chasse      Billing and Accounts Specialist**

**Maureen Donnelly      Customer Service Specialist**

**Matthew Gill      Billing and Accounts Specialist**

**Anthony Tuttle      Data Management IT Specialist**



# SECTION II



**Report of  
Robert Corey, Chairman  
Dracut Water Supply District  
Board of Water Commissioners**

I am excited to report to the District Customers and ratepayers in this Annual 2003 Report for the year ending June 30<sup>th</sup> 2003. Since my last report to the District so much has happened. In a first ever and most exciting recognition of the sound financial stability of the District, the District has been given an A-2 Bond rating by Moody's Investor Services. Only a short time ago the District struggled with excess debt, overdue accounts and litigations. Now we find ourselves free of past problems and recognized due to the efforts of many as a sound Bond investment.

Our staff continues with aggressive programs and will be scheduling the upgrade of thousands of feet of main on almost 10 streets this year. In addition, final construction takes place on our new Marsh Hill Pump Station and this spring sees the ground breaking of our State Forest Pump Station. Both of these stations will bring vast improvements to significant portions of our service area.

Our rates once again on the recommendation of the Superintendent remain at the same level for the base rate since 2000.

Our new meter to main program, now in place, assists customers choosing to participate in protecting each from breaks or necessary repairs from the curbox to the meter for a low cost. This totally voluntary program allows for added protection to the customer and expanded service at minimal cost. Since its inception three customers have benefited and saved almost a total of three thousand dollars. All of this protection without any impact on the base budget rate.

We are an independent, financially sound and professionally run and recognized water system. Our efforts on behalf of our customers have brought the District forward as an excellent example of a well-run and professionally maintained system.

I am pleased to have been a small part of that success and look forward to my relationship with the District and the dedicated men and women serving each of us as Customers of the Dracut Water Supply District. You too can be proud and have a high level of confidence in your "New Dracut Water Supply District" as we enter into our 100<sup>th</sup> Year as a Public Water Supplier.

Respectfully,  
Robert E. Corey  
Chairman Dracut Water Supply District



**Report from  
William Morin Commissioner  
Annual Report**

To all Dracut Water District Customers and Ratepayers,

For this report our efforts continue to improve and upgrade our system. I am pleased as one of your commissioners to be part of these exciting events.

We will see a new pumping station coming on line early in 2004 as well as a second well on its way to completion serving the western part of our system in the area of Tyngsboro Rd, Nashua Rd, Mammoth Rd, Davis Rd and others.

Our new metering system coming in 2004 will give us up to date current information on meter readings without entering homes and make readings more readily available for ratepayers looking to sell or refinance their homes.

Our new quarterly billing has given ratepayers the ability to see smaller payments spread out as well as the introduction of new budget payment plans.

Our District independent Auditors in their report praised the efforts of the District and its administrative staff for a remarkable turn around that they could not have imagined four short years ago.

I will continue on behalf of the rate payers to continue the aggressive upgrade pace set by our staff, the finalization of the payments to Lowell, be ever mindful of the rates charged to consumers, increase conservation efforts and support a discount proposal for conservation for residential customers.

The Dracut Water Supply District has set high standards and goals. It is clear that staff, your Board of Water Commissioners and our Superintendent are making that goal reachable.

Thank you for the opportunity you have given me as one of your commissioners to be part of this remarkable effort.

Respectfully,

William (Bill) Morin  
Dracut Water Commissioner



**Report from  
William "Zee" Zielinski  
Dracut Water Supply District  
Commissioner**

To the rate payers of the Dracut Water Supply District;

I'd like to personally thank all the customers of the Dracut Water Supply District for allowing me the opportunity to return this past year as one of your three elected Water Commissioners.

It gives me pleasure being part of the Dracut Water Supply District that continues to look at unique affordable ways to fine tune its daily operations. Having spent a good part of my working career in the water industry, I can honestly say that the direction and speed that the District has traveled in the last five years is a remarkable testament to the dedicated staff and philosophy of all your elected officials.

I look forward to my second year as water commissioner as the District enters into its one-hundredth year of operation. Many challenges still face this water supply operation. Residential construction continues to explode around every neighborhood. The supply of our own water is a very limited resource. To keep up with this unprecedented growth I believe it is necessary to look for alternative sources of water. I will continue to work towards the feasibility study of designing and building our own water treatment facility which can be located at the Districts' Tyngsboro well field set on the banks of the Merrimac River.

I look forward to restoring our own emergency water main and water service repair crew, which will be funded entirely by the volunteer meter to main program. It is now successfully underway here at the Dracut Water Supply District.

I will always guarantee all the residents of the Dracut Water Supply District that my number one priority is to continue to work at delivering the safest, best quality water at the most affordable rates possible by the water industry today.

I will carefully look at any proposed change, merger or consolidation of our District. While there may be merit in a merger of some sort it would only be supported with solid data, research and with an ever mindful position of the DWSD ratepayers. To make any effort to change either system in our community would be faulty and reckless without good solid information available for all to consider.

As always your thoughts and concerns regarding the water you purchase and consume is paramount to me. Please call, write or e-mail me [William.Zielinski@DracutWater.com](mailto:William.Zielinski@DracutWater.com) at any time. Best wishes for a safe and healthy year ahead.

Sincerely,  
William "Zee" Zielinski  
Dracut Water Supply District Commissioner





**Report of the Executive Director-Superintendent  
Fiscal Year Ending June 30<sup>th</sup> 2003**

Yet another fiscal year closes and it is with great pleasure I submit to you, the ratepayers and customers of the Dracut Water Supply District my Annual Report.

One of the crowning achievements this year was the negotiations that led to the first ever bond rating of the District. Once a financial improbability we have been recognized in the financial community as a sound investment. As such Moody's Investments Services has designated the District an A-2 rated entity. This is the same rating enjoyed by the City of Lowell and only one step down from the Town's A-1. Worth note in remembering though is that this is our first effort in the bond market.

We also continue to rapidly improve services in the District as a whole. Cooperative efforts and negotiations of the Board of Water Commissioners have seen a partnership with business and developers investing in our system. I anticipate a Spring 2004 booster pump station in operation with ground being broken on a second station as well. This will improve dramatically the pressures and flows in numerous neighborhoods.

Our staff has received numerous compliments from you, our customers, via e-mail, mail, phone calls and more importantly in person. I thank each and everyone who has stopped me in the community with your comments, compliments and suggestions. I assure your each is taken seriously.

It goes without saying that our efforts here will always take into account you, our customers and ratepayers.

I am certainly pleased and proud of a dedicated staff of men and women who serve you on a daily basis and I would be remiss if I didn't give credit where credit is due. It is a pleasure and privilege to work with each of them.

This last year, with the exception of a newly hired field services operator saw each and every field person certified and holding a Massachusetts Water Operator's license in Distribution or Treatment. In some cases your personnel holds multiple certifications and licenses.

I see a staff taking pride in their work and the District as a whole. Each of them is a credit to the operation and I wish to take this opportunity to thank them.

We have the quarterly billing system completed and in place. This coming year we will upgrade older meters now on a scheduled replacement program and refit all with a new reading system to give actual reading each and every cycle.

Encouraging conservation within our system I will submit this year an article to recognize conservative users with an account "conservation credit" on the base rate on any cycle in which a customer uses below the minimum usage.

I present to the District again a balanced budget, without deficit. I present a year ending with a near perfect collection rate and a budget on the year ending with a conservative under spending by almost 20% percent under budget due to careful spending and greater use of our well fields. This savings will be used forward into the next budget year and will also be set-aside in our Stabilization Accounts to plan for future projects as well as a protection for unforeseen expenses. Prudent spending and careful budget set aside of funds is a proactive approach to possible financial need. You only appropriate these funds at the Annual or Special District Meetings.

I recommend that rates remain the same without an increase in the base budget for operations again for the fourth year.

Your confidence in the District is well placed and much appreciated.

I, along with my staff, remain committed to our efforts.

I am respectfully,

Gary W. McCarthy  
Executive Director-Superintendent

# **SECTION III**



Warrant  
Dracut Water Supply District  
District Election  
May 3rd 2004

District Annual Meeting  
May 8<sup>th</sup> 2004

Commonwealth of Massachusetts  
County of Middlesex ss

To: Barry Myers District Clerk

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Dracut, qualified to vote in elections and in town affairs and residing in the Dracut Water Supply District, to meet at the polling booths located within the District as follows:

Precincts 1 + 6A	Senior Citizen's Center 951 Mammoth Road
Precincts 2+ 6	Lakeview Junior High School 1570 Lakeview Ave
Precincts 3 + 8	Christ Church United, 10 Arlington Street
Precincts 4 + 7	Campbell School, 1021 Methuen Street
Precincts 5+ 9	Lakeview Junior High School 1570 Lakeview Ave

On Monday May 3rd 2004 then and there to bring in the votes to elect the officers for the following District Offices under Article One of the Annual Meeting Warrant

(1) Water Commissioner for a term of three year

All on the same ballot.

The polls will open at 7:00AM and close at 8:00PM

And you are further directed to notify the inhabitants of the Town of Dracut qualified to vote in town affairs and residing in the Dracut Water Supply District to meet at the Lester C. Richardson Auditorium at the Dracut Senior High School, 1500 Lakeview Avenue on Saturday May 8<sup>th</sup> 2004, commencing at 10:30 AM then and there to act on the articles that follow.

**Article #1**

To Bring in the vote for a Water Commissioner for a term of three years, all on the same ballot.

