



Dracut Water Supply District



Annual Report 2002

Fiscal Year July 1, 2002-June 30, 2003

Warrant District Election

May 5th 2003

Warrant Annual District Meeting

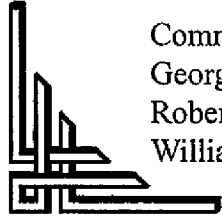
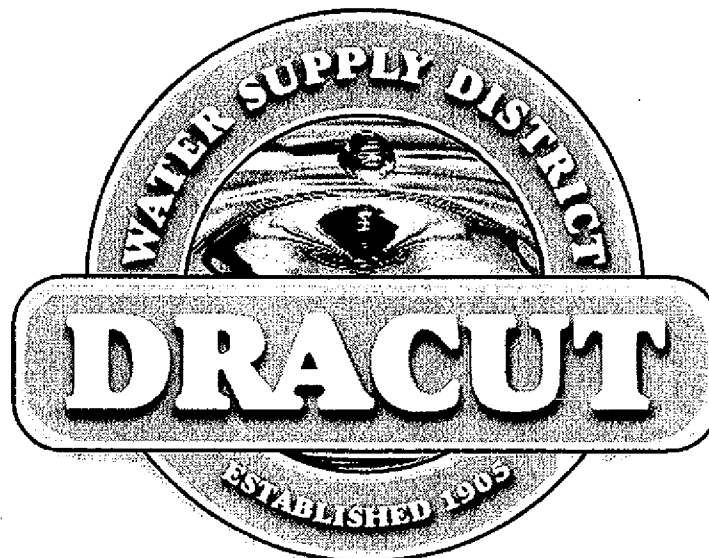
May 10th 2003

Warrant Special District Meeting

May 10th 2003

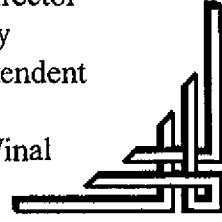
Annual District Meeting Vote

May 11th 2002



Commissioners
George Rancourt Jr. Chairman
Robert Corey Vice Chairman
William Morin

Superintendent-Director
Gary W. McCarthy
Assistant Superintendent
Mark Riopelle
Treasurer Debra Vinal



In Memory of

Alfred J. Beaulieu
"Satch"

March 12th 2002

We dedicate this Annual Report publication in memory of
Alfred J. "Satch" Beaulieu.

Satch was an easy going and dedicated individual whose presence as a member of the Dracut Water Supply District Team made a positive difference in difficult times.

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SECTION I

Annual Report

Dracut Water Supply District
59 Hopkins Street
Dracut, MA 01826
(978)-957-0441
www.dracutwater.com

Listing of Elected Officials

Board of Water Commissioners

George Rancourt, Chairman **Term Expires 2003**

Robert Corey, Vice-Chairman **Term Expires 2004**

William (Bill) Morin **Term Expires 2005**

Clerk

Barry K. Myers **Term Expires 2005**

Moderator

Donna Yackel **Term Expires 2003**

For the Year Ending June 30th 2002

Appointed Officials of the Dracut Water Supply District

Gary W. McCarthy
Executive Director-Superintendent

Mark Riopelle
Assistant Superintendent-Primary Operator

Debra Vinal
District Treasurer

John Hudzik
Secondary Operator

Field Staff

Steve Dehney **Field Systems Operator**

John Laffey **Field Systems Operator**

Mark Basnett **Field Systems Operator**

Office Staff

Kelley Chasse **Billing and Accounts**

Maureen Donnelly **Customer Service**

Matthew Gill **Billing and Accounts**

Anthony Tuttle **Data Management IT Specialist**

SECTION II

**Report of Water Commission Chairman
George H. Rancourt, Jr.**

Dear Dracut Water Supply District **Owners**, Ratepayers, & Customers,

Tell Me, I forget. Show me, I remember. Involve me, I understand. – *Chinese proverb*

We understand, because we are involved. We have turned a critical corner at the District and our success can be measured by our results. The Dracut Water Supply District 2002 Audit report was recently completed and presented to the District. The first (and last) sentence of the introduction page speaks volumes. *"Despite significant downturns in the region's economy the DWSD continues to outperform in all financial related areas."* The last sentence: *"We anticipate being bonded by the end of the fiscal year."* These are very powerful statements and we are committed to continue on our road of success.

Failure is not an option

This year has been the best year the Dracut Water Supply District has ever seen. The District was awarded "Most Improved Fluoridating Water System in the Commonwealth."

We are protecting our water supply

We have made the needed investments and requirements to protect our water source. We cannot report on what or how for obvious reasons, but trust our word – we are fully protected.

We have Vision

Building our future water supply is our top priority and we have developed our master plan for the next five years. Protecting our current system is equally as important - We have reinvested in our District and our water infrastructure.

We have Leadership

Providing Leadership to both our employee's and extended district family. We have accomplished great goals thanks to the outstanding team we now have in place

Sincerely,

George H. Rancourt, Jr.
Chairman, Water Commissioner

**Report of Water Commissioner
William L. Morin**

To all Dracut Water Customers and District Residents,

This year ends with more wonderful news and accomplishments. As a member of your Board of Water Commissioners I have stayed actively involved in all operations of the District. It is my intention as one of your "elected" Commissioners to continue to monitor accounts, projects, new water line extensions and most importantly to see that our daily operations and administration responds to your concerns and questions.

I have seen much in my tenure as one of your Commissioners. The terrible trials of the past that caused so many problems for all of us are over. Along with Commissioner Rancourt and recently elected Commissioner Corey we have been successful, with your help and cooperation to clean up these problems.

I am especially pleased and proud of the men and women working for us at the District. Along with our Executive Director-Superintendent Gary W. McCarthy our staff has made wonderful things happen. With the new lab we are constantly monitoring water quality. Our facilities are clean, well kept and carefully monitored every day.

I visit often our system sites and can tell you that your water department is on top of all areas in providing high quality affordable water.

Policy of the Board has assisted in correcting overdue bills, expansion of new lines, replacement of undersized mains and careful cost control. I am pleased with the efforts of our staff in staying within and in most cases well under budget. Our recent audits show a vastly improved financial picture. This independent audit shows a system well on the way to financial stability. Our audit team is duly impressed with the efforts of the Dracut Water Supply District and feels those efforts now show that the District is a financial sound and soon to be able to seek bond ratings to continue this growth and change for the better.

Lowell has been settled and we are now billing quarterly. The savings once spent on State ordered consultants is being put into system improvements. The Board now sets policy and we have resolved the once court ordered involvement of DEP. I along with your Board now work on the issues of further improvement of our water system. We have our staff looking into new areas of revenue, careful account management, upgrading metering programs and exploring new sources of water.

I look forward to working with staff and the other Commissioner to continue the service that you have every right to expect.

William (Bill) L. Morin
Dracut Water Commissioner

**Report of Water Commissioner
Robert E. Corey**

I am pleased to submit my report to the Dracut Water Supply District customers for the fiscal year ending June 30, 2002.

So much has happened during my first term as your newest member of the Board of Water Commissioners. I looked at so many things during my campaign that I believed needed attention and an active participation on the part of Board members. I have monitored and followed the development of a potential multi-million dollar lawsuit. I am pleased to report that the District has settled with favorable terms. There was great effort and work by the Commission, staff and legal Counsel to finalize this "hold over" from administrations passed. I see this as a major accomplishment for the District.

I am pleased to report that the staff and administration working for the District has certainly, in my opinion, done an excellent job in moving the District out of the past problems.

I look to the "New" Dracut Water Supply District as an excellent example of dedicated personnel providing a high level of quality service. I remain committed to the exploration of new revenue sources, careful monitoring of our present system, upgrades to undersized mains and an expansion of our Senior Citizen's program.

Much still remains for the District to work on. We are in the process of an extensive audit of all our system mains, services, gate valves, pump stations and well fields. We have started an automated mapping program. We monitor through sophisticated computer software our system operations. Our staff continues its policy of education and training with several operators receiving upgrades and new licenses this past year. We are exploring the expansion of new wells to further restrict our dependence on outside sources. Water quality is a top priority as well as response to our customer's concerns.

I am pleased that along with my colleagues on the Board of Water Commissioners that direction is now forward to further improvements and accountability. I am confident that the District is now setting standards instead of trying to keep up. Recent praise from the State of Massachusetts recognizing the Dracut Water Supply as the most improved fluoridation system in the State is well deserved.

I look forward to continued improvement and service to our District. I want to thank many who have met with me and assisted me in this my first term. I remain committed to quality service, responsible and profession responses to you our customers.

Respectfully,

Robert E. Corey
Dracut Water Supply District
Commissioner

Report of the Executive Director-Superintendent Fiscal Year Ending June 30th 2002

The close of another year is upon the District and so much has been done and accomplished I am pleased to submit this report to you, the ratepayers and customers.

The Lowell case has been settled and terms finalized. I will not look to address fault, reasons for the mishap or its outcome in the settlement which avoided court costs and legal fees which could have been substantial. I will, however, offer to you that all members of the Board of Water Commissioners and Staff undertook extensive efforts on behalf of the District. It is worth mentioning that these individuals who worked so hard to settle the problem were not even District Employees at the time.

With the support of the District meeting of 2002 we were able to enter into agreements with the City of Lowell that resulted in a settlement of 1.4 million dollars. While this certainly is a substantial amount of money with court costs, potential interest charges and the uncertainty of a jury verdict this settlement could have exceeded 7 million dollars dealing a fatal blow to the District's ability to come back as quickly as it has.

In order to meet this obligation careful budgeting to provide initial payment have been done and customers will have extended payback periods over the next three years keeping the impact to consumers down to \$13.33 per quarter over 12 quarters. Many of us were not part of this as customers, some of us are new to the system, however the "across the board" customer unit assessment was felt to be the most equitable solution to a payback that will satisfy a debt that "the District" owes.