The polls will open at 7:00am and close at 8:00pm

And you are further directed to notify the inhabitants of the Town of Dracut, qualified to vote in town affairs and residing in the Dracut Water Supply District to meet at the Lester C Richardson Auditorium at the Dracut Senior High School, 1500 Lakeview Avenue on Saturday May 8th 2004 at 10:30 then and there to act on the following articles:

Submitted by

Gary W. McCarthy  
Executive Director-Superintendent

**Article #2**

To hear the report of the Water Commissioners and act thereon

Submitted by

Gary W. McCarthy  
Executive Director-Superintendent

**Article #3**

To hear the report of the Dracut Water Supply District Treasurer and act thereon

Submitted by

Gary W. McCarthy  
Executive Director-Superintendent

**Article #4**

To hear the report of committees having direction from previous meetings and act thereon.

Submitted by

Gary W. McCarthy  
Executive Director-Superintendent

## Article #5

To see if the district will vote to transfer from "Free Cash" July 1, 2003 Certified amount of \$789,537.00 (Seven Hundred Eighty Nine Thousand Five Hundred Thirty Seven Dollars) to the following amounts by item

### Item One:

Stabilization Fund for Debt and

Liability ..... \$ 250,000.00

### Item Two:

Repair/Replacement of Distribution

System and sites.....\$150,000.00

### Item Three:

System and Site Development

Account.....\$150,000.00

### Item Four

Middlesex County Retirement Early Retirement

Program Payment in full.....\$ 90,132.00

### Item Five

General Stabilization Account..... \$ 49,405.00

Total.....\$ 689,537.00

(Note \$100,000.00 of Certified Free Cash transferred via Special District Meeting Vote to Lowell Assessment Payment due June 2004)

Or act in any other way relative thereto

Submitted by

Gary W. McCarthy

Executive Director-Superintendent

## Article #6

To see if the District will vote to raise and appropriate or transfer from the Water Revenue Account \$ 1,065,716.00 (One Million Sixty Five Thousand Seven Hundred Sixteen Dollars) to defray District charges for the ensuing fiscal year beginning July 1, 2004 for Salary, Wages (Labor), Employee benefits or act in any other way relative thereto

Submitted by

Gary W. McCarthy

Executive Director-Superintendent

**Article #7**

To see if the District will vote to raise and appropriate or transfer from the Water Revenue Account \$1,574,583.00 (One Million Five Hundred Seventy Four Thousand Five Hundred Eighty-Three Dollars) to defray District charges for the ensuing fiscal year beginning July 1, 2004 for Expenses of the District Operations or act in any other way relative thereto

Submitted by

Gary W. McCarthy  
Executive Director-Superintendent

**Article #8**

To see if the District will vote to raise and appropriate or transfer from the Water Revenue Account \$ 880,980.00 ( Eight Hundred Eighty Thousand Nine Hundred Eighty Dollars) to defray the District charges for the ensuing fiscal year beginning July 1, 2004 for Chemicals/Utilities/Electricity related to Operations of the District or act in any other way relative thereto

Submitted by

Gary W. McCarthy  
Executive Director-Superintendent

**Article #9**

To see if the District will vote to raise and appropriate or transfer from the Water Revenue Account the amount of \$3,500.00 to defray the District charges for the ensuing year beginning July 1, 2004 for "Out of State Travel" or act in any other way relative thereto

Submitted by

Gary W. McCarthy  
Executive Director-Superintendent

**Article #10**

To see if the District will vote to set the salary of elected officials as follows:

Commissioners	\$2,500.00 per year
Moderator:	500.00 per year
Clerk	\$5,000.00 per year

or act in any other way relative thereto.

Submitted by:  
Gary W. McCarthy  
Executive Director



**Article #11**

To see if the District will vote to transfer from the Debt and Liability Stabilization account the amount of \$25,000.00 (Twenty-Five Thousand Dollars) for the payment of accrued vacation as determined in the best interest of the District by the Superintendent-Executive Director, or act in any other way relative thereto

Submitted by

Gary W. McCarthy  
Executive Director-Superintendent

**Article #12**

To see if the District will vote to transfer from the water revenue account the amount of \$10,000.00 (Ten Thousand Dollars) to the Senior Citizens/Discount Program Fund or act in any other way relative thereto

Submitted by

Gary W. McCarthy  
Executive Director-Superintendent

**Article # 13**

To see if the District will vote to authorize the District Treasurer to enter into compensating balance agreements during the fiscal year beginning on July 1, 2004, as permitted by General Laws, Chapter 44, Section 5F, or act in any other way relative thereto

Submitted by

Gary W. McCarthy  
Executive Director-Superintendent

**Article #14**

To see if the District will vote to transfer from the water revenue account the amount of \$168,240.00 (One hundred Sixty Eight Thousand Two Hundred Forty Dollars) which represents the 5% funds collected for the undersized Water Mains & Valves Account as established by the Board of Water Commissioners FY2003 for the period collected 1/01/03-12/31/03 said funds to be used to replace, repair and upgrade as determined by the Superintendent 2" and undersized mains and valves or act in any other way relative thereto

Submitted by

Gary W. McCarthy  
Executive Director-Superintendent

## **Article 15**

To see if the District will vote to direct the Board of Water Commissioners to report back to the Annual 2005 District Meeting regarding the potential merger of the District with the Kenwood Water Department. That the District shall address the report no earlier than the Annual Meeting of 2005.

That the District shall if the report is favorable, regarding a merger of Kenwood into the Dracut Water Supply District, shall place the matter on the District Ballot of 2006 so that the entire District shall vote to consider the option of merging the Kenwood Water System as part of the Dracut Water Supply District.

That the report shall be sent to all "voting eligible customers" no later than 60 days prior to the Annual Meeting of 2005. That included in the report shall be the position of the Board of Water Commissioners regarding the merger, as well as an independent position report of the Executive Director-Superintendent, or act in any other way relative thereto.

Submitted by

William Morin  
Commissioner  
Dracut Water Supply District

## **Article 16**

To see if the District will vote to authorize the Superintendent to sell off scrap metals and surplus, outdated or obsolete equipment as they may accumulate during the year, or act in any other way relative thereto

Submitted by

Gary W. McCarthy  
Executive Director-Superintendent  
Dracut Water Supply District

## **Article 17**

To see if the District will vote to authorize the Treasurer with the approval of the Board of Water Commissioners, to borrow in anticipation of Revenue for the fiscal year beginning July 1, 2004, in accordance with MGL Chapter 44 Section 4 and the acts and amendments thereof; Chapter 849 of the Acts of 1969, as amended and to renew any notes as may be given for a period of less than one year in accordance with MGL Chapter 44, Section 17 or act in any other way relative thereto

Submitted by

Gary W. McCarthy  
Executive Director-Superintendent  
Dracut Water Supply District

## **Article 18**

To see if the District will vote to amend the Dracut Water Supply District Rate structure by including the following:

Any account within a billing cycle that consumes less than the minimum allowable in the billing cycle shall be given a "Conservation Credit".

The conservation credit shall be based on 20% of the base rate as it may be set from time to time. The credit shall be applied equally as determined by the billing cycles.

For example Based on a quarterly bill with the current 2004 base rate of 210.00 per year the credit would be \$10.50 per bill.

Submitted by

Gary W. McCarthy  
Executive Director-Superintendent  
Dracut Water Supply District

## **Article 19**

To see if the District will vote to authorize the Board of Water Commissioners to file any necessary legislation and to coordinate the immediate filing of the same with our representative to amend the Acts of 1905 Chapter 433 Section 11 to change the representation from three persons to five persons to constitute the Board of Water Commissioners. The term of office to be three years.

The Board upon approval by the legislature of the amendment shall hold immediately, notwithstanding the requirements for holding elections, a special election to fill the new positions. The terms to be set as to stagger the positions.

The first position shall be for a period of time from the calling of the special until the normal election to be held in the first Monday in May.

The second position shall be for a period of time from the calling of the special election plus one year to the normal election. Thereafter both positions shall be for three year terms.

In the event that legislation shall be passed within 90 days of the regularly scheduled election no special election shall be called. The two new terms shall be so set in the first cycle as to stagger the terms of office so that no more than two commissioners shall be up for re-election.

It shall be the intent that the request to amend the Acts by representatives shall be attached with an emergency provision to take effect upon passage or act in any other way relative thereto.

Submitted by  
Robert Corey, Chairman  
Dracut Board of Water Commissioners

## **Article 20**

To see if the District will vote to authorize the program established, known as the "Meter to Main Program", to be administered by the Executive Director-Superintendent. That the program shall be for those expenses and repairs to services of customers participating in accordance with the plans terms and conditions.

That the Meter to Main program shall be a separate account from the District operations. That the Treasurer of the District shall maintain all funds and expenses of said account. That the account shall be made part of the annual district audit.

That no further action shall be necessary for the annual operation of the account, unless so amended by future vote of the District.

The account herein established shall not be part of any billing or rate structure but rather an independently funded account by those persons participating under the program guidelines or act in any other way relative thereto.

Submitted by

Gary W. McCarthy  
Executive Director-Superintendent  
Dracut Water Supply District

## **Article 21**

To see if the District will vote to amend the by laws section 5.0.0 Service Generally section 5.2 by adding the following:

The service termination to the main may be waived in the field by the Field Operator if it is determined that the curbox to the main condition is such that replacement to the main is not necessary. The decision of the field operator shall be final.

In the event, however, that the new service after demolition is serving a need in excess of the pre-demolition condition the old service shall be replaced back to the main.

Prior to demolition the applicant shall under the direction of the Water District staff disconnect the line so as to avoid any demolition damage to the existing service. All services must be replaced to the curbox and renewed to the new construction in the event that the foundation is raised. The applicant shall be subject to inspectional charges for all phases of demolition regarding water service line work. Any demolition that occurs without inspectional service by the District shall require complete replacement of the service line from the home to the main at the owner's expense.

Submitted by

Gary W. McCarthy  
Executive Director-Superintendent  
Dracut Water Supply District

## **Article 22**

To see if the District will vote to amend the District By Laws Section 11.00.00 Miscellaneous Regulations, rules and Provisions by adding the following new Section.

Automated Sprinkler systems:

Any water district customer who installs/maintains an automated water sprinkling system shall provide for the inspection of said system by the Dracut Water Supply District. Included shall be the installation of a back-flow protection device as deemed appropriate by the District.

**No automated underground system shall be installed without backflow protection.**

The sprinkler system shall be equipped with a moisture sensor. The moisture sensor shall provide for an override in the event of sufficient irrigation levels due to rain or ground conditions.

Commencing with the passage of this article there shall be a \$75.00 inspectional charge on all new systems. Customers listed with automated irrigation systems shall, during reasonable times, allow for the inspection of systems to assure compliance with backflow protection and moisture control devices. Customers who fail to allow for inspection of pre-existing systems or new systems as of May 2004 shall be subject to service interruption if conditions present a potential hazard to the water system in the opinion of the District.

Submitted by

Gary W. McCarthy  
Executive Director-Superintendent  
Dracut Water Supply District

## **Article 23**

To see if the District will vote to amend the District Water Rates as follows.

Base rate of \$210.00 for 5,000 cubic feet shall now be  
Base rate of \$200.00 for 5,000 cubic feet

or act in any other way relative thereto

Submitted by  
William Morin  
Water Commissioners

## **Article 24**

To see if the District will vote to authorize the Board of Water Commissioners to amend its current water rate structure to increase the minimum yearly allowed cubic fee from 5,000 (five thousand)

cubic feet to 6,000 (six thousand) cubic feet at the current price now billed for five thousand cubic feet or act in any other way relative thereto

Submitted by  
William "Zee" Zielinski  
Commissioner

#### **Article 25**

To see if the District will vote to authorize the Board of Water Commissioners to spend up to one million dollars as was bonded in fiscal year 2003/2004 to accelerate the master plan on replacing undersized mains as identified by the Dracut Water Supply District staff and or designing or constructing booster pump stations instead of installing new automatic meter reading meters in the Dracut Water Supply District residential homes or act in any other way relative thereto

Submitted by  
William "Zee" Zielinski  
Commissioner

#### **Article 26**

To see if the District will vote to Amend Section of the District By-Laws, Miscellaneous Regulations, Rules and Provisions, the section dealing with Annual Report as follows:

Delete the present section and insert the following:

The Executive Director-Superintendent shall in the Annual Report of the District list the following:

- 1 All construction projects and the status of each for any project that exceeds \$10,000.00
- 2 The number of new services/applications
- 3 Listing of all person or persons, companies and vendors where payment exceeds 100.00 in a fiscal year. Listed in Alphabetical Order.
- 4 List the status of all Street Upgrades for all Annual Report Period  
or act in any other way relative thereto

Submitted by  
Gary W. McCarthy  
Executive Director-Superintendent  
Dracut Water Supply District

#### **Article 27**

To see if the District will vote to accept the booster pump station located at 15 Sarah Court or act in any other way relative thereto

Submitted by Voter Petition

And you are directed to serve this warrant by posting attested copies thereof; one each at the polling places of the District

Precincts 1 + 6A	Senior Citizen's Center 951 Mammoth Road
Precincts 2+ 6	Lakeview Junior High School 1570 Lakeview Ave
Precincts 3 + 8	Christ Church United, 10 Arlington Street
Precincts 4 + 7	Campbell School, 1021 Methuen Street
Precincts 5+ 9	Lakeview Junior High School 1570 Lakeview Ave

Additionally by posting at the Dracut Town Hall Lobby and District Office

Hereof fail not and make due return of this Warrant with your doings thereon to the Water Commissioners at the time and place of the meeting as aforesaid

Given under our hands this \_\_\_\_ day of April 2004

\_\_\_\_\_  
Robert Corey, Chairman

\_\_\_\_\_  
William Morin Vice-Chairman Commissioner

\_\_\_\_\_  
William "Zee" Zelinski

April \_\_\_\_, 2004 I have this day posted up attested copies of the above Warrant for the Annual District Meeting and Election of Officers at the above listed places designated in the By-Laws of the Dracut Water Supply District and listed above.

Also at the Town Offices inside and out as well as the District Office

Attest \_\_\_\_\_  
Barry Myers, District Clerk  
Dracut Water Supply District

**Warrant Special District Meeting**  
**May 8<sup>th</sup> 2004**  
**Dracut Water Supply District**

In the name of the Commonwealth of Massachusetts you are hereby directed to notify the inhabitants of the Town of Dracut qualified to vote in town affairs and residing in the Dracut Water Supply District to meet at the Lester C. Richardson Auditorium at the Dracut Senior High School, 1500 Lakeview Avenue on Saturday May 8<sup>th</sup> 2004, commencing at 11:00 AM then and there for a Special District Meeting to act on the article(s) that follow.

**Article #1**

To see if the District will vote to transfer from the July 2003 "Free Cash Certification" the amount of \$100,000.00 (One Hundred Thousand Dollars), said sum of \$100,000.00 (One Hundred Thousand Dollars) to be paid to the City of Lowell (in FY 2004) in accordance with the terms and conditions set forth by agreement or act in any other way relative thereto  
Submitted by

Gary W. McCarthy  
Executive Director-Superintendent

**Article #2**

To see if the District will vote to transfer from the Lowell Assessment Account the sum of \$350,000.00 (Three Hundred Fifty Thousand Dollars) said amount to be paid to the City of Lowell (in FY 2004) in accordance with the terms and conditions set forth by agreement or act in any other way relative thereto

Submitted by

Gary W. McCarthy  
Executive Director-Superintendent



Warrant Special District Meeting  
May 8<sup>th</sup> 2004  
Dracut Water Supply District

And you are directed to serve this warrant by posting attested copies thereof; one each at the polling places of the District

Precincts 1 + 6A	Senior Citizen's Center 951 Mammoth Road
Precincts 2+ 6	Lakeview Junior High School 1570 Lakeview Ave
Precincts 3 + 8	Christ Church United, 10 Arlington Street
Precincts 4 + 7	Campbell School, 1021 Methuen Street
Precincts 5+ 9	Lakeview Junior High School 1570 Lakeview Ave

Additionally by posting at the Dracut Town Hall Lobby and District Office

Hereof fail not and make due return of this Warrant with your doings thereon to the Water Commissioners at the time and place of the meeting as aforesaid

Given under our hands this \_\_\_\_ day of April 2004

\_\_\_\_\_  
Robert Corey, Chairman

\_\_\_\_\_  
William Morin, Vice-Chairman

\_\_\_\_\_  
William "Zee" Zielinski Commissioner

April \_\_\_\_\_, 2004 I have this day posted up attested copies of the above Warrant for the Special District Meeting at the above listed places designated in the By-Laws of the Dracut Water Supply District and listed above.

Also at the Town Offices inside and out as well as the District Office

Attest \_\_\_\_\_  
Barry Myers, District Clerk  
Dracut Water Supply District



# **SECTION IV**



**DRACUT WATER SUPPLY DISTRICT  
PURCHASE ANALYSIS BY VENDOR REPORT  
JULY 1, 2002 TO JUNE 30, 2003**

VENDOR	DESCRIPTION	AMOUNT
A.M. GALLAGHER	SUB-CONTRACTOR	\$1,650.00
A.M. SULKAN COMPANY	OFFICE EXPENSE	\$649.75
A/D INSTRUMENT REPAIR, INC.	SUB-CONTRACTOR	\$20,852.99
AAA BACKFLOW	SUB-CONTRACTOR	\$10,740.00
AAA SERVICE & LASER SUPPLY	OFFICE SUPPLIES	\$88.00
ADAMSON INDUSTRIES CORP.	TRUCK REPAIRS	\$103.00
ADP EASYPAY BOSTON	PAYROLLS	\$3,986.05
ADP, INC.	PAYROLLS	\$2,282.87
AGENTRY STAFFING SERVICES, INC.	OFFICE EXPENSE	\$3,429.38
ALIAC-COMMONWEALTH OF MA	PAYROLLS	\$10,380.00
ALL SPORTS PROMOTIONS	UNIFORMS	\$2,231.42
ALMO'S FLOWER & GARDEN CENTER	SUPPLIES	\$647.11
AMERICAN GARAGE DOOR & GLASS, INC	GARAGE	\$557.00
AMERICAN INDUSTRIAL SUPPLY	SUPPLIES	\$336.35
AMERICAN WATER WORKS ASSOCIATION	DUES	\$456.50
ANDREW BLATUS	WATER RATE REFUND	\$65.83
ANNA J. BOUCHER	ELECTION	\$31.00
ANNE B. PRAMAS	ELECTION	\$39.00
ANTHONY J. TUTTLE	EMPLOYEE	\$31,308.29
APEX BUSINESS FORMS, INC.	PRINTING	\$12,798.81
ARCH WIRELESS	PAGERS	\$1,032.98
ARTHUR C. SULLIVAN, JR., ESQ.	LEGAL FEES	\$8,530.00
AT & T	TELEPHONES	\$904.57
AUGER ALARMS CORP.	ALARMS	\$14,923.94
AUTO RENTAL CORPORATION	TRUCKS	\$42,199.87
BARISANO ART DIRECTION	ART DESIGN	\$450.00
BARRIE MILLER'S WELL & PUMP SERVICE, INC.	WELL FIELD	\$10,605.00
BARRY MYERS	DISTRICT CLERK	\$4,583.37
BARTLETT & ASSOCIATES, INC	EQUIPMENT REPAIRS	\$174.23
BENEFIT PAYOUT	PAYROLLS	\$29,040.63
BEVERLY L. KLEY	OFFICE EXPENSE	\$492.50
BEVERLY L. KLEY	EMPLOYEE	\$3,073.91
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	\$12,422.96
BOSTON CHIMNEY & TOWER CO., INC.	SUPPLIES	\$1,700.00
BROX INDUSTRIES, INC.	HOT-TOP, GRAVEL	\$3,502.41
C & A AWARDS	OFFICE EXPENSE	\$195.40
C.A. TURNER CO. INC.	SUPPLIES	\$3,327.90
CARUS CHEMICAL CO.	LAB SUPPLIES	\$24,814.08
CASON'S OUTDOOR POWER EQUIPMENT	EQUIPMENT REPAIRS	\$310.06
CATHERINE TREMBLAY	WATER RATE REFUND	\$50.00
CDW GOVERNMENT, INC.	COMPUTERS	\$632.12
CHRISTOPHER K. STANVICK	OFFICE EXPENSE	\$675.00
CITY OF LOWELL	WATER PURCHASE	\$958,277.68
CITY OF LOWELL-REARS	WATER PURCHASE	\$205,122.92
CLAIRE B. RANCOURT	ELECTION	\$31.00
CLAIRE BEAULIEU	ELECTION	\$31.00
CLAIRE PENNEY	ELECTION	\$43.00
CLEE A. ACE	ELECTION	\$31.00
COLONIAL FLORIST INC	OFFICE EXPENSE	\$315.00
COLONIAL PEST CONTROL	SUB-CONTRACTOR	\$260.00
COMMONWEALTH OF MASSACHUSETTS	LICENSES	\$252.00
COMMONWEALTH OF MASSACHUSETTS	D.E.P. ASSESSMENT	\$6,196.00
CONCORD HERITAGE -GROUP	INSURANCE	\$2,839.52
CONLON PRODUCTS	SUPPLIES	\$1,024.52