Even though we certainly do not lay the blame at the customer each of us in fact is "the District" and this matter needed to be resolved so we as a District could move on. The District now presents a strong and ever improving financial picture and I am happy to report we are now in a position to pursue a bond rating, something that would have been inconceivable just a short time ago. In fact within this year's District Annual and article is presented for a borrowing authorization of one million dollars. This authorization will continue the significant upgrades to the system's infrastructure, ARM metering program and improvements to pumping stations long in need of attention.

We are also free of the expense of a consultant managed department and have been functioning within the parameters of State DEP regulations just as any other water system in good standing in the State.

The Court Ordered compliance agreement with Department of Environmental Protection operational oversight has also been satisfied and lifted. This is another accomplishment of the District, which is a direct result of outstanding staff and Board cooperation.

Nearly all the difficulties of the past have been corrected, settled or are in compliance at this time.

In the past year since I last addressed you in my last annual letter we have instituted a new quarterly billing system, established a web page for our customers with computers, continued our undersize main replacement program, established a state wide recognized improvement to fluoridation, in fact, being recognized as the "most improved fluoridation system in the State of Massachusetts, continued our senior discount program, improved security within the system, found ways to be, at times, totally self-sufficient with water demands, explored new sources of water, continued accounts monitoring to maintain revenue, just to mention a few.

Quarterly Billing: Customers now receive a water bill that is far more manageable. Four times a year customers are billed at \$52.50 on the base rate. This along with excess water use is spread out so accounts are more manageable. The District, in the not to distant future, will bill monthly like most of the utilities in the industry. We will most likely start monthly billing with our commercial accounts.

Web Page: The age of the computer is now certainly the norm with a computer in almost every household. Dracut Water District is proud to launch into this arena with www.dracutwater.com. This site offers a wide range of topics and information for the water user. Payments now will be able to be posted to your account using Master Card and Visa. You will receive a confirmation with 48 hrs from our front desk of your payment. Soon the ability to view your account and account activity will be available on line.

State Recognition: Through the efforts of our staff, specifically the Assistant Superintendent Mr. Mark Riopelle and Secondary Operator Mr. John Hudzik Dracut Water Supply District was recognized as the "**most improved fluoridation system in the State of Massachusetts for 2002.**"

Senior Program: The Board of Water Commissioners voted unanimously to continue to assist our Senior Citizens by continuing the program of abatements for seniors. For terms and qualifications, if you are 65 and over, give us a call. This is a \$20.00 per year abatement, \$5.00 each quarter. In addition plans are being formulated to extend the abatement program to qualified individuals who fall under tax assessment guidelines for relief.

Security: For obvious reasons details are not released. However, know that your water system is well protected and monitored 24 hours a day, 7 days a week with a wide range of security sources.

Overdue Accounts: The overdue accounts of the past are no longer allowed. Staff works closely with all accounts in difficulty. However no account is left to go unpaid without actions to collect, placement of liens against properties and posting proper late and interest charges. It would be unfair to other paying customers to allow such a condition to happen as it impacts the rates of all of us. While sometimes viewed as aggressive, a policy is established to keep all accounts on a 30-60-90 day – service off policy. It is our goal to make payment options to any account that needs assistance. Problems with bills should be addressed quickly. Please give us a call as this can aid in proper account management and suspend the need to mark or shut off water service. This is something we would rather avoid, as working with our customers is the goal of this department. We are a self-supporting entity without the benefit of state aid or tax dollars.

New Sources on the Horizon: We are now presently engaging a hydro geologist to start the process for new wells within our system. This will further reduce our dependence on outside sources. Of course, demands do require outside assistance in high use months, (summer), but with good water conservation efforts we can reduce that demand. With the reduction in outside sources we can save operational costs. It is a good practice and prudent to use wisely and conserve this precious natural resource.

Staff makes the difference

None of this of course is of my own doing alone. I am fortunate to have an office and field service team that is outstanding. We are also fortunate to have an active Board of Water Commissioners who is very supportive of staff as we serve you our customers in the Dracut Water District. Our operations are 24 hours a day. Our "Field Operators" are on site each day visiting each and every part of our system. We perform and evaluate data on a daily basis. Water Quality under the Assistant Superintendent Mr. Riopelle is a daily concern, constantly being monitored and never taken lightly. Service calls are handled daily and an emergency team is always on-call in the event of breaks so that service can be maintained.

In addition to the Field Services Team, our Office Staff are always just a call away (978-957-0441). In fact our main line is monitored 24 hrs a day even when our offices may be closed. Staff sees to it that all customer calls are processed, questions answered immediately if possible and work orders issued to resolve problems. The staff handles over 28,000 billings a year, along with real estate sales calls, customer service inquiries, field staff dispatching, revenue collections and general customer concerns. Maureen Donnelly "the voice of the front desk" is always willing to help. Kelley Chasse and Matt Gill in the main office handle billing questions and concerns. If you have concerns, questions or problems with water services please feel free to ask them to clarify any issue that you have.

This combination of Field and Office staff allow me to provide you the customer, in my opinion, excellent service and response to your questions, needs and concerns in a professional and prompt manner. Of course I am happy to respond directly to customer concerns and if available will be happy to speak with you by phone, respond to letters or to e-mail sent to Gary.McCarthy@dracutwater.com

This District has turned the corner and we are improving more and more each day. You are represented by a professional team, trained and educated in water systems. As the next few years pass I see the Dracut Water Supply District as one of the top systems of its size in the State of Massachusetts.

We will aggressively address all concerns regarding service, pressure, main replacements and proper metering as our budget allows. Our budget is balanced and carefully monitored by our Treasurer Mrs. Debbie Vinal who helps us keep an eye on expenses. This aggressive monitoring and cost control has allowed us to stay within budget items and under some for the past three budget seasons. Providing high water quality and customer service certainly has costs but those costs should be reflective in providing good service while maintaining high quality.

Staff and I look forward to providing you with the services you deserve. I want to thank the many, many people who have offered words of support, confidence and trust in the "New Dracut Water Supply District"

I look forward to continuing as your Executive Director-Superintendent. I am grateful for the opportunity afforded me to make a positive change in a vital agency of our town.

Meeting many of you throughout the last two years of improvement and change I am pleased at the responses and encouragement so many have offered. I wish to assure and commit to you, our customers and residents in the Dracut Water Supply District that these efforts will continue. On behalf of all the Dracut Water Supply District Field and Office Staff, thank you.

I am respectfully,

Gary W. McCarthy
Executive Director-Superintendent

SECTION III

Warrant
Dracut Water Supply District
District Election
May 5th 2003

District Annual Meeting
May 10th 2003

Commonwealth of Massachusetts
County of Middlesex ss

To: Barry Myers District Clerk

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Dracut, qualified to vote in elections and in town affairs and residing in the Dracut Water Supply District, to meet at the polling booths located within the District as follows:

Precincts 1 + 6A	Senior Citizen's Center 951 Mammoth Road
Precincts 2+ 6	Lakeview Junior High School 1570 Lakeview Ave
Precincts 3 + 8	Christ Church United, 10 Arlington Street
Precincts 4 + 7	Campbell School, 1021 Methuen Street
Precincts 5+ 9	Lakeview Junior High School 1570 Lakeview Ave

On Monday May 5th 2003 then and there to bring in the votes to elect the officers for the following District Offices under Article One of the Annual Meeting Warrant

(1) Moderator for a term of three years

(1) Water Commissioner for a term of three year

All on the same ballot.

The polls will open at 7:00AM and close at 8:00PM

And you are further directed to notify the inhabitants of the Town of Dracut qualified to vote in town affairs and residing in the Dracut Water Supply District to meet at the Lester C. Richardson Auditorium at the Dracut Senior High School, 1500 Lakeview Avenue on Saturday May 10th 2003, commencing at 10:30 AM then and there to act on the articles that follow.

Warrant Articles May 10th 2003 Annual District Meeting

Article #1

To Bring in the vote for a Moderator for a term of three years, a Water Commissioner for a term of three years, all on the same ballot.

The polls will open at 7:00am and close at 8:00pm

And you are further directed to notify the inhabitants of the Town of Dracut, qualified to vote in town affairs and residing in the Dracut Water Supply District to meet at the Lester C. Richardson Auditorium at the Dracut Senior High School, 1500 Lakeview Avenue on Saturday May 10th 2003 at 10:30 then and there to act on the following articles:

Submitted by

Gary W. McCarthy
Executive Director-Superintendent

Article #2

To hear the report of the Water Commissioners and act thereon

Submitted by

Gary W. McCarthy
Executive Director-Superintendent

Article #3

To hear the report of the Dracut Water Supply District Treasurer and act thereon

Submitted by

Gary W. McCarthy
Executive Director-Superintendent

Article #4

To hear the report of committees having direction from previous meetings and act thereon.