**DRACUT WATER SUPPLY DISTRICT  
PURCHASE ANALYSIS BY VENDOR REPORT  
JULY 1, 2002 TO JUNE 30, 2003**

CONTINENTAL COMPUTER CORP.	BILLING SUPPORT	\$695.00
COPY CAT COMPOSITION	PRINTING	\$3,099.00
COUNTY SUPPLY INC.	SUPPLIES	\$62.36
DATTEL COMMUNICATIONS	TELEPHONES	\$3,279.95
DAY ASSOCIATES, INC.	SUPPLIES	\$385.45
DEBRA VINAL	OFFICE EXPENSE	\$295.59
DEBRA VINAL	EMPLOYEE	\$47,173.00
DELL MARKETING L.P.	COMPUTERS	\$2,393.00
DELUXE BUSINESS FORMS	OFFICE SUPPLIES	\$116.22
DISPATCH PUBLISHING COMPANY, INC.	LEGAL ADS	\$512.64
DIV OF EMPLOYMENT & TRAINING	UNEMPLOYMENT	\$1,348.00
DIVISION OF LOCAL SERVICES	PAYROLL TAXES	\$65.00
DOHERTY SIGN CO.	SIGNS	\$1,630.00
DONALD GARLAND	ELECTION	\$47.00
DONNA YACKEL	MODERATOR	\$500.00
DORIS M. HALL	ELECTION	\$31.00
DRACUT APPLIANCE CENTER	EQUIPMENT	\$1,679.85
DRACUT AUTO PARTS, INC.	TRUCK REPAIR	\$189.35
DRACUT POST OFFICE	POSTAGE	\$150.00
DRACUT PUBLIC SCHOOLS	HALL RENTALS	\$341.04
DRACUT TIRE SHOP	TRUCK REPAIR	\$2,440.78
DRACUT TRUE VALUE	SUPPLIES	\$2,799.55
DRACUT WATER SUPPLY DISTRICT	SUPPLIES/PETTY CASH	\$280.74
E.J. PRESCOTT, INC.	SUPPLIES	\$63,363.30
EAGLE TRIBUNE	LEGAL ADS	\$619.14
EASTERN PROPANE	PROPANE	\$150.00
EASTON WINWATER WORKS CO.	METERS	\$47,456.00
ELEANOR GAUDETTE	ELECTION	\$39.00
ENTERPRISE BANK AND TRUST CO.	BANK CHARGES	\$2,563.56
ESTHER GARLAND	ELECTION	\$31.00
EXCHANGE NETWORK, INC.	ANSWERING SERVICE	\$1,492.62
EXPERIOR	EMPLOYEE TRAINING	\$540.00
F.H. PERRAULT CONSTRUCTION	BOND REFUND	\$3,000.00
FIRST BANKCARD	SUPPLIES	\$10,272.82
FIRST SOUTHWEST COMPANY	BANK CHARGES	\$1,020.00
FISHER SCIENTIFIC	LAB SUPPLIES	\$418.99
FLEET BANK	BONDS	\$111,951.08
FRONTIER RESEARCH	LAB TESTING	\$12,520.00
G. MITCHELL & ASSOCIATES	SUB-CONTRACTOR	\$63,802.00
GARY W. MCCARTHY	EMPLOYEE	\$91,026.49
GATEWAY COMPANIES, INC.	COMPUTERS	\$1,949.00
GEORGE H. RANCOURT JR.	COMMISSIONER	\$1,666.70
GEORGE RANCOURT SR.	ELECTION	\$31.00
GRAND RENTAL STATION	ELECTION	\$211.20
HACH COMPANY	LAB SUPPLIES	\$3,657.55
HARCROS CHEMICAL GROUP	LAB SUPPLIES	\$60,512.42
HARMON'S PAINT & WALLPAPER	SUPPLIES	\$536.13
HAROLD PETERS	ELECTION	\$31.00
HARRIS COMPUTER SYSTEMS	BILLING SYSTEM	\$70,000.34
HASTINGS-TAPLEY INSURANCE AGENCY	INSURANCE	\$590.00
HELEN B. GIBSON	EMPLOYEE	\$4,197.00
HENRY LANIER	WATER RATE REFUND	\$236.68
HOWE SURVEYING ASSOCIATES INC.	SUB-CONTRACTOR	\$2,578.50
IMAGEMAX, INC	SUPPLIES	\$307.21
INTERNATIONAL BOTTLED WATER ASSOCIATION	SUPPLIES	\$285.00

**DRACUT WATER SUPPLY DISTRICT  
PURCHASE ANALYSIS BY VENDOR REPORT  
JULY 1, 2002 TO JUNE 30, 2003**

IRA DODGE OF LOWELL	TRUCK REPAIR	\$756.05
ITRON, INC	SUPPORT	\$2,601.88
J & J HEATING & AIR CONDITIONING	HEAT OFFICE/GARAGE	\$4,100.00
JAMES FLYNN	EMPLOYEE	\$12,944.84
JAMES McPHILLIPS	OFFICE EXPENSE	\$4,990.00
JAMES PEARSON	ELECTION	\$43.00
JANICE M. LITCHFIELD	ELECTION	\$31.00
JAYNE BOISSONNEAULT	BOARD SECRETARY	\$7,363.39
JAY'S SERVICE CENTER, Inc.	GASOLINE	\$156.58
JD CONSTRUCTION & EXCAVATION	SUB-CONTRACTOR	\$12,560.00
JIMMY D. JACKSON	OFFICE EXPENSE	\$330.00
JOANNE C. GILBERT	ELECTION	\$31.00
JOHN BRISCOE	ELECTION	\$31.00
JOHN HUDZIK	REIMBURSEMENT	\$52.99
JOHN HUDZIK	EMPLOYEE	\$50,230.90
JOHN LAFFEY	EMPLOYEE	\$35,354.64
JOSEPH A. SOUZA	ELECTION	\$31.00
JULIAN D. THIBEAULT	EMPLOYEE	\$3,195.00
KELLEY A. CHASSE	EMPLOYEE	\$21,066.22
KENWOOD HARDWARE	SUPPLIES	\$150.84
KEYSPAN ENERGY DELIVERY	HEAT FOR BUILDINGS	\$7,815.59
KRAFT POWER CORP	EQUIPMENT	\$13,300.00
L & M AUTO SPRING SERVICE	TRUCK REPAIR	\$2,396.10
LANIER HEALTHCARE	OFFICE EXPENSE	\$102.00
LAYNE CHRISTENSEN COMPANY	SUB-CONTRACTOR	\$14,740.60
LEBLANC GEN. CONTRACTOR	SUB-CONTRACTOR	\$19,288.00
LINDA CLOUGH	ELECTION	\$39.00
LINDA KAWA	ELECTION	\$31.00
LOWELL SUN	LEGAL ADS	\$1,515.68
M.C. COMPANY	SUB-CONTRACTOR	\$15,092.00
MA DIVISION OF EMPLOYMENT AND TRAINING	PAYROLL TAXES	\$7,096.00
MAIL DATA	MAILINGS	\$3,586.10
MANZI AND McCANN	LEGAL FEES	\$11,457.50
MARGUERITE O'HARA	ELECTION	\$31.00
MARK R. RIOPELLE	EMPLOYEE	\$79,404.61
MARK RIOPELLE	REIMBURSEMENT	\$1,554.81
MARK S. BASNETT	EMPLOYEE	\$33,772.89
MARY KAZALSKI	ELECTION	\$31.00
MARY NEWELL	ELECTION	\$31.00
MARY RUSH	ELECTION	\$31.00
MASS ELECTRIC	POWER FOR PUMPS	\$120,307.91
MASS WATER POLLUTION ABATEMENT TRUST	BONDS	\$13,111.20
MATT MILLER'S	TRUCK REPAIR	\$105.30
MATTHEW T. GILL	EMPLOYEE	\$23,242.08
MATTHEW T. GILL	REIMBURSEMENT	\$130.53
MAUREEN DONNELLY	EMPLOYEE	\$28,955.83
MCKITTRICK INDUSTRIAL SUPPLY	SUPPLIES	\$1,330.40
MEDICAL CENTER OF GREATER LOWELL	TREATMENT OF EMPLOYEES	\$325.00
MERRIAM GRAVES DRACUT IND	SUPPLIES	\$118.20
MERRIMACK COLLEGE	EMPLOYEE TRAINING	\$1,320.00
MERRIMACK JOURNAL	LEGAL ADS	\$126.37
MERRIMACK VALLEY PAVING CO.	SUB-CONTRACTOR	\$3,080.00
METLIFE	INSURANCE	\$5,595.96
MICRO WAREHOUSE	OFFICE EXPENSE	\$7,941.88
MIDDLESEX RETIREMENT SYSTEM	ASSESSMENT	\$22,277.00