Submitted by

Gary W. McCarthy

Warrant Articles May 10th 2003 Annual District Meeting

Executive Director-Superintendent
Article #5

To see if the District will vote to transfer from "Free Cash" July 1, 2002 Certified amount of \$268,142.00 (Two Hundred Sixty-Eight Thousand One Hundred Forty-Two Dollars) the following amounts

Item One:

Stabilization Fund for Debt and

Liability \$ 38, 201.29

Item Two:

Repair/Replacement of Distribution

System and sites.....\$ 50,000.00

Total.....\$88,201.29

(Note: \$179,940.71 transferred from July 1, 2002 Certified Figure of \$268,142.00 within Special District Meeting of May 10th 2003)

Or act in any other way relative thereto

Submitted by

Gary W. McCarthy
Executive Director-Superintendent

Article #6

To see if the District will vote to raise and appropriate or transfer from the Water Revenue Account \$ 967,835.00 (Nine Hundred Sixty-Seven Thousand Eight Hundred Thirty-Five Dollars) to defray District charges for the ensuing fiscal year beginning July 1, 2003 for Salary, Wages (Labor), Employee benefits or act in any other way relative thereto

Submitted by

Gary W. McCarthy
Executive Director-Superintendent

Warrant Articles May 10th 2003 Annual District Meeting

Article #7

To see if the District will vote to raise and appropriate or transfer from the Water Revenue Account \$1,383,220.00 (One Million Three Hundred Eight Three Thousand Two Hundred Twenty Dollars) to defray District charges for the ensuing fiscal year beginning July 1, 2003 for Expenses of the District Operations or act in any other way relative thereto

Submitted by

Gary W. McCarthy
Executive Director-Superintendent

Article #8

To see if the District will vote to raise and appropriate or transfer from the Water Revenue Account \$1,031,810.00 (One Million Thirty One Thousand Eight Hundred Ten Dollars) to defray the District charges for the ensuing fiscal year beginning July 1, 2003 for Chemicals/Utilities/Electricity related to Operations of the District or act in any other way relative thereto

Submitted by

Gary W. McCarthy
Executive Director-Superintendent

Article #9

To see if the District will vote to raise and appropriate or transfer from the Water Revenue Account the amount of \$3,000.00 to defray the District charges for the ensuing year beginning July 1, 2003 for "Out of State Travel" or act in any other way relative thereto

Submitted by

Gary W. McCarthy
Executive Director-Superintendent

Warrant Articles May 10th 2003 Annual District Meeting

Article #10

To see if the District will vote to raise and appropriate or transfer from the Water Revenue Account a sum of money to the General Stabilization Account or act in any other way relative thereto.

Submitted by

Gary W. McCarthy
Executive Director-Superintendent

Article #11

To see if the District will vote to set the salary of elected officials as follows:

Commissioners	\$2,500.00 per year
Moderator:	500.00 per year
Clerk	\$5,000.00 per year

or act in any other way relative thereto.

Submitted by:
Gary W. McCarthy
Executive Director-Superintendent

Article#12

To see if the District will vote to amend Section 5.9 "Services Generally Section" as follows:

Increase the amount of deposit from \$5.00 to " a sum equal to one year's base charge or if the amount of water can be calculated for use to 1.5 times that estimate approved by the Superintendent"

or act in any other way relative thereto

Submitted by

Gary W. McCarthy
Executive Director-Superintendent

Warrant Articles May 10th 2003 Annual District Meeting

Article #13

To see if the District will vote to transfer from the Debt and Liability Stabilization account the amount of \$25,000.00 (Twenty-Five Thousand Dollars) for the payment of accrued vacation as determined in the best interest of the District by the Superintendent-Executive Director and the Board of Water Commissioners, or act in any other way relative thereto

Submitted by

Gary W. McCarthy
Executive Director-Superintendent

Article #14

To see if the District will vote to transfer from the water revenue account the amount of \$10,000.00 (Ten Thousand Dollars) to the Senior Citizens Discount Program Fund and further to amend the actions of the Senior Citizen's Discount Program authorized by the Annual Town Meeting (Article 10 May 11, 2002) to include "participant qualifications" to extend to those persons qualified by the Board of Assessor's for any tax abatement program to be considered by the Board of Water Commissioners to qualify as a candidate in the "Discount Program", or act in any other way relative thereto

Submitted by

Gary W. McCarthy
Executive Director-Superintendent

Article #15

To see if the District will vote to transfer from the water revenue account the amount of \$78,421.40 (Seventy-Eight Thousand Four Hundred Twenty One Dollars and forty cents) which represents the 5% funds collected for the undersized Water Mains & Valves Account as established by the Board of Water Commissioners FY2003 for the period collected 7/1/01-12/31/023 said funds to be used to replace, repair and upgrade as determined by the Superintendent 2" and undersized mains and valves or act in any other way relative thereto

Submitted by

Gary W. McCarthy
Executive Director-Superintendent

Warrant Articles May 10th 2003 Annual District Meeting

Article #16

To see if the District will vote to amend the District By-Laws Section 1.9B (5) by affirming the action of Article 13 May 11th 2002 in which the fee amount of \$2,500.00 was increased to \$3,500.00 Note: with Inspections Included. That the action increased the fee and deleted, as was the intention the effective April 1st date of each year, and to do so the District vote the following:

Vote that the system and development fee as set forth in Section 1.9B(5) is \$3,500.00 (note: including inspections) and that the April 1st date is deleted and the effective date of the increase was immediate upon the original passage as intended with the conclusion of the annual meeting business of May 11th 2002, or act in any other way relative thereto

Submitted by

Gary W. McCarthy
Executive Director-Superintendent

Article #17

To see if the District will appropriate \$1,000,000.00 or some other amount to pay costs of system and site development, including but not limited to (i) constructing and reconstructing pump stations, (ii) the making of general infrastructure improvements (iii) various building construction and/or remodeling projects and also for paying costs of a water meter installation program, which costs shall include the purchase of water meters and related equipment (AMR Program), and all costs associated with the installation thereof; and to determine whether this sum shall be raised by taxation, by borrowing or otherwise, or to take any other action relative thereto

Submitted by

Gary W. McCarthy
Executive Director-Superintendent

Article # 18

To see if the District will vote to authorize the District Treasurer to enter into compensating balance agreements during the fiscal year beginning on July 1, 2003, as permitted by General Laws, Chapter 44, Section 5F, or act in any other way relative thereto

Submitted by

Gary W. McCarthy
Executive Director-Superintendent

Warrant Articles May 10th 2003 Annual District Meeting

Article #19

To see if the District will vote to authorize the Superintendent to sell off scrap metals and surplus, outdated or obsolete equipment as they may accumulate during the year

Or act in any other way relative thereto

Submitted by Gary W. McCarthy Executive Director-Superintendent

Article #20

To see if the District will vote to amend section 1.9A of the By Laws dealing with "Acts and Bounds" by including at the end of the current section the following:

"Except that the approval of the Superintendent/Executive Director and affirmative vote of the Board of Water Commissioners may authorize the installation by the applicant of water mains and services in public or private ways within the limits of said District if determined by him/her to be in the best interests of the District. Said installations shall be in accordance with the rules and regulations of the District regarding the installations of mains and services as they are adopted or amended from time to time. It shall be at the discretion of the Superintendent regarding all installations as to the approval of said plans and any special circumstances deemed by him/her regarding any such installation.

Submitted by

Gary W. McCarthy
Executive Director-Superintendent

Article #21

To see if the District will vote to amend Section 2.00.00 Meetings specifically section 2.1 by deleting the sentence "Such meeting will be held at a suitable place within the District." to now read "Such meeting will be held on the Saturday following the Annual Elections at a suitable place within the District and that in the event of a conflict with that date the Board of Water Commissioners shall call said annual meeting on the next available Saturday"

or act in any other way relative thereto

Submitted by

Gary W. McCarthy
Executive Director-Superintendent

Warrant Articles May 10th 2003 Annual District Meeting

Article #22

To see if the District will vote to amend section Meetings 2.00.00 specifically section 2.2 by deleting the present section and inserting in its place the following:

Meetings (Annual or Special) shall be called by a warrant from the Water Commissioners directed to the District Clerk, who in his/her authority, shall cause to be posted at least 14 days before a special and 7 days prior to an annual, attested copies of said warrant. The locations shall be those precincts designated as the polling places for the town in which District voters cast their ballots and in addition shall be posted at, the Water District Office, the Town Library and the Town Hall, or act in any other way relative thereto

Submitted by

Gary W. McCarthy
Executive Director-Superintendent

Article #23

Since it has been determined that retirees of the Dracut Water Supply District were overpaid on their retirement benefits, to the tune of approximately ninety thousand (\$90,000.00) dollars, by the previous administration, the current administration should take whatever action necessary to recover those moneys overpaid, for the district.

(You'll note that I didn't add "or act in any other way relative thereto")

I move that the current Commissioners of the Dracut Water Supply District take all the steps necessary to effectuate the reimbursement of all moneys overpaid to those retired employees of the District. by the previous administration. If such moneys are not repaid in a lump sum, after request is made, legal interest shall be added from the date the article is approved until all moneys owed are repaid to the District.

Submitted by

William L. Morin
Water Commissioner

Warrant Articles May 10th 2003 Annual District Meeting

Article #24

To see if the District will vote to authorize the Board of Water Commissioners to take all steps necessary to collect the overpayments that were paid to former employees upon separation of the District, or act in any other way relative thereto

Submitted by

William L. Morin
Commissioner

Article #25

To see if the District will vote the following

DWSD passenger vehicles, sport utility vehicles and light duty pickup trucks; regulations governing use; report; personal use prohibited

Every automobile belonging to the Dracut Water Supply District (DWSD), including but not limited to sports utility vehicles and light duty pickup trucks, shall have at all times permanently displayed upon the door and upon the rear the words "Dracut Water Supply District" and the name of the particular position title, if any, to which the use of the machine has been assigned in letters of distinct contrasting color to that of the automobile upon which they are displayed. The vehicle number assigned by the DWSD shall also be permanently displayed upon the door and upon the rear of every automobile. All letters and numbers shall be at least two (2) inches in height and shall be of a permanent nature. No temporary or removable letters or numbers shall be used.

The DWSD shall submit an annual report in the Annual DWSD Report of the utilization of passenger vehicles, sports utility vehicles and light duty pickup trucks that are owned, leased, or assigned to any department within the DWSD. Said report shall include the following:

- (A) a complete listing of passenger vehicles, sports utility vehicles and light duty pickups, including the year, make, registration number, and actual monthly mileage of any vehicle leased, owned, or assigned to each department; the name and position title of any employee assigned to each vehicle; and a detailed explanation of the need for each vehicle;
- (B) a complete listing of passenger vehicles, sports utility vehicles and light duty pickups, that were subject to disposition during the prior year identifying the former DWSD vehicle by the year, make, registration number and actual monthly mileage, and the name and position title of the employee last assigned to each vehicle;
- (C) a complete listing of new leases entered into and new purchases made for the DWSD which the Superintendent shall identify the funding source; said list shall include the year, make, registration number, and actual mileage of any vehicle, leased, owned or assigned to each department; the name and position title of the employee assigned to each vehicle; and a detailed explanation of the need for each vehicle;

Warrant Articles May 10th 2003 Annual District Meeting

Article #25 continued

- (D) a complete listing of the name, office location and position title of any employee authorized to use a passenger vehicle, sports utility vehicle or light duty pickup to travel from the employee's place of residence to the employee's place of work; the year, make, registration number and actual mileage of the vehicle assigned to such employee; and a detailed explanation of the need for such authorization.

Every automobile belonging to the DWSD shall not be used for any private or personal purpose and shall be used solely on official work

or act in any other way relative thereto

Submitted by
Voter Petition

William Estabrook Sr.

And you are directed to serve this warrant by posting attested copies thereof; one each at the polling places of the District

Precincts 1 + 6A	Senior Citizen's Center, 951 Mammoth Road
Precincts 2 + 6	Lakeview Junior High School, 1570 Lakeview Ave
Precincts 3 + 8	Christ Church United, 10 Arlington Street
Precincts 4 + 7	Campbell School, 1021 Methuen Street
Precincts 5 + 9	Lakeview Junior High School, 1570 Lakeview Ave

Additionally by posting at the Dracut Town Hall Lobby and District Office

Hereof fail not and make due return of this Warrant with your doings thereon to the Water Commissioners at the time and place of the meeting as aforesaid

Given under our hands this 9th day of April 2003

George Rancourt Jr. Chairman/s/

Robert Corey, Vice-Chairman

William Morin Commissioner/s/

April _____, 2003 I have this day posted up attested copies of the above Warrant for the Annual District Meeting and Election of Officers at the above listed places designated in the By-Laws of the Dracut Water Supply District and listed above.

Also at the Town Offices inside and out as well as the District Office

Attest _____
Barry Myers, District Clerk/s/
Dracut Water Supply District

Warrant Special District Meeting
May 10th 2003
Dracut Water Supply District

In the name of the Commonwealth of Massachusetts you are hereby directed to notify the inhabitants of the Town of Dracut qualified to vote in town affairs and residing in the Dracut Water Supply District to meet at the Lester C. Richardson Auditorium at the Dracut Senior High School, 1500 Lakeview Avenue on Saturday May 10th 2003, commencing at 11:00 AM then and there for a Special District Meeting to act on the article(s) that follow.

Article #1

To see if the District will vote to transfer from the Water Revenue Accounts (SDF) fund the amount of \$350,000.00 (Three Hundred Fifty Thousand Dollars) said funds to be placed in the system and site development fund of FY2003 for the development of the State Forest Boost Pump Station including but not limited to engineering, design, construction, equipping and related costs thereto and related ancillary structures, piping, gates and valves which items are determined by the Superintendent as necessary to the effective expansion of the State Forest Service Area Boost Pump, or act in any other way relative thereto

Submitted by

Gary W. McCarthy
Executive Director-Superintendent

Article #2

To see if the District will vote to transfer from the July, 2002 "Free Cash Certification" in the amount of \$284,413.00 (Two Hundred Eighty Four Thousand Four Hundred Thirteen Dollars), the sum of \$179,940.71 (One Hundred Seventy Nine Thousand Nine Hundred Forty Dollars and Seventy-One cents) said amount to be paid to the City of Lowell (in FY 2003) in accordance with the terms and conditions set forth by agreement or act in any other way relative thereto

Submitted by

Gary W. McCarthy
Executive Director-Superintendent

Article #3

To see if the District will vote to transfer from the Debt and Liability Stabilization account the sum of \$425,245.00 (Four Hundred Twenty-Five Thousand Two Hundred Forty-Five Dollars) said amount to be paid to the City of Lowell (in FY 2003) in accordance with the terms and conditions set forth by agreement or act in any other way relative thereto

Submitted by

Gary W. McCarthy
Executive Director-Superintendent

And you are directed to serve this warrant by posting attested copies thereof; one each at the polling places of the District

Precincts 1 + 6A	Senior Citizen's Center 951 Mammoth Road
Precincts 2+ 6	Lakeview Junior High School 1570 Lakeview Ave
Precincts 3 + 8	Christ Church United, 10 Arlington Street
Precincts 4 + 7	Campbell School, 1021 Methuen Street
Precincts 5+ 9	Lakeview Junior High School 1570 Lakeview Ave

Additionally by posting at the Dracut Town Hall Lobby and District Office

Hereof fail not and make due return of this Warrant with your doings thereon to the Water Commissioners at the time and place of the meeting as aforesaid

Given under our hands this 9th day of April 2003

George Rancourt Jr. Chairman

Robert Corey, Vice-Chairman

William Morin Commissioner

Warrant Special District Meeting
May 10th 2003
Dracut Water Supply District

April _____, 2003 I have this day posted up attested copies of the above Warrant for the Special District Meeting at the above listed places designated in the By-Laws of the Dracut Water Supply District and listed above.

Also at the Town Offices inside and out as well as the District Office

Attest _____
Barry Myers, District Clerk
Dracut Water Supply District

SECTION IV

**DRACUT WATER SUPPLY DISTRICT
PURCHASE ANALYSIS BY VENDOR REPORT
JULY 1, 2001 TO JUNE 30, 2002**

VENDOR	DESCRIPTION	AMOUNT
A/D Instrument Repair, Inc.	SUB-CONTRACTOR	\$ 8,596.00
AAA Backflow	SUB-CONTRACTOR	\$ 8,290.00
AAA Service & Laser Supply	OFFICE SUPPLIES	\$ 317.00
ABB Water Meters, Inc.	METERS	\$ 6,375.82
ADP Easypay Boston	PAYROLLS	\$ 10,826.35
ADP, Inc.	PAYROLLS	\$ 1,635.02
Advanced Spa & Pool Corp.	LAB SUPPLIES	\$ 288.00
Alfred Beaulieu	SUB-CONTRACTOR	\$ 1,008.00
All Sports Promotions	UNIFORMS	\$ 3,806.78
Amarat Osvaldo	WATER RATES REFUND	\$ 828.72
American Garage Door & Glass	GARAGE	\$ 12,757.00
American Heritage Life Ins.	INSURANCE	\$ 38.34
American Industrial Supply	SUPPLIES	\$ 364.30
American Water Works Ass.	DUES	\$ 970.00
Andrew Loranger	SUB-CONTRACTOR	\$ 250.00
Anna J. Boucher	ELECTION	\$ 31.00
Anne B. Pramas	ELECTION	\$ 39.00
Anthony Tuttle	EMPLOYEE	\$ 31,527.99
Anthony Tuttle	REIMBURSEMENT	\$ 220.82
Applied Dynamics Corp.	EQUIPMENT	\$ 10,759.40
Arch Wireless	PAGERS	\$ 1,008.97
Arthur Sullivan, Jr. ESQ.	LEGAL FEES	\$ 8,405.90
Assured Flow Sales, Inc.	SUPPLIES	\$ 348.00
AT & T	TELEPHONES	\$ 708.60
Atene Doherty	EMPLOYEE	\$ 513.00
ATS Equipment, Inc.	SUPPLIES	\$ 1,030.50
Atty. David Hart/Mutual Fire Ins.	INSURANCE	\$ 400.00
Auger Alarms Corp.	ALARMS	\$ 6,266.00
Auto Rental Corp.	TRUCKS	\$ 35,017.67
Bank One	SUPPLIES	\$ 48.30
Barbara Hurley/Court Reporter	LEGAL FEES	\$ 1,531.50
Barbara Lyons	ELECTION	\$ 11.20
Barisano Art Direction	AD/LOGO ART DESIGN	\$ 3,339.00
Barrie Millers Well & Pump Serv.	WELL FIELD	\$ 4,910.00
Barry Myers	DISTRICT CLERK	\$ 5,000.00
Bartlett & Associates, Inc.	EQUIPMENT REPAIRS	\$ 561.40
Bay State Mobile Comm.	EQUIPMENT	\$ 169.94
Blue Cross Blue Shield	HEALTH INSURANCE	\$ 16,167.83
Boston Herald	LEGAL ADS	\$ 323.80
Browning-Ferris Industries	RENTAL DUMPSTER	\$ 6,556.94
Brox Industries, Inc.	HOT-TOP, GRAVEL	\$ 2,856.54
Business & Legal Reports, Inc.	PUBLICATIONS	\$ 336.41
C&A Awards	OFFICE EXPENSE	\$ 336.00
C&J Equipment, Inc.	SUPPLIES	\$ 440.74
CDW Government, Inc.	COMPUTERS	\$ 2,577.83
Channing L. Bete Co. Inc.	SUPPLIES	\$ 487.92
Charles Dehney	S.D.F. REFUND	\$ 2,900.00
City of Lowell, DPW	WATER PURCHASE	\$ 438,855.91
City of Lowell-Rears	WATER PURCHASE	\$ 230,000.00