**DRACUT WATER SUPPLY DISTRICT  
PURCHASE ANALYSIS BY VENDOR REPORT  
JULY 1, 2002 TO JUNE 30, 2003**

MIDDLESEX RETIREMENT SYSTEM	EMPLOYEE'S SHARE-RETIREMENT	\$42,439.04
MIDDLESEX COUNTY REGISTRY OF DEEDS	LIENS	\$195.00
MIIA HEA.LTH BENEFITS TRUST	HEALTH INSURANCE	\$190,232.57
MIIA PROPERTY & CASUALTY GROUP, INC.	INSURANCE	\$37,794.00
MILL CITY IRON FABRICATORS, INC.	SUPPLIES	\$5,337.00
MILL CITY LOCK AND KEY, INC.	SUPPLIES	\$1,670.29
MITCHELL GEORGRAPHICS INC.	OFFICE EXPENSE	\$2,204.00
NASHUA OUTDOOR POWER EQUIPMENT REPAIR, INC.	EQUIPMENT	\$11,047.20
NASSAR FORD	TRUCK REPAIR	\$35.95
NEW ENGLAND TIME & SYSTEMS, INC.	OFFICE EXPENSE	\$85.00
NEW ENGLAND WATER WORKS ASSOCIATION	DUES	\$2,730.00
NEW HORIZONS	EMPLOYEE TRAINING	\$1,230.00
NEXTEL COMMUNICATIONS	TELEPHONES	\$10,577.97
NEXTEL NEXTDAY ACCESSORIES	TELEPHONES	\$211.96
NIAGARA CONSERVATION CORP	OFFICE EXPENSE	\$2,634.05
NORM MARTIN'S AUTOMATIC TRANSMISSION	TRUCK REPAIR	\$1,450.00
NORTHEAST PUMP & INSTRUMENTS COMPANY	SUPPLIES	\$1,541.96
NORTHERN MIDDLESEX COUNCIL of GOVERNMENTS	SUPPLIES	\$15,000.00
O'BRIEN AUTO BODY & SALES	TRUCK REPAIR	\$1,049.00
OFFICE HORIZONS	OFFICE EXPENSE	\$4,594.00
OFFTECH	OFFICE EQUIPMENT	\$1,679.68
O'HARA COURT REPORTING	LEGAL	\$299.00
OTT PROCESS EQUIPMENT	LAB SUPPLIES	\$284.30
OWL STAMP COMPANY	OFFICE SUPPLIES	\$88.70
P.J. KEATING COMPANY	SUPPLIES	\$176.63
PAMELA A. FIERLEY	ELECTION	\$31.00
PARAGON CONSULTING	CCR REPORTS	\$2,000.00
PATRIOT 2000 INC	SUPPLIES	\$1,260.00
PAUL DEMERS TOWING & SERVICE	TRUCK REPAIR	\$35.00
PAUL MERCIER	WATER RATE REFUND	\$105.00
PAULA SOUZA	WATER RATE REFUND	\$51.14
PITNEY BOWES	OFFICE EQUIPMENT	\$12,937.94
PLUMBERS EDGE, INC.	SUPPLIES	\$90.48
POLAND SPRING	RENTAL	\$131.88
POSTAGE BY PHONE - RESERVE ACCOUNT	POSTAGE	\$10,000.00
POSTAL CENTER USA	SHIPPING	\$44.25
POWER PRODUCTS	SUPPLIES	\$850.60
PUBLIC WORKS SUPPLY COMPANY	SUPPLIES	\$20,521.64
QUICK DRY	OFFICE EXPENSE	\$415.00
R.D. VINAL & SONS, INC.	SUB-CONTRACTOR	\$45,340.61
R.L. PROULX ELECTRICAL CONTRACTORS	SUB-CONTRACTOR	\$103,010.59
RED BIRD SERVICE	SUPPLIES	\$824.04
RH WHITE CONSTRUCTION CO., INC.	SUB-CONTRACTOR	\$92,063.85
RICHARD PAQUIN	EMPLOYEE	\$59,120.60
RITA PETERS	ELECTION	\$43.00
ROBERT E. COREY	COMMISSIONER	\$2,000.00
ROBERT M. LITCHFIELD	ELECTION	\$31.00
ROBERT P. BROWN	EMPLOYEE	\$850.00
ROSEMARIE BUSBY	ELECTION	\$31.00
RUTH MASON	ELECTION	\$31.00
RYDER	ELECTION	\$102.21
SAM'S CLUB	SUPPLIES	\$1,982.02
SCHWAB, INC.	OFFICE SUPPLIES	\$29.55
SHERBURNE LUMBER	SUPPLIES	\$448.32



**DRACUT WATER SUPPLY DISTRICT  
PURCHASE ANALYSIS BY VENDOR REPORT  
JULY 1, 2002 TO JUNE 30, 2003**

SOFTWARE TECHNIQUES INC.	OFFICE EXPENSE	\$239.95
ST. ONGE SUPPLY COMPANY, INC.	SUPPLIES	\$505.06
STANLEY HOLDEN	SUPPLIES	\$350.00
STAPLES CREDIT PLAN	OFFICE SUPPLIES	\$7,267.07
STELLA DIAMANTOPOULOS	ELECTION	\$31.00
STEPHEN DEHNEY	EMPLOYEE	\$44,837.45
STEPHEN DEHNEY	REIMBURSEMENT	\$801.36
SUNOCO, INC.	GASOLINE	\$13,035.09
TCS COMMUNICATIONS CORP.	SYSTEM TELEMETRY	\$682.93
THE JACK FARRELLY COMPANY	SUPPLIES	\$10,600.00
THE VALUATION ADVISORY GROUP, INC.	SUB-CONTRACTOR	\$1,000.00
TI-SALES, INC.	SUPPLIES	\$8,406.68
TOP HALF	WATER RATE REFUND	\$107.23
TOPAZ ENGINEERING SUPPLY, INC	SUB-CONTRACTOR	\$7,041.29
TOSHIBA AMERICA INFO SYS INC.	OFFICE EQUIPMENT	\$2,998.32
TOWN OF DRACUT	POLICE DETAIL	\$353.67
TOWN OF DRACUT	ELECTION	\$8,232.33
TOWN OF TYNGSBOROUGH	PERMITS	\$171.00
TOWN OF TYNGSBOROUGH	REAL ESTATE TAXES	\$8,455.00
TOWN OF TYNGSBOROUGH	POLICE DETAIL	\$2,417.43
TRANSCANADA POWER	POWER FOR PUMPS	\$5,570.17
TRI-POINT PRODUCTS, INC.	OFFICE SUPPLIES	\$46.85
TRUE NORTH SYSTEMS	SUPPLIES	\$350.00
TUCCI & ROSELLI, CPA	AUDITOR	\$12,500.00
U.S. DEPARTMENT OF TREASURY	PAYROLL TAXES	\$8,629.65
U.S. POST OFFICE	POSTAGE	\$1,210.14
UNITED AUTO TRIM & ELECTRONICS	TRUCK REPAIR	\$125.00
UNIVERSITY OF MASS/LOWELL	EMPLOYEE TRAINING	\$1,290.00
USA BLUEBOOK	SUPPLIES	\$5,494.14
VADAR SYSTEMS	ACCOUNTING SUPPORT	\$13,292.50
VERIZON	TELEPHONES	\$13,723.44
VICTOR M. FORSLEY	LEGAL FEES	\$31,370.00
VWR SCIENTIFIC PRODUCTS CORPORATION	LAB SUPPLIES	\$1,308.70
W.B. MASON	OFFICE EXPENSE	\$36.95
WALLY DUNN'S AMOCO	TRUCK REPAIR	\$695.73
WARLOCK RESEARCH & DEVELOPMENT	SUB-CONTRACTOR	\$600.00
WARREN GROUP	OFFICE SUPPLIES	\$198.00
WATER WORKS SUPPLY CORPORATION	SUPPLIES	\$4,149.24
WELCH WELDING, IND.	SUPPLIES	\$1,237.32
WESTON & SAMPSON ENGINEERS, INC.	CONSULTANT	\$23,863.61
WILLIAM MORIN	COMMISSIONER	\$2,000.00
WILLIAM ZIELINSKI	COMMISSIONER	\$333.30
WSS, INC.	CONSULTANT	\$630.00
XEROX CORPORATION	OFFICE SUPPLIES	\$460.50
ZEP MANUFACTURING COMPANY	SUPPLIES	\$319.55
		<u>\$3,598,508.71</u>

**DRACUT WATER SUPPLY DISTRICT**  
**COMBINED BALANCE SHEET - ALL FUND TYPES**  
**JUNE 30, 2003**

	Governmental Fund Types			Fiduciary Fund Type	Account Group	
	General Fund	Special Revenue Funds	Capital Projects Funds	Trust and Agency Funds	General Long-Term Obligations	Combined Total (Memorandum Only)
<b>ASSETS:</b>						
Cash and equivalents	\$1,116,540	\$275,559	\$686,530	\$33,040		\$2,111,669
Receivables (net of allowance):						
Water rates	329,036					329,036
System development fees		(204)				(204)
Legal assessment		38,753				38,753
Other	9,640					9,640
Amounts to be provided for retirement of general long-term obligations					\$1,853,699	1,853,699
<b>TOTAL ASSETS</b>	<b>\$1,455,216</b>	<b>\$314,108</b>	<b>\$686,530</b>	<b>\$33,040</b>	<b>\$1,853,699</b>	<b>\$4,342,593</b>
<b>LIABILITIES:</b>						
Warrants and accounts payable	\$216,177					\$216,177
Notes payable			\$1,265,000			1,265,000
Guaranteed deposits	68,640					68,640
Deferred revenues	338,676	\$38,549				377,225
Compensated absences					\$86,683	86,683
Court settlement					900,000	900,000
Loan indebtedness					867,016	867,016
<b>TOTAL LIABILITIES</b>	<b>623,493</b>	<b>38,549</b>	<b>1,265,000</b>		<b>1,853,699</b>	<b>3,780,741</b>
<b>FUND BALANCES (DEFICITS):</b>						
Reserved for deficit			(1,290,992)			(1,290,992)
Designated		127,664	712,522			840,186
Stabilization				\$33,040		33,040
Undesignated	831,723	147,895				979,618
<b>TOTAL FUND BALANCES</b>	<b>831,723</b>	<b>275,559</b>	<b>(578,470)</b>	<b>33,040</b>		<b>561,852</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$1,455,216</b>	<b>\$314,108</b>	<b>\$686,530</b>	<b>\$33,040</b>	<b>\$1,853,699</b>	<b>\$4,342,593</b>

See notes to general purpose financial statements.

**DRACUT WATER SUPPLY DISTRICT  
COMBINED STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES -  
ALL GOVERNMENTAL FUND TYPES  
YEAR ENDED JUNE 30, 2003**

	Governmental Fund Types			Fiduciary Fund Type	
	General Fund	Special Revenue Funds	Capital Projects Funds	Trust and Agency Funds	Combined Total (Memorandum Only)
<b>REVENUES:</b>					
Water rates	\$3,487,831				\$3,487,831
Interest	18,681		\$251	\$7,153	26,085
Development fees		\$162,953			162,953
Settlement fees		127,664			127,664
Other income	30,418				30,418
<b>Total Revenues</b>	<b>3,536,930</b>	<b>290,617</b>	<b>251</b>	<b>7,153</b>	<b>3,834,951</b>
<b>EXPENDITURES:</b>					
Maintenance and operation	1,804,563				1,804,563
Water purchases and associated costs	367,228				367,228
Debt service	221,947			605,186	827,133
Employee benefits	225,996			37,314	263,310
System improvements			206,890		206,890
<b>Total Expenditures</b>	<b>2,619,734</b>		<b>206,890</b>	<b>642,500</b>	<b>3,469,124</b>
<b>Excess of Revenues over Expenditures</b>	<b>917,196</b>	<b>290,617</b>	<b>(206,639)</b>	<b>(635,347)</b>	<b>365,827</b>
<b>OTHER FINANCING SOURCES (USES):</b>					
Operating transfers in			504,692	243,142	747,834
Operating transfers out	(397,834)	(350,000)			(747,834)
	(397,834)	(350,000)	504,692	243,142	
<b>Excess of Revenues and Other Financing Sources over Expenditures and Other Financing Uses</b>	<b>519,362</b>	<b>(59,383)</b>	<b>298,053</b>	<b>(392,205)</b>	<b>365,827</b>
<b>FUND BALANCES (DEFICITS), July 1, 2002</b>	<b>312,361</b>	<b>334,942</b>	<b>(876,523)</b>	<b>425,245</b>	<b>196,025</b>
<b>FUND BALANCES (DEFICITS), June 30, 2003</b>	<b>\$831,723</b>	<b>\$275,559</b>	<b>(\$578,470)</b>	<b>\$33,040</b>	<b>\$561,852</b>

See notes to general purpose financial statements.

**DRACUT WATER SUPPLY DISTRICT  
COMBINED STATEMENT OF REVENUES AND EXPENDITURES  
BUDGET AND ACTUAL - GENERAL FUND  
BUDGETARY BASIS  
YEAR ENDED JUNE 30, 2003**

	<u>General fund</u>		Variance
	<u>Budget</u>	<u>Actual</u>	<u>Favorable (Unfavorable)</u>
<b>REVENUES:</b>			
Water rates and meters	<u>\$3,485,909</u>	<u>\$3,536,930</u>	<u>\$51,021</u>
Total Revenues	3,485,909	3,536,930	51,021
Surplus transfers	284,413	284,413	
Operating transfers out	<u>(362,834)</u>	<u>(362,834)</u>	
Total Other Sources (uses)	<u>(78,421)</u>	<u>(78,421)</u>	
Total Revenue and Other Sources	<u>3,407,488</u>	<u>3,458,509</u>	<u>51,021</u>
 <b>EXPENDITURES:</b>			
Maintenance and operation	2,230,507	1,804,563	425,944
Water purchases	570,000	367,228	202,772
Administrative	308,018	225,996	82,022
Debt service	<u>298,963</u>	<u>221,947</u>	<u>77,016</u>
Total Expenditures	<u>3,407,488</u>	<u>2,619,734</u>	<u>\$787,754</u>
Excess of Revenues and Other Sources over Expenditures	<u>                    </u>	<u>\$838,775</u>	

See notes to general purpose financial statements.

**DRACUT WATER SUPPLY DISTRICT**  
**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS - CONTINUED**  
**YEAR ENDED JUNE 30, 2003**

**6. LONG-TERM DEBT**

As of June 30, 2003, the District had the following outstanding long-term debt:

Description	Date of Issue	Date of Maturity	Interest Rate	Original Amount	Amount Outstanding June 30, 2002	Addition	Retirement	Amount Outstanding June 30, 2003
Lowell Note #DRA02390	4/11/2000	6/1/2004	14.00%	\$284,193	\$156,430		(\$156,430)	\$0
Lowell Note #DRA02391	4/11/2000	7/1/2003	14.00%	236,772	92,569		(92,569)	0
MWPAT DW-00-06	11/8/2000	8/1/2020	4.5-5.6%	936,689	867,016			867,016
Court Settlement	12/4/2002	7/1/2005	0.00%	1,505,186	1,505,186		(605,186)	900,000
<b>TOTAL DEBT</b>				<b>\$2,962,840</b>	<b>\$2,621,201</b>	<b>\$0</b>	<b>(\$854,185)</b>	<b>\$1,767,016</b>

Payments of general long-term obligations due in future years consist of the following:

Year Ending June 30,	Principal			Interest		Total	
	Gross	Subsidy	Net of Subsidy	Gross	Subsidy	Net of Subsidy	Net of Subsidy
2004	\$36,335	(\$7,559)	\$28,776	\$44,334	(\$32,354)	\$11,980	\$40,756
2005	487,331	(8,040)	479,291	42,631	(31,099)	11,532	490,823
2006	488,307	(8,488)	479,819	40,929	(29,856)	11,073	490,892
2007	39,408	(8,947)	30,461	39,082	(28,580)	10,502	40,963
2008	40,695	(9,518)	31,177	37,029	(27,167)	9,862	41,039
Thereafter	674,940	(190,483)	484,457	254,399	(194,484)	59,915	544,372
<b>Total</b>	<b>\$1,767,016</b>	<b>(\$233,035)</b>	<b>\$1,533,981</b>	<b>\$458,404</b>	<b>(\$343,540)</b>	<b>\$114,864</b>	<b>\$1,648,845</b>

The District entered into a loan agreement on November 2000 with the Massachusetts Water Pollution Abatement Trust (MWPAT). It is expected that the District will be subsidized by MWPAT on a periodic basis for principal in the amount of \$226,744 and interest costs of \$410,170. Thus net loan repayments including interest are scheduled to be \$14,246,032. Since the District is legally obligated for the total amount of the debt, such amounts have been recorded in the accompanying general purpose financial statements.

There were loans for water system development and maintenance authorized and unissued at June 30, 2003 equal to \$2,265,000.



# SECTION V





May 20, 2003

James R. Johnson, Director of Accounts  
Massachusetts Department of Revenue  
Division of Local Services  
P.O. Box 9655  
Boston, MA 02114

Dear Mr. Johnson,

The Annual Meeting of the Dracut Water Supply District was held on May 10, 2003 at the Lester G. Richardson Auditorium. Moderator Donna Yackel called the meeting to order at 10:36 AM.

**PROCEDURAL MOTIONS:**

**Unanimously** the District voted to waive the reading of the warrant articles.

Submitted by Gary W. McCarthy, Executive Director/Superintendent

**Unanimously** the District voted to implement Section 2 of Chapter 448 of the Acts of 1996 for the purpose of this meeting.

The Act allows for the declaration of the Moderator of a 2/3<sup>rd</sup>s vote when in the opinion of the Moderator the voice vote is obviously in the 2/3<sup>rd</sup>s on the prevailing side of the issue in question.

Submitted by Gary W. McCarthy, Executive Director/Superintendent

**ARTICLE #1:**

**Unanimously** the District voted to bring in the vote for a Moderator for a term of three years, and One (1) Water Commissioner for a term of three years, all on the same ballot.