**DRACUT WATER SUPPLY DISTRICT
PURCHASE ANALYSIS BY VENDOR REPORT
JULY 1, 2001 TO JUNE 30, 2002**

Claire Beaulieu	ELECTION	\$	31.00
Claire Penney	ELECTION	\$	39.00
Cole-Parmer Instrument Co.	SUPPLIES	\$	291.10
Colonial Florist, Inc.	OFFICE EXPENSE	\$	206.50
Colonial Pest Control	SUB-CONTRACTOR	\$	260.00
Comm. Of MA	LICENSES	\$	601.00
Comm.Ma. DEP Master Lockbox	D.E.P. ASSESSMENT	\$	6,046.71
Concord Heritage -Group	INSURANCE	\$	3,370.58
Conlon Products	SUPPLIES	\$	537.85
Continental Computer Corp.	BILLING SUPPORT	\$	1,719.00
Copy Cat Composition	PRINTING	\$	8,029.00
County Supply, Inc.	SUPPLIES	\$	476.93
DataComputer Products	OFFICE SUPPLIES	\$	55.90
Datel Communications	TELEPHONES	\$	75.00
David Bradley	OFFICE EXPENSE	\$	750.00
Day Associates, Inc.	SUPPLIES	\$	11,969.14
Debra Vinal	OFFICE EXPENSE	\$	364.85
Debra Vinal	EMPLOYEE	\$	46,990.66
Dell Marketing L.P.	COMPUTERS	\$	6,826.00
Deluxe Business Forms	OFFICE SUPPLIES	\$	53.55
Digiorgio & Messina	LEGAL FEES	\$	3,100.00
Dispatch Publishing Co. Inc.	LEGAL ADS	\$	553.60
Div. Employment Training	UNEMPLOYMENT	\$	6,600.00
Division of Local Services	PAYROLL TAXES	\$	65.00
Doherty Sign Company	SIGNS	\$	1,674.00
Donald Garland	ELECTION	\$	47.00
Donna Yackel	MODERATOR	\$	500.00
Double Impressions	PRINTING	\$	562.00
Dracut Auto Parts, Inc.	TRUCK REPAIR	\$	2,039.18
Dracut Post Office	POSTAGE	\$	4,083.86
Dracut Public Schools	HALL RENTAL	\$	267.96
Dracut Tire Shop	TRUCK REPAIR	\$	1,902.12
Dracut True Value	SUPPLIES	\$	5,627.14
Drum Hill Ford, Inc.	TRUCK REPAIR	\$	22.32
DT Masonry, Inc.	SUB-CONTRACTOR	\$	8,180.00
DWSD Petty Cash	OFFICE SUPPLIES	\$	218.42
E.J. Prescott, Inc.	SUPPLIES	\$	47,260.60
Earth Tech Inc.	SUPPLIES	\$	300.00
Eason Winwater Works Co.	METERS	\$	20,305.10
Eastern Propane	PROPANE	\$	435.31
Edgar McLean	ELECTION	\$	262.61
Eleanor Gaudette	ELECTION	\$	39.00
Ellis Engineering	SUB-CONTRACTOR	\$	60,443.75
Esther Garland	ELECTION	\$	31.00
Exchange Network, Inc.	ANSWERING SERVICE	\$	1,360.93
First Bankcard	SUPPLIES	\$	16,834.49
First Data	BANK CHARGES	\$	287.40
First Southwest Co.	BANK CHARGES	\$	660.00
Fisher Scientific	LAB SUPPLIES	\$	505.84
Fleet Bank	BONDS	\$	66,300.00

**DRACUT WATER SUPPLY DISTRICT
PURCHASE ANALYSIS BY VENDOR REPORT
JULY 1, 2001 TO JUNE 30, 2002**

Frank McCartin Co. Inc.	SUPPLIES	\$	118.57
Frontier Research	LAB TESTING	\$	29,470.00
Frost Manufacturing Corp.	SUPPLIES	\$	46.04
G.Mithcell& Associates	SUB-CONTRACTOR	\$	114,318.05
Gary McCarthy	EMPLOYEE	\$	85,000.22
Gary McCarthy	OFFICE EXPENSE	\$	4,359.24
George Rancourt Sr.	ELECTION	\$	31.00
Geroge Rancourt Jr.-payroll	COMMISSIONER	\$	2,000.00
H2O Software	LAB SUPPLIES	\$	4,140.00
Hach Company	LAB SUPPLIES	\$	4,385.90
Harmon's Paint&Wallpaper	SUPPLIES	\$	2,300.75
Harold Peters	ELECTION	\$	31.00
Hastings-Tapley Insurance	INSURANCE	\$	731.00
Heath Consultants	SUB-CONTRACTOR	\$	8,960.80
Helen Gibson	EMPLOYEE	\$	11,940.00
Hydro Flow Products,Inc.	SUPPLIES	\$	498.00
Imagemax Inc.	OFFICE EXPENSE	\$	2,040.46
Interstate Engineering Corp.	SUB-CONTRACTOR	\$	63,185.91
Itron,Inc.	SUPPORT	\$	2,178.72
J&J Heating&Air Conditioning	HEATING OFFICE/GARAGE	\$	22,295.00
J.C. Madigan,Inc.	TRUCK REPAIR	\$	5,000.00
James Flynn	OFFICE EXPENSE	\$	122.29
James Flynn	EMPLOYEE	\$	50,868.97
James McPhillips	OFFICE EXPENSE	\$	3,520.00
James S. Keefe Antiques	OFFICE EXPENSE	\$	100.00
Jayne Boissonneault	BOARD SECRETARY	\$	7,246.63
Jay's Service Center	GASOLINE	\$	115.70
JD Construction&Excavation	SUB-CONTRACTOR	\$	31,060.00
Jims Service Station	TRUCK REPAIR	\$	113.74
Joan Hammond	ELECTION	\$	43.00
John Briscoe	ELECTION	\$	31.00
John Hudzik	EMPLOYEE	\$	46,522.98
John Kondra	SUB-CONTRACTOR	\$	1,935.00
John Laffey	EMPLOYEE	\$	600.00
Julian D. Thibeault	EMPLOYEE	\$	11,016.25
K&K Equipment	WATER RATES REFUND	\$	4,870.00
Kelley Chasse	EMPLOYEE	\$	19,909.36
Kenwood Hardware	SUPPLIES	\$	101.05
Keyspan Energy Delivery	HEAT FOR BUILDINGS	\$	2,741.06
L&M Auto Spring Service	TRUCK REPAIR	\$	402.40
Lanier Healthcare	OFFICE EXPENSE	\$	7.00
Lanstar	OFFICE EXPENSE	\$	2,535.70
Layne Christiansen Company	SUB-CONTRACTOR	\$	35,034.40
Leblanc Gen. Contractor	SUB-CONTRACTOR	\$	12,785.00
LHS Associates,Inc.	ELECTIONS	\$	2,564.00
Linda Kawa	ELECTION	\$	31.00
Lowell Automatic Transmission	TRUCK REPAIR	\$	126.50
Lowell Blueprint,Inc.	OFFICE EXPENSE	\$	369.24
Lowell Sun	LEGAL ADS	\$	1,992.25
Lucille Simoneau	ELECTION	\$	31.00

**DRACUT WATER SUPPLY DISTRICT
PURCHASE ANALYSIS BY VENDOR REPORT
JULY 1, 2001 TO JUNE 30, 2002**

M.C. Company	SUB-CONTRACTOR	\$	7,473.00
M.Lee Smith	ELECTION	\$	137.00
Manzi & McCann	LEGAL FEES	\$	49,726.26
Marguerile O'Hara	ELECTION	\$	31.00
Mark R. Riopelle	EMPLOYEE	\$	74,038.50
Mark R. Riopelle	OFFICE EXPENSE	\$	1,161.34
Mark Thibeault	ELECTION	\$	24.00
Mark Tumas	INSURANCE	\$	100.00
Martin Welding Northeast, Inc.	SUB-CONTRACTOR	\$	30,825.31
Mass Electric	POWER FOR PUMPS		\$152,583.95
Mass Water Pollution Abate.	BONDS	\$	70,929.07
Maureen Donnelly	EMPLOYEE	\$	27,496.80
McKittrick Industrial Supply	SUPPLIES	\$	179.60
Merriam Graves Dracut Ind.	SUPPLIES	\$	80.00
Merrimack Journal	LEGAL ADS	\$	101.10
Metlife	INSURANCE	\$	3,570.00
Micro Warehouse	COMPUTERS/SUPPLIES	\$	4,283.43
Middlesex County Registry	LIENS	\$	710.00
Middlesex Ret. Assessment	ASSESSMENT	\$	22,276.00
Middlesex Retirement System	EMPLOYEE'S SHARE-RETIREMENT	\$	60,356.46
MIIA Health Benefits Trust	HEALTH INSURANCE	\$	186,514.06
MIIA Property&Casualty Group	INSURANCE	\$	32,387.00
Mike McDermott	ELECTION	\$	24.75
Mill City Iron Fabricators, Inc.	SUPPLIES	\$	21,350.00
Mill City Lock and Key, Inc.	SUPPLIES	\$	7,547.07
Modern Protective Coatings	SUB-CONTRACTOR	\$	17,868.50
MWCWA	DUES	\$	30.00
Nassar Ford	TRUCK REPAIR	\$	1,402.54
New England Cement Block	SUPPLIES	\$	129.90
New England Time&Systems	OFFICE EXPENSE	\$	540.95
New England Water Works Ass.	DUES	\$	835.00
New Horizons	EMPLOYEE TRAINING	\$	1,191.25
Nextel Communications	TELEPHONES	\$	10,607.59
Nextel Nextday Accessories	TELEPHONES	\$	442.79
Norm Martins Auto Trans.	TRUCK REPAIR	\$	2,535.07
Northeast Pump & Instruments	INSTRUMENTATION/CHEMICAL	\$	3,876.04
Nuwater, Inc.	SUB-CONTRACTOR	\$	23,939.50
Office Horizons	OFFICE EXPENSE	\$	536.00
Offtech	OFFICE EXPENSE	\$	1,055.85
O'Hara Court Reporting	LEGAL FEES	\$	214.25
P.J. Keating Company	SUPPLIES	\$	31.27
Padgett-Thompson	EMPLOYEE TRAINING	\$	318.00
Paragon Consulting	CCR REPORTS	\$	2,750.00
Patriot 2000 Inc.	SUPPLIES	\$	594.76
Pelham Building Supply	SUPPLIES	\$	2,346.47
Pine Environmental Services	SUPPLIES	\$	20.04
Pitney-Bowes Credit Corp.	OFFICE MACHINES	\$	7,375.83
Poland Springs	COOLER RENTAL	\$	95.97
Postage By Phone	POSTAGE	\$	11,000.00
Premier Laboratory	LAB TESTING	\$	1,390.00

**DRACUT WATER SUPPLY DISTRICT
PURCHASE ANALYSIS BY VENDOR REPORT
JULY 1, 2001 TO JUNE 30, 2002**

Quick Dry	SUPPLIES	\$	540.00
R.D.Vinal & Sons, Inc.	SUB-CONTRACTOR	\$	62,505.84
R.L. Proulx Electrical Contract.	SUB-CONTRACTOR	\$	77,087.87
Rain or Shine Painting	SUB-CONTRACTOR	\$	1,500.00
Raymond Laurencelle	ELECTION	\$	31.00
Red Bird Service	SUPPLIES	\$	295.47
Red Head Supply	SUPPLIES	\$	29,288.00
Regan Supply&Testing Service	LAB SUPPLIES	\$	250.00
RH White Construction Co.	SUB-CONTRACTOR	\$	83,263.67
Richard Paquin	OFFICE EXPENSE	\$	63.96
Richard Paquin	EMPLOYEE	\$	50,841.39
Rita Peters	ELECTION	\$	43.00
Robert Corey	COMMISSIONER	\$	2,000.00
Roy F.Weston, Inc.	LEGAL FEES	\$	4,489.61
Ruth Mason	ELECTION	\$	31.00
Rygiels Small Engine Repair	EQUIPMENT REPAIRS	\$	12.00
Sam's Club	OFFICE SUPPLIES	\$	491.40
Schwab, Inc.	OFFICE SUPPLIES	\$	147.75
Sherburne Lumber	SUPPLIES	\$	566.75
Stephen Dehney	TRAINING REIMBURSEMENT	\$	972.77
St. Onge Supply Co. Inc.	SUPPLIES	\$	2,137.02
Staples Credit Plan	OFFICE EXPENSE	\$	9,562.47
Stephen Dehney	EMPLOYEE	\$	43,270.68
Strato Reprographix, Inc.	OFFICE EXPENSE	\$	1,155.00
Sullivan & Company	SUPPLIES	\$	199.32
Sun Electric Motor Service, Inc.	EQUIPMENT REPAIRS	\$	2,306.00
Sunoco, Inc.	GASOLINE	\$	10,855.94
Surfside Pool Co.	LAB SUPPLIES	\$	188.90
TCS Communicatiosn Corp.	SYSTEM TELEMTRY	\$	6,000.00
The Warren Group	PUBLICATIONS	\$	158.00
Thermo Flow Systems	SUPPLIES	\$	4,013.02
Thompson Radio Service	SUPPLIES	\$	195.00
Ti-Sales, Inc.	SUPPLIES	\$	13,131.82
Toomey Water Services	SUPPLIES	\$	250.00
Toshiba American Info Systems	OFFICE MACHINES	\$	299.36
Town of Dracut	ELECTION	\$	7,181.75
Town of Dracut, Police Dept.	POLICE DETAIL	\$	6,244.78
Town of Tyngs. Conservation	PERMITS	\$	400.00
Town of Tyngs. Police Dept.	POLICE DETAIL	\$	958.85
Town of Tyngsborough	REAL ESTATE TAXES	\$	5,584.54
Transtector Systems, Inc.	EQUIPMENT REPAIRS	\$	1,778.00
True North Systems	EQUIPMENT REPAIRS	\$	4,490.00
Tucci & Roselli, CPA	AUDITOR	\$	12,500.00
Turner Dairy, Inc.	SUPPLIES	\$	45.00
U of Lowell/Mass.	EMPLOYEE TRAINING	\$	2,830.50
U.S. Post Office	PERMITS	\$	125.00
USA Bluebook	SUPPLIES	\$	11,656.47
Utilities Supply Company	SUPPLIES	\$	127.24
Vadar Systems	ACCOUNTING SUPPORT	\$	1,800.00
Verizon	TELEPHONES	\$	14,574.46

DRACUT WATER SUPPLY DISTRICT
PURCHASE ANALYSIS BY VENDOR REPORT
JULY 1, 2001 TO JUNE 30, 2002

Victor M. Forsley	LEGAL FEES	\$	33,211.50
Vopak USA, Inc.	LAB SUPPLIES	\$	57,426.30
VWR Scientific Products Corp.	LAB SUPPLIES	\$	5,501.13
Wally Dunn's Amaco	TRUCK REPAIR	\$	1,298.65
Warlock Research & Developmer	SUB-CONTRACTOR	\$	300.00
Water Works Supply Corp.	SUPPLIES	\$	14,294.64
Welch Welding, Ind.	SUPPLIES	\$	3,008.23
Weston & Sampson Engineers	CONSULTANT	\$	56,045.29
William Morin	COMMISSIONER	\$	1,998.66
William Morin	VEHICLE MILEAGE	\$	221.87
William Zielinski	OFFICE EXPENSE	\$	109.63
William Zielinski	EMPLOYEE	\$	57,211.54
Winter Ridge Farm & Garden	SUPPLIES	\$	2,400.00
Woodcock & Associates, Inc.	LEGAL FEES	\$	30,269.45
WSS, Inc.	CONSULTANT	\$	53,231.43
Xerox Corp.	OFFICE SUPPLIES	\$	388.36
		\$	<u>3,296,834.62</u>

**DRACUT WATER SUPPLY DISTRICT
COMBINED BALANCE SHEET - ALL FUND TYPES
JUNE 30, 2002**

	Governmental Fund Types			Fiduciary Fund Type	Account Group	
	General Fund	Special Revenue Funds	Capital Projects Funds	Trust and Agency Funds	General Long-Term Obligations	Combined Total (Memorandum Only)
ASSETS:						
Cash and equivalents	\$430,625	\$334,942	\$378,605	\$425,245		\$1,569,417
Receivables:						
Water rates	336,815					336,815
System development fees		204				204
Other			16,645			16,645
Prepaid expenses			28,227			28,227
Amounts to be provided for retirement of general long-term obligations					\$2,738,602	2,738,602
TOTAL ASSETS	\$767,440	\$335,146	\$423,477	\$425,245	\$2,738,602	\$4,689,910
LIABILITIES:						
Warrants and accounts payable	\$58,624					\$58,624
Notes payable			\$1,300,000			1,300,000
Guaranteed deposits	59,640					59,640
Deferred revenues	336,815	\$204				337,019
Compensated absences					\$117,401	117,401
Court settlement (note 8)					1,505,186	1,505,186
Loan indebtedness					1,116,015	1,116,015
TOTAL LIABILITIES	455,079	204	1,300,000		2,738,602	4,493,885
FUND BALANCES (DEFICITS):						
Reserved for deficit			(1,299,173)			(1,299,173)
Designated			422,650			422,650
Stabilization				425,245		425,245
Undesignated	312,361	334,942				647,303
TOTAL FUND BALANCES	312,361	334,942	(876,523)	425,245		196,025
TOTAL LIABILITIES AND FUND BALANCES	\$767,440	\$335,146	\$423,477	\$425,245	\$2,738,602	\$4,689,910

See notes to general purpose financial statements.

**DRACUT WATER SUPPLY DISTRICT
COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES -
ALL GOVERNMENTAL FUND TYPES
YEAR ENDED JUNE 30, 2002**

	Governmental Fund Types			Fiduciary Fund Type	
	General Fund	Special Revenue Funds	Capital Projects Funds	Trust and Agency Funds	Combined Total (Memorandum Only)
REVENUES:					
Water rates	\$3,447,279				\$3,447,279
Interest	25,310	\$5,395	\$827	\$9,098	40,630
Development fees		78,800			78,800
Other income	13,475				13,475
Total Revenues	3,486,064	84,195	827	9,098	3,580,184
EXPENDITURES:					
Maintenance and operation	2,070,091				2,070,091
Water purchases and associated costs	502,236				502,236
Debt service	246,300				246,300
Employee benefits	270,069				270,069
System improvements			304,091		304,091
Total Expenditures	3,088,696		304,091		3,392,787
Excess of Revenues over Expenditures	397,368	84,195	(303,264)	9,098	187,397
OTHER FINANCING SOURCES (USES):					
Issuance of notes			46,541		46,541
Operating transfers in			187,002	166,147	353,149
Operating transfers out	(353,149)				(353,149)
	(353,149)		233,543	166,147	46,541
Excess of Revenues and Other Financing Sources over Expenditures and Other Financing Uses	44,219	84,195	(69,721)	175,245	233,938
FUND BALANCES (DEFICITS), July 1, 2001	268,142	250,747	(823,447)	250,000	(54,558)
FUND BALANCES (DEFICITS), June 30, 2002	\$312,361	\$334,942	(\$893,168)	\$425,245	\$179,380

See notes to general purpose financial statements.

**DRACUT WATER SUPPLY DISTRICT
COMBINED STATEMENT OF REVENUES AND EXPENDITURES
BUDGET AND ACTUAL - GENERAL FUND
BUDGETARY BASIS
YEAR ENDED JUNE 30, 2002**

	<u>General fund</u>		Variance Favorable (Unfavorable)
	<u>Budget</u>	<u>Actual</u>	
REVENUES:			
Water rates and meters	<u>\$3,351,983</u>	<u>\$3,486,064</u>	<u>\$134,081</u>
Total Revenues	3,351,983	3,486,064	134,081
Surplus transfers	268,142	268,142	
Operating transfers out	<u>(353,149)</u>	<u>(353,149)</u>	
Total Other Sources (uses)	<u>(85,007)</u>	<u>(85,007)</u>	
Total Revenue and Other Sources	<u>3,266,976</u>	<u>3,401,057</u>	<u>134,081</u>
EXPENDITURES:			
Maintenance and operation	2,086,581	2,070,091	16,490
Water purchases	674,155	502,236	171,919
Administrative	284,280	270,068	14,212
Debt service	<u>221,960</u>	<u>246,300</u>	<u>(24,340)</u>
Total Expenditures	<u>3,266,976</u>	<u>3,088,695</u>	<u>\$178,281</u>
Excess of Revenues and Other Sources over Expenditures		<u>\$312,362</u>	

See notes to general purpose financial statements.