The named individuals were elected:

Commissioner William "Zee" Zielinski

Moderator Donna Yackel

Submitted by Barry Myers, Clerk, Dracut Water Supply District  
Board of Commissioners recommended approval  
Executive Director/Superintendent recommended approval

**ARTICLE #2:**

**Unanimously** the District voted to hear the report of the Water Commissioners.

Submitted by Gary W. McCarthy, Executive Director/Superintendent  
Board of Commissioners recommended approval by majority; one abstaining  
Executive Director/Superintendent recommended approval

**ARTICLE #3:**

**Unanimously** the District voted to waive the reading of the Treasurer's report by the Dracut Water Supply District Treasurer and accept the report as printed in the Annual Report.

Submitted by Gary W. McCarthy, Executive Director/Superintendent  
Board of Commissioners recommended approval by majority; one abstaining  
Executive Director/Superintendent recommended approval

**ARTICLE #4:**

**Unanimously** the District voted to dismiss Article #4, as there are no reports having direction from previous meetings to be submitted at this time.

Submitted by Gary W. McCarthy, Executive Director/Superintendent  
Board of Commissioners recommended approval to dismiss  
Executive Director/Superintendent recommended approval to dismiss

**ARTICLE #5:**

**Unanimously** the District voted to transfer from "Free Cash" July 1, 2002 the certified amount of \$284,413.00 (Two Hundred Eighty-Four Thousand Four Hundred Thirteen Dollars) to be appropriated as follows:

**Item One:**

Stabilization Fund for Debt and Liability	\$ 38,201.29
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**Item Two:**

Repair/Replacement of Distribution System and Sites	\$ 66,271.00
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<b>Total</b>	<b>\$104,472.29</b>
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(Note: \$179,940.71 transferred from July 1, 2002 Certified Figure of \$284,413.00 within Special District Meeting of May 10<sup>th</sup>, 2003)

Submitted by Gary W. McCarthy, Executive Director/Superintendent  
Board of Commissioners recommended approval  
Executive Director/Superintendent recommended approval

**ARTICLE #6:**

**By Majority** the District voted to raise and appropriate or transfer from the Water Revenue Account \$967,835.00 (Nine Hundred Sixty-Seven Thousand Eight Hundred Thirty-Five Dollars) to defray District charges for the ensuing fiscal year beginning July 1, 2003 for Salary, Wages (Labor), Employee benefits.

Submitted by Gary W. McCarthy, Executive Director/Superintendent  
Board of Commissioners recommended approval by majority; one opposed  
Executive Director/Superintendent recommended approval

**ARTICLE #7:**

**Unanimously** the District voted to raise and appropriate or transfer from the Water Revenue Account \$1,383,220.00 (One Million Three Hundred Eighty-Three Thousand Two Hundred Twenty Dollars) to defray District charges for the ensuing fiscal year beginning July 1, 2003 for expenses of the District Operations.

Submitted by Gary W. McCarthy, Executive Director/Superintendent  
Board of Commissioners recommended approval  
Executive Director/Superintendent recommended approval

**ARTICLE #8:**

**Unanimously** the District voted to raise and appropriate or transfer from the Water Revenue Account \$1,031,810.00 (One Million Thirty-One Thousand Eight Hundred Ten Dollars) to defray the District charges for the ensuing fiscal year beginning July 1, 2003 for Chemicals/Utilities/Electricity related to Operations of the District.

Submitted by Gary W. McCarthy, Executive Director/Superintendent  
Board of Commissioners recommended approval  
Executive Director/Superintendent recommended approval

**ARTICLE #9:**

**Unanimously** the District voted to raise and appropriate or transfer from the Water Revenue Account the amount of \$2,500.00 (Two Thousand Five Hundred Dollars) to defray the District charges for the ensuing year beginning July 1, 2003 for "Out of State Travel".

Submitted by Gary W. McCarthy, Executive Director/Superintendent  
Board of Commissioners recommended approval  
Executive Director/Superintendent recommended approval

**ARTICLE #10:**

**Unanimously** the District voted to dismiss Article #10.

Submitted by Gary W. McCarthy, Executive Director/Superintendent  
Board of Commissioners recommended approval to dismiss  
Executive Director/Superintendent recommended approval to dismiss

**ARTICLE #11:**

**Unanimously** the District voted to set the salary of elected officials as follows:

Commissioners:	\$2,000.00 per year
Moderator:	\$ 500.00 per year
Clerk:	\$5,000.00 per year

Submitted by Gary W. McCarthy, Executive Director/Superintendent

Board of Commissioners recommended approval

Executive Director/Superintendent recommended approval

**ARTICLE #12:**

**Unanimously** the District voted to amend Section 5.9 "Services Generally Section" as follows:

Increase the amount of deposit from \$5.00 to "a sum equal to one year's base charge of if the amount of water can be calculated for use to 1.5 times that estimate approved by the Superintendent and that a minimum four (4) hour service charge for personnel based upon the standard call out rates shall be assessed.

Submitted by Gary W. McCarthy, Executive Director/Superintendent

Board of Commissioners recommended approval

Executive Director/Superintendent recommended approval

**ARTICLE #13:**

**Unanimously** the District voted to transfer from the Debt and Liability Stabilization account the amount of \$25,000.00 (Twenty-Five Thousand Dollars) for the payment of accrued vacation as determined in the best interest of the District by the Superintendent/Executive Director and the Board of Water Commissioners.

Submitted by Gary W. McCarthy, Executive Director/Superintendent

Board of Commissioners recommended approval

Executive Director/Superintendent recommended approval

**ARTICLE #14:**

**Unanimously** the District voted to transfer from the water revenue account the amount of \$10,000.00 (Ten Thousand Dollars) to the Senior Citizens Discount Program Fund and further to amend the actions of the Senior Citizen's Discount Program authorized by the Annual Town Meeting (Article #10 May 11, 2002) to include "participant qualifications" to extend to those persons qualified by the Board of Assessor's for any tax abatement program to be considered by the Board of Water commissioners to qualify as a candidate in the "Discount Program".

Submitted by Gary W. McCarthy, Executive Director/Superintendent

Board of Commissioners recommended approval

Executive Director/Superintendent recommended approval

**ARTICLE #15:**

**Unanimously** the District voted to transfer from the water revenue account the amount of \$78,421.40 (Seventy-Eight Thousand Four Hundred Twenty-One Dollars and Forty Cents) which represents the 5% funds collected for the undersized Water Mains & Valves Account as established by the Board of Water Commissioners FY 2003 for the period collected 7/1/01-12/31/02, said funds to be used to replace, repair and upgrade as determined by the Superintendent (2" and undersized Mains and Valves) and recommended to the Board.

Submitted by Gary W. McCarthy, Executive Director/Superintendent  
Board of Commissioners recommended approval  
Executive Director/Superintendent recommended approval

**ARTICLE #16:**

**Unanimously** the District voted to petition the legislature to amend Section 1.9B (5) Chapter 433 of the Acts of 1905, by deleting "The fee shall be that which is in effect on April first of each year." and inserting in its place "The fee shall be effective as of the date it is voted at the Annual District Meeting or any other meeting held for that purpose."

Submitted by Gary W. McCarthy, Executive Director/Superintendent  
Board of Commissioners recommended approval  
Executive Director/Superintendent recommended approval

**ARTICLE #17:**

**Unanimously** the District voted that the sum of up to \$1,000,000.00 (One Million Dollars) is hereby appropriated to pay costs of system and site development, including but not limited to (i) constructing and reconstructing pump stations, (ii) the making of general infrastructure improvements (iii) various building construction and/or remodeling projects, and (iv) for paying costs of a water meter installation program, which costs shall include the purchase of water meters and related equipment (AMR Program), and all costs associated with the installation thereof; and that to meet this appropriation, the Treasurer, with the approval of the District Commissioners, is hereby authorized to borrow said amount under and pursuant to Chapter 44, Sections 7 and 8, of the General laws, as amended, and to issue bonds or notes of the District therefore.

Submitted by Gary W. McCarthy, Executive Director/Superintendent  
Board of Commissioners recommended approval  
Executive Director/Superintendent recommended approval

**ARTICLE #18:**

**Unanimously** the District voted to authorize the District Treasurer to enter into compensating balance agreements during the fiscal year beginning on July 1, 2003, as permitted by General laws, Chapter 44, Section 5F.

Submitted by Gary W. McCarthy, Executive Director/Superintendent  
Board of Commissioners recommended approval  
Executive Director/Superintendent recommended approval

**ARTICLE #19:**

**Unanimously** the District voted to authorize the Superintendent to sell off scrap metals and surplus, outdated or obsolete equipment as they may accumulate during the year.

Submitted by Gary W. McCarthy, Executive Director/Superintendent  
Board of Commissioners recommended approval  
Executive Director/Superintendent recommended approval

**ARTICLE #20:**

**Unanimously** the District voted to petition the Legislature to amend Section 1.9A of Chapter 433 the Acts of 1905 by:

Deleting the word "shall" and replacing it with the word "may" in the second sentence, and further by adding to the section:

"The Executive Director/Superintendent and affirmative vote of the Board of Water Commissioners may authorize the installation by the applicant of water mains and services in public or private ways within the limits of said District if determined by him/her and the Board to be in the best interest of the District. Said installations shall be in accordance with the rules and regulations of the District regarding the installations of mains and services as they are adopted or amended from time to time. It shall be at the discretion of the Superintendent regarding all installations as to the approval of said plans and any special circumstances deemed by him/her and the Board regarding any such installations."