DRACUT WATER SUPPLY DISTRICT
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS - CONTINUED
YEAR ENDED JUNE 30, 2002

6. LONG-TERM DEBT

As of June 30, 2002, the District had the following outstanding long-term debt:

Description	Date of Issue	Date of Maturity	Interest Rate	Original Amount	Amount Outstanding June 30, 2001	Addition	Retirement	Amount Outstanding June 30, 2002
Lowell Note #DRA02390	4/11/00	6/1/04	14.00%	\$284,193	\$219,635		(\$63,205)	\$156,430
Lowell Note #DRA02390	4/11/00	7/1/03	14.00%	236,772	164,072		(71,503)	92,569
MWPAT DW-00-06	11/8/00	8/1/20	4.5-5.6%	936,689	936,689		(69,673)	867,016
TOTAL DEBT				\$1,457,654	\$1,320,396	\$0	(\$204,381)	\$1,116,015

Payments of general long-term obligations due in future years consist of the following:

Year Ending June 30,	Principal			Interest		Total	
	Gross	Subsidy	Net of Subsidy	Gross	Subsidy	Net of Subsidy	Net of Subsidy
2003	\$248,999	\$0	\$248,999	\$77,839	(\$33,575)	\$44,264	\$293,263
2004	36,335	(7,559)	28,776	44,334	(32,354)	11,980	40,756
2005	37,331	(8,040)	29,291	42,631	(31,099)	11,532	40,823
2006	38,307	(8,488)	29,819	40,929	(29,856)	11,073	40,892
2007	39,408	(8,947)	30,461	39,082	(28,580)	10,502	40,963
Thereafter	715,635	(179,981)	535,654	291,429	(219,944)	71,485	607,139
Total	\$1,116,015	(\$213,015)	\$903,000	\$536,244	(\$375,408)	\$160,836	\$1,063,836

The District entered into a loan agreement on November 2000 with the Massachusetts Water Pollution Abatement Trust (MWPAT). It is expected that the District will be subsidized by MWPAT on a periodic basis for principal in the amount of \$226,744 and interest costs of \$410,170. Thus net loan repayments including interest are scheduled to be \$14,246,032. Since the Town is legally obligated for the total amount of the debt, such amounts have been recorded in the accompanying general purpose financial statements.

There were no loans authorized and unissued at June 30, 2002.

SECTION V

May 20, 2002

James R. Johnson, Director of Accounts
Massachusetts Department of Revenue
Division of Local Services
P.O. Box 9655
Boston, MA 02114

Dear Mr. Johnson,

The Annual Meeting of the Dracut Water Supply District was held on May 11, 2002 at the Lester G. Richardson Auditorium. Moderator Donna Yackel called the meeting to order at 10:38 AM.

PROCEDURAL MOTIONS:

Unanimously the District voted to waive the reading of the warrant articles.

Submitted by Gary W. McCarthy, Executive Director/Superintendent

Unanimously the District voted to implement Section 2 of Chapter 448 of the Acts of 1996 for the purpose of this meeting.

The Act allows for the declaration of the Moderator of a 2/3rds vote without a count or actual ballot vote, when in the opinion of the Moderator the voice vote is obviously in the 2/3rds on the prevailing side of the issue in question.

Submitted by Gary W. McCarthy, Executive Director/Superintendent

ARTICLE #1:

Unanimously the District voted to bring in the vote for a Moderator for a one-year term, One (1) Water Commissioner for a term of three years, all on the same ballot. The named individuals filled the following positions by the ballot vote:

Commissioner William Morin

Clerk Barry Myers

Moderator Donna Yackel

DWSD Annual District Meeting – May 11, 2002

Page 2

The polls opened at 7:00 AM and closed at 8:00 PM with 2,704 District Voters casting their votes.

Submitted by Barry Myers, Clerk, Dracut Water Supply District
Board of Commissioners recommended acceptance as filed
Executive Director/Superintendent recommended acceptance as filed

ARTICLE #2:

Unanimously the District voted to hear the report of the Water Commissioners.

Submitted by George Rancourt, Chairman, Dracut Water Supply District
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #3:

Unanimously the District voted to waive the reading of the Treasurer's report by the Dracut Water Supply District Treasurer and accept the report as printed in the Annual Report.

Submitted by Gary W. McCarthy, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #4:

Unanimously the District voted to dismiss Article #4, as there are not committees having direction from previous meetings to report at this time.

Submitted by the Dracut Water Supply District Board of Commissioners
Board of Commissioners recommended approval to dismiss
Executive Director/Superintendent recommended approval to dismiss

ARTICLE #5:

Unanimously the District voted to transfer from "Free Cash" the amount of \$268,142.00 (Two Hundred Sixty-Eight Thousand One Hundred Forty-Two Dollars) to be appropriated as follows:

ARTICLE #5 (Cont'd):

Item One:

Stabilization Fund for Debt and Liability	\$150,000.00
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Item Two:

Repair/Replacement of Distribution System and Sites	\$118,142.00
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Total	\$268,142.00
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Submitted by Gary W. McCarthy, Executive Director/Superintendent

Board of Commissioners recommended approval

Executive Director/Superintendent recommended approval

ARTICLE #6:

Unanimously the District voted to raise and appropriate or transfer from the Water Revenue Account \$1,035,758.00 (One Million Thirty Five Thousand Seven Hundred Fifty Eight Dollars) to defray District charges for the ensuing fiscal year beginning July 1, 2002 for Salary, Wages (Labor), Employee benefits.

Submitted by Gary W. McCarthy, Executive Director/Superintendent

Board of Commissioners recommended approval

Executive Director/Superintendent recommended approval

ARTICLE #7:

Unanimously the District voted to raise and appropriate or transfer from the Water Revenue Account \$1,323,420.00 (One Million Three Hundred Twenty-Three Thousand, Four Hundred Twenty Dollars) to defray District charges for the ensuing fiscal year beginning July 1, 2002 for expenses of the District Operations.

Submitted by Gary W. McCarthy, Executive Director/Superintendent

Board of Commissioners recommended approval

Executive Director/Superintendent recommended approval

ARTICLE #8:

Unanimously the District voted to raise and appropriate or transfer from the Water Revenue Account \$1,035,810.00 (One Million Thirty Five Thousand Eight Hundred Ten Dollars) to defray the District charges for the ensuing fiscal year beginning July 1, 2002 for Chemicals/Utilities/Electricity related to Operations of the District.

ARTICLE #8 (Cont'd):

Submitted by Gary W. McCarthy, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #9:

Unanimously the District voted to raise and appropriate or transfer from the Water Revenue Account the amount of \$2,500.00 (Two Thousand Five Hundred Dollars) to defray the District charges for the ensuing year beginning July 1, 2002 for "Out of State Travel".

Submitted by Gary W. McCarthy, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #10:

Unanimously the District voted to raise and appropriate or transfer from the Water Revenue Account the sum of \$10,000.00 (Ten Thousand Dollars) to replenish the Senior Citizen Discount Program and to authorize the Board of Commissioners recommended approval of Water Commissioners to set up the limits, participant qualifications, and expend the same through the Executive Director/Superintendent for said plan.

Submitted by Gary W. McCarthy, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #11:

Unanimously the District voted to dismiss Article #11.

Submitted by Gary W. McCarthy, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #12:

Unanimously the District voted to amend the District Personnel By Laws, specifically the following section:

Employee disciplinary notifications process
To delete the present section text under "Employee Disciplinary Notification Process"

ARTICLE #12 (Cont'd):

To read:

“Employee Disciplinary/Dismissal”

“All employees, other than those employed pursuant to a written contract, are employed at the will of the Board of Commissioners and may be terminated by majority vote of the Board at any time notwithstanding any provisions in these By Laws, District Rules and Regulations, or contractual considerations that might appear to the contrary.

Submitted by Gary W. McCarthy, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #13:

By 2/3rds Majority the District voted to defeat the following motion from the floor:

I move to dismiss Article #13.

Submitted by Brian Lussier
Board of Commissioners recommended disapproval of the motion to dismiss
Executive Director/Superintendent recommended disapproval of the motion to dismiss

By 2/3rds Majority the District voted to amend Section 9B: (5) regarding the permanent system and development fee currently set at Two Thousand, Five Hundred Dollars (\$2,500.00) residential and commercial and to set the permanent system and development fee to include within the new fee the inspectional services for each unit. Each SDF charge shall be per individual unit within each development or structure.

New Rate:
\$3,500.00 Residential and Commercial

(Note SDF does not include meter or water charges)

Submitted by the Board of Water Commissioners
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #14:

Unanimously the District voted to amend the District By Laws section 9B specifically the “Residential” by adding a new paragraph 6, which shall read:

ARTICLE #14 (Cont'd):

6. Any service currently connected to the system shall, in the event of demolition, building movement, and total building loss due to fire or expansion of the building when deemed by the Superintendent to be beyond the capability of the present service line shall cause the service line to be renewed to the main. The owner shall not, however, be subject to the system and development fee but shall be required to reconnect the new line under the present construction guidelines for water services.

Submitted by Gary W. McCarthy, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #15:

Unanimously the District voted to amend the District By Laws Section 5.2 Demolitions Which currently reads:

Discontinuance of a water service due to the demolition of said structure would require the termination of water service at the main. All costs relating to this will be the sole responsibility of the owner of said property. Any new construction on said property requires a new service installation, fees, etc. Refer to Section 1 and Section 4 of the Dracut Water Supply District By Laws.

And to amend as follows:

Discontinuance of a water service due to the demolition of said structure would require the termination of the water service at the main. All costs relating to this will be the sole responsibility of the owner of said property. Any new construction on said property requires a new service installation, fees, etc. Refer to Section 1 and Section 4 of the Dracut Water Supply District By Laws. **Except** in such circumstances that the customer shall be restoring the water service to the current required standards. In such case when the water service is being restored and not for expansion beyond the pre-demolition use there shall not be assessed a system and development fee. The customer shall be responsible for all inspectional fees as well as water shut off and turn on charges. Any outstanding bill shall be paid in full and current prior to system re-connection.

Submitted by Gary W. McCarthy, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #16:

Unanimously the District voted to amend the Dracut Water Supply District By Laws, specifically Section 11.10 Cross Connections, by adding an additional section as follows:

Section 11.10.1

In the event a customer is found to have, or makes application for the installation of a well on the property for whatever purpose, in the case of Residential Units, the customer must provide for inspection by the District and the Town Plumbing Department to assure that no cross connection exists. The two systems shall be totally separate. The residence must be made available for inspections at reasonable times, within 48 hours notice, or sooner if possible to assure no such cross connection has presented itself since the original inspection.

Customers who fail to allow inspections by the District or Plumbing Inspector shall have their District Water service shut off immediately until such time as the District can assure proper protection of the public water supply.

Persons found to have caused a cross connection(s) situation shall be instructed to effect immediate removal of such connection. The District may, if it deems a "high hazard risk" condition, shut off such water service until necessary repair(s) are made.

The District may discontinue service to any person(s) found to be in violation of cross connection problems who allows the situation to go uncorrected and/or in the opinion of the District presents a continued concern for cross connection violations.

Submitted by Gary W. McCarthy, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #17:

Unanimously the District voted to amend the District By Laws Section 11.17 Charges for repairs, which currently reads:

"The pipe from the street to the building (or all pipes beyond the Town property line including meter pits and curb boxes) is the property of the Consumer, and all the repairs to the same shall be made at their expense."

To read:

The pipe from the street to the building (or all pipes beyond the Town property line including meter pits and curb boxes) is (are) the property of the Consumer. All repairs to

ARTICLE #17 (Cont'd):

these lines, meter pits or curb boxes shall be made at their (homeowners) expense. Any consumer who fails to repair lines as directed by the District shall have water service "temporarily shut off" until such repairs are made. The Consumer shall pay charges for service calls. A representative of the District shall inspect all repairs. Only those persons "licensed" by the District shall do repairs on the water service line. Water Service shall not be restored until such time as the District deems that the repairs have been done in accordance with the regulations of the department and no threat to the public water supply exists.

Submitted by Gary W. McCarthy, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #18:

Unanimously the District voted to delete Section 17 of the District By Laws which currently reads:

"Upon retirement, separation or death, any employee of the District that has more than two (2) years of continuous service, shall be paid an amount equal to one (1) week's pay at his/her most current rate of pay for each year or any part thereof of service to the District, including unused sick time."

Note: The deletion of this section shall not adversely affect any benefits accrued by employees hired under the old By Law. Any benefits so earned by said employees shall carry over. Such benefits shall be so noted and carried over into the employee's personnel file.

Submitted by Gary W. McCarthy, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #19:

Unanimously the District voted to delete Article #18 of the District By Laws regarding vacation guidelines.

Submitted by Gary W. McCarthy, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #20:

Unanimously the District voted to authorize the Superintendent to sell off scrap metals as they may accumulate during the year.

Submitted by Gary W. McCarthy, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #21:

Unanimously the District voted to authorize the Board of Commissioners recommended approval of Water Commissioners to establish an "Assessment Fee", said fee to be used for the delimited purpose of payment, settlement or financing, as may be determined to be in the best interest of the District, regarding the Lowell vs. Dracut case and associated legal defense expenses.

Submitted by the Board of Water Commissioners
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #22:

Unanimously the District voted to accept and/or reaffirm acceptance of the Provisions of Massachusetts General laws Chapter 32B Contributory General or Blanket Insurance so called, specifically sections 10.11c, 16 and 18, notwithstanding previously accepted sections.

Submitted by the Board of Water Commissioners
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #23:

Unanimously the District voted to transfer from the Debt and Liability Stabilization Account the amount of \$34,309.72 (Thirty Four Thousand Three Hundred Nine Dollars and Seventy Two Cents) for the purposed of the buy-back provisions as outlined and allowed in the District By Laws for persons who retire or separate from service and to further authorize the Superintendent to expend the same or any part thereof.

Submitted by Gary W. McCarthy, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #24:

Unanimously the District voted to authorize the District Board of Water Commissioners to enter into negotiations with the Town of Dracut to explore the transfer of the Kenwood Water Department to the authority of the Dracut Water Supply District. Further to file any legislation locally and/or at the State level to accomplish the same.

Submitted by the Board of Water Commissioners
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #25:

Unanimously the District voted to accept the Provisions of the Massachusetts General Laws to provide for the term of the Moderator, presently a one (1) year term, to three (3) years. Further that the acceptance of the applicable statute shall become effective with the District Elections in 2003.

Submitted by the Board of Water Commissioners
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #26:

Unanimously the District voted to transfer from the Water Revenue Account, the amount resulting in the July 2002 increase of 5% on the base and excess water use, said amount to be used for the undersized main replacement, gate valve replacement and/or repair, pump replacement and/or repair, quarterly billing costs and distribution system improvements beginning July 1, 2002, and to add this amount to the General Budget Operations as District Operations for the fiscal year beginning July 1, 2002.

Submitted by the Board of Water Commissioners
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #27:

Unanimously the District voted to accept the early retirement legislation presently before the Governor, Bill Number MA01RHB 5007, an Act providing for local government workforce reduction through an early retirement incentive program for certain employees (ERIP).

Submitted by Gary W. McCarthy, Executive Director/Superintendent
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #28:

By Majority the District voted to dismiss Article #28.

Submitted by George Rancourt, Chairman, Board of Water Commissioners
Board of Commissioners recommended approval of motion to dismiss
Executive Director/Superintendent recommended approval of motion to dismiss

ARTICLE #29:

By Majority the District voted to authorize the Board of Water Commissioners to file necessary legislation to expand the boundaries of the Dracut Water Supply District, exclusive of the Kenwood Water Department.

Submitted by the Board of Water Commissioners
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #30:

By Majority the District voted to dismiss Article #30.

Submitted by George Rancourt, Chairman, Board of Commissioners
Board of Commissioners recommended approval of motion to dismiss

A motion from the floor was made and seconded to adjourn the Annual District Meeting.
The Annual District Meeting was adjourned by the Moderator at 12:58 PM.

Respectfully submitted,

Barry Myers, Clerk
Dracut Water Supply District

ARTICLE #28:

By Majority the District voted to dismiss Article #28.

Submitted by George Rancourt, Chairman, Board of Water Commissioners
Board of Commissioners recommended approval of motion to dismiss
Executive Director/Superintendent recommended approval of motion to dismiss

ARTICLE #29:

By Majority the District voted to authorize the Board of Water Commissioners to file necessary legislation to expand the boundaries of the Dracut Water Supply District, exclusive of the Kenwood Water Department.

Submitted by the Board of Water Commissioners
Board of Commissioners recommended approval
Executive Director/Superintendent recommended approval

ARTICLE #30:

By Majority the District voted to dismiss Article #30.

Submitted by George Rancourt, Chairman, Board of Commissioners
Board of Commissioners recommended approval of motion to dismiss

A motion from the floor was made and seconded to adjourn the Annual District Meeting.
The Annual District Meeting was adjourned by the Moderator at 12:58 PM.

Respectfully submitted,

Barry Myers, Clerk
Dracut Water Supply District

Dracut Water Supply District

Main Office (978)-957-0441

Fax (978)-957-2073

Internet Address www.dracutwater.com

**E-mail your Executive Director-Superintendent directly at
www.Gary.McCarthy@dracutwater.com**

Commonly Asked questions and concerns.

My water is cloudy: This condition is common usually after a break somewhere in the line. This is a harmless situation in which very small bubbles of air are mixed in the water. To check simply let a glass of water sit for a minute or two. You can actually see the bubbles rise and disperse. This is kind of like a glass of soda. This will clear up after a short time.

Is my water treated? Yes water in the Dracut Water Supply District is treated. We treat with phosphates and Potassium Hydroxide. This manages the pH level of the water and coats pipes protecting them. Additionally all Dracut Water Supply District Water is treated with fluoride.

I think there is a leak what do I do? We are happy to respond to all leak calls to be sure it is not our system water. Many times it is ground water in the street but we are happy to check give us a call. If you are having a leak on your property or in your home that needs to be controlled we maintain a 24hour service call. (978) 957-0441.

I like the smaller quarterly bills but what's with the \$13.33 Lowell Assessment?

No one is happy with paying extra. The simple fact of the matter is we had a settlement to pay. This charge will stop after 12 payments. I will not dwell on the rights, wrongs or who did what or why. I will say that we negotiated a fair agreement with Lowell. We are in good standing with Lowell now on all our accounts. I am happy to have worked with the Board to settle this and its time to move on and continue our improvements to our Water System.

Water Conservation: It is wise to conserve water all the time. Conservation preserves this precious resource not to mention makes for lower bills. We were fortunate with a great winter and hopefully the drought of 2001-2002 is over. Restrictions if necessary will be mailed to all homes. We will continue to use odd even watering for outside but there will be no restrictions at this time regarding time. If this changes you our customers will be notified. Got a well? Ask for one of our free signs for customers and a free home inspection of your water service.

Thanks to all the residents, customers and people who have called, given us your support and confidence this past year. Our commitment is to continue our service to you responsibly and in a professional manner.

Gary W. McCarthy
Executive Director-Superintendent