Submitted by Gary W. McCarthy, Executive Director/Superintendent  
Board of Commissioners recommended approval  
Executive Director/Superintendent recommended approval

**ARTICLE #21:**

**Unanimously** the District voted to amend Section 2.00.00 Meetings, specifically section 2.1, by deleting the sentence "Such meeting will be held at a suitable place within the District" to now read:

**ARTICLE #21 (Cont'd):**

"Such meeting will be held on the Saturday following the Annual Elections at a suitable place within the District and that in the event of a conflict with that date, the Board of Water Commissioners shall call said Annual Meeting on the next available date."

**ARTICLE #22:**

**Unanimously** the District voted to amend Section 2.00.00 Meetings, specifically section 2.2, be deleting the present section and inserting in its place the following:

Meetings (Annual or Special) shall be called by a warrant from the Water Commissioners directed to the District Clerk, who in his/her authority, shall cause to be posted at least fourteen (14) days prior to a Special, and seven (7) days prior to an Annual, attested copies of said warrant. The locations shall be those precincts designated as the polling places for the Town in which District voters cast their ballots and in addition shall be posted at the Water District Office, the Town Library, and the Town Hall.

Submitted by Gary W. McCarthy, Executive Director/Superintendent  
Board of Commissioners recommended approval  
Executive Director/Superintendent recommended approval

**ARTICLE #23:**

**Unanimously** the District voted to dismiss Article #23.

Submitted by Commissioner William L. Morin, Water Commissioner  
Board of Commissioners recommended no position, as the issue is covered in Article #24  
Executive Director/Superintendent recommended no position, as the issue is covered in Article #24

**ARTICLE #24:**

**By Majority** the District voted to authorize the Board of Water Commissioners to take all steps necessary to collect the overpayments that were paid to former employees upon separation of the District.

Submitted by William L. Morin, Water Commissioner  
Board of Commissioners recommended approval by majority; one abstaining  
Executive Director/Superintendent recommended approval

**ARTICLE #25:**

**By Majority** the District voted to dismiss Article #25.

Submitted by Gary W. McCarthy, Executive Director/Superintendent  
Board of Commissioners recommended approval by majority; one opposed  
Executive Director/Superintendent recommended approval

A motion from the floor was made and seconded to adjourn the Annual District Meeting.  
The Annual District Meeting was adjourned by the Moderator at 12:11 PM.

Respectfully submitted,

Barry Myers, Clerk  
Dracut Water Supply District



May 20, 2003

James R. Johnson, Director of Accounts  
Massachusetts Department of Revenue  
Division of Local Services  
P.O. Box 9655  
Boston, MA 02114

Dear Mr. Johnson,

A Special Meeting of the Dracut Water Supply District was held on May 10, 2003 at the Lester G. Richardson Auditorium. Moderator Donna Yackel called the meeting to order at 11:14 AM.

**ARTICLE #1:**

**Unanimously** the District voted to transfer from the Water Revenue Accounts (SDF) fund the amount of \$350,000.00 (Three Hundred Fifty Thousand Dollars) said funds to be placed in the system and site development fund of FY 2003 for the development of the State Forest Boost Pump Station including but not limited to engineering, design, construction, equipping and related costs thereto and related ancillary structures, piping, gates and valves which items are determined by the Superintendent as necessary to the effective expansion of the State Forest Service Area Boost Pump.

Submitted by Gary W. McCarthy, Executive Director/Superintendent  
Board of Commissioners recommended approval  
Executive Director/Superintendent recommended approval

**ARTICLE #2:**

**Unanimously** the District voted to transfer from the July 2002 "Free Cash Certification" in the amount of \$284,413.00 (Two Hundred Eighty Four Thousand Four Hundred Thirteen Dollars) the sum of \$179,940.71 (One Hundred Seventy Nine Thousand Nine Hundred Forty Dollars and Seventy One Cents) said amount to be paid to the City of Lowell (in FY 2003) in accordance with the terms and conditions set forth by agreement.

Submitted by Gary W. McCarthy, Executive Director/Superintendent  
Board of Commissioners recommended approval  
Executive Director/Superintendent recommended approval

DWSD Special Meeting – May 10, 2003

Page 2

**ARTICLE #3:**

**Unanimously** the District voted to transfer from the Debt and Liability Stabilization account the sum of \$425,245.00 (Four Hundred Twenty Five Thousand Two Hundred Forty Five Dollars) said amount to be paid to the City of Lowell (in FY 2003) in accordance with the terms and conditions set forth by agreement.

Submitted by Gary W. McCarthy, Executive Director/Superintendent

Board of Commissioners recommended approval

Executive Director/Superintendent recommended approval

A motion was made and seconded to adjourn the Special Meeting. Motion passed unanimously. The Special District Meeting was adjourned at 11:14 AM.

Respectfully submitted,

Barry Myers, District Clerk  
Dracut Water Supply District

## **MINUTES**

### **Recessed Meeting of May 8, 2003 held MAY 10, 2003**

The recessed meeting of May 8, 2003 was called to order on May 10, 2003 at 10:10 AM.

#### **PRESENT:**

Commissioners Robert E. Corey, William L. Morin, and William "Zee" Zielinski, Executive Director/Superintendent Gary McCarthy, District Counsel Victor Forsley and Arthur Sullivan, District Clerk Barry Myers, Moderator Donna Yackel, and Recording Secretary Jayne Boissonneault

Mr. McCarthy submitted language provided by District Counsel for Article #16 of the May 10, 2003 Annual Meeting as follows:

To see if the District will vote to petition the legislature to amend Section 1.9B (5) Chapter 433 of the Acts of 1905, by deleting "The fee shall be that which is in effect on April first of each year." And inserting in its place "The fee shall be effective as of the date it is voted at the Annual District Meeting or any other meeting held for that purpose."

Commissioner Morin made a motion to recommend approval of Article #16. Seconded by Commissioner Zielinski. Motion passed unanimously.

Mr. McCarthy informed the Board he reviewed the language for Article #18 of the May 10, 2003 Annual Meeting with the Town Treasurer and would recommend approval of the Article as follows:

To see if the District will vote to authorize the District Treasurer to enter into compensating balance agreements during the fiscal year beginning July 1, 2003, as permitted by General Laws, Chapter 44, Section 5F.

Commissioner Zielinski made a motion to recommend approval of Article #18. Seconded by Commissioner Morin. Motion passed unanimously.

Mr. McCarthy reported that District Counsel has reviewed Article #20 of the May 10, 2003 Annual Meeting and agrees with the language exactly as it was previously presented as follows:

To see if the District will vote to petition the Legislature to amend Section 1.9A of Chapter 433 the Acts of 1905 by:

Deleting the word “shall” and replacing it with the word “may” in the second sentence, and further by adding to the section:

“The Executive Director/Superintendent and affirmative vote of the Board of Water Commissioners may authorize the installation by the applicant of water mains and services in public or private ways within the limits of said District if determined by him/her and the Board to be in the best interest of the District. Said installations shall be in accordance with the rules and regulations of the District regarding the installations of mains and services as they are adopted or amended from time to time. It shall be at the discretion of the Superintendent regarding all installations as to the approval of said plans and any special circumstances deemed by him/her and the Board regarding any such installations.”

Commissioner Morin made a motion to recommend approval of Article #20. Seconded by Commissioner Zielinski. Motion passed unanimously.

Commissioner Morin made a motion to recommend dismissal of Article #23 of the May 10, 2003 Annual Meeting as Mr. Daigle would not be present at the meeting. Seconded by Commissioner Zielinski. Motion passed unanimously.

Mr. McCarthy asked for clarification on the recommendations for Article #25 of the May 10, 2003 Annual Meeting. Commissioner Corey and Commissioner Morin voted in favor of dismissal; Commissioner Zielinski opposed.

The meeting was adjourned at 10:20 AM

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Commissioner Robert E. Corey, Chairman

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Commissioner William L. Morin, Vice Chairman

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Commissioner William “Zee” Zielinski

## **Dracut Water Supply District**

**Main Office 978-957-0441**

**Fax 978-957-2073**

**Internet Address for Mail**

**Gary.McCarthy@DracutWater.com**

**Web Site www.DracutWater.com**

### **Commonly asked questions and concerns.**

**My water is cloudy?** This condition is usually caused by a break somewhere in the line that required repair. This is simply air bubbles in the water and is harmless and should clear quickly.

**Is my water being treated?** Yes water in the Dracut Water Supply System is treated. We treat with phosphates and Potassium Hydroxide; this is to manage the pH level. This helps with balancing the naturally acidic water that is common in this area of the country. In addition we treat with fluoride.

**I notice water coming up from the street or my yard, what should I do?** This may be a leak or could be natural run off. Either way give us a call (978) 957-0441 we will be happy to check it out.

#### **Is there a water ban?**

There is no water ban scheduled but we do provide for water conservation measures from Memorial Day-Labor Day. During this time water use outside is restricted on the following schedule. Odd numbered home addresses on Wednesday, Friday and Sunday. Even numbered home addresses are Tuesday, Thursday and Saturday. No watering outside on Mondays. This helps us recover from the weekend use. With proper watering it is not necessary to use lawn sprinklers everyday. There is no time limit for outside use on your days. Please, however water wisely and conserve.

**How am I billed?** You are billed quarterly at the Dracut Water Supply District. Each bill is for the quarter and the previous excess use. The present rate is \$210.00 per year for 5,000 cubic feet.

While a new system of meter reading is coming in 2004 if for some reason you feel your "Estimated" cycle is higher than you expected give us a call we will be happy to check your account. Your meter is easy to check and we will explain the reading you should be seeing on any estimated cycle. Estimated bills are every other bill and clearly marked on your bill.

We had a mild winter for snow fall your Water Department wishes to remind all of our customers that water use should always be reasonable. Excessive watering outside is not only wasteful but also very expensive. Take a moment now to check around your home for any leaks or dripping faucets. **"A raging river starts with but a drop of water"**

