

Dracut Water Supply District

Annual Report 2017
Fiscal Year July 1, 2016 – June 30, 2017

Warrant District Election
May 7, 2018

Warrant Annual District Meeting
May 12, 2018

Renew Water Management Act Withdraw Permit

 **Massachusetts Department of Environmental Protection**
Bureau of Resource Protection – Water Management Act Program
20-Year Permit Renewal Application

A. Facility Information

1. Permittee Contact Information:
Facility Name: Dracut Water Supply District
Street Address: 53 Insipide Street
City: Dracut, MA 01826
State: MA Zip Code: 01826
EPA: Michael Sheu, Water Superintendent
Contact Person: Michael Sheu
Phone #: (978) 957-0441
Fax #: (978) 957-2073
Email: Michael.Sheu@dracutwater.com
Permit #: 01035
Water Management Act Permit #: 01035
Water Management Act Permit #: 01035

2. Consultant Contact:
Firm Name: Tighe & Bond
Consultant Contact Name: Thomas LeCourt, P.E. / Project Manager
Street Address: 53 Southwestern Road
City: Westford, MA 01085
State: MA Zip Code: 01085
Phone #: (617) 572-3210
Fax #: (617) 562-8317
Email: TLeCourt@tgbond.com

3. Existing Permit and Registration Information:
Complete the following table for your existing Water Management registration(s) and permit(s).

Waterbody Name(s)	Registration(s)	Permit(s)	Total Authorized Volume(s)
Merrimack River Basin	31307902 Registration #	SPD 3-13-079-01 Permit #	2.18 Total Authorized Volume
Waterbody	Registration #	Permit #	
Registered Volume (mgd)	Year 20 Permit Volume (mgd)	Year 20 Permit Volume (mgd)	Total Authorized Volume
Waterbody	Registration #	Permit #	
Registered Volume (mgd)	Year 20 Permit Volume (mgd)	Year 20 Permit Volume (mgd)	Total Authorized Volume

Signed up Solar Net Meeting Agreement



Undersize Water Mains Improvement Projects



Tyngsboro Well 2&3 Replacement Project



Commissioners:
Robert E. Corey, Vice-Chairman
William "Bill" Morin, Commissioner
William "Zee" Zielinski, Chairman



Staff:
Michael Sheu, Superintendent
John M. Hudzik, Field Service Manager
Debra H. Vinal, Treasurer

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Section I

Appointed Officials and Staff of the Dracut Water Supply District

Michael Sheu
Superintendent

John M. Hudzik
Field Service Manager
Primary Distribution Operator

Debra H. Vinal
District Treasurer

Field Staff

Stephen Dehney	Foreman of Field Services
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John Laffey	Field Service Operator
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Timothy Germain	Field Service Operator
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Matthew Farren	Field Service Operator
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Office Staff

Maureen Donnelly	Customer Service Manager
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Kelley Chasse	Office Assistant – Billing/IT Specialist
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Erica Tanguay	Office Assistant – Receptionist/Collections
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Annual Report

DRACUT WATER SUPPLY DISTRICT

59 Hopkins Street
Dracut, MA 01826

Tel. (978) 957-0441

Fax (978) 957-2073

www.dracutwater.com

Elected Officials Board of Water Commissioners

Robert E. Corey - Vice Chairman Term Expires 2019

William "Bill" Morin - Commissioner Term Expires 2020

William "Zee" Zielinski - Chairman Term Expires 2018

Clerk of the District

Kathleen Graham Term Expires 2020

Moderator

Peter E. Natsios Term Expires 2018

For the year ending June 30th 2017

Section II

Report of Robert E. Corey
Water Commissioner

I would like to take this opportunity to thank the rate payers for your support allowing me to represent your voice here at the District. I have your interests and concerns in mind when I cast my vote on your behalf.

I would like to thank the District Field Staff's dedication to their work. They keep the system running, so that safe drinking water can be pumped and delivered to your house. The broken water mains are being fixed. Your complaints and concerns are heard and resolved.

The District cannot function without the financial support. I am pleased to report that the District's financials are healthy. This is credited to the District Billing staff's proper implementation of the fair and consistent collection procedures. We are also carefully planning and budgeting on the water operation and system improvement projects, so we do not over spend our budget.

In the year of 2017, we have continued to replace the undersized water mains. We have replaced approx. 80% of the undersized water mains in the system up to date. The purpose of this project is to improve the flow to your area for fire protection. We have appointed the Engineer Consultant to design two replacement wells. These two new wells will replace the old wells that were built in 1953 and 1961. We expect these two new wells will be able to produce more good quality water. We have renewed the existing Water Management Act (WMA) Permit. This permit is required to be renewed every 20 years by DEP.

We also find ways to save on electricity. I am pleased to report that the District has signed a Power Purchase Agreement from 580 River Solar NG, LLC. Through this agreement, the District will receive 40% of the net metering credit allocation from this project.

In the year of 2018, we will continue the construction work of the two replacement wells. We have completed Phase 1 design of a new 16" water transmission main from the Tyngsboro Wellfield. There will be 5 phases of design work on this project. The Phase 1 construction work will occur this summer. We will be able to pump more water from the Tyngsboro Wellfield after the new 16" water transmission main has been installed completely.

We plan to apply for a New WMA permit to increase our flow permit from our own source, so we can decrease the water pumpage from Lowell.

Finally, I would like to thank my fellow Water Commissioners for working together protecting the best interest of the District. It is our common goal to protect your rights in the District, as well as to build the best water system, so our and the next generation can benefit from our efforts.

Respectfully,

Robert E. Corey
Water Commissioner
Dracut Water Supply District

Report of Bill Morin
Water Commissioner

I would like to take this opportunity to show my gratitude to the rate payers for electing me for another 3 year term as the Water Commissioner. It is a privilege to be your eyes and voice in the water district to oversee the budget, operations, and future improvement.

The District's financial shows a healthy balance. District's revenue comes from the water rate payers. We carefully budget our day to day operations, so we don't overspend our limited resources. We also work with the Engineering Company to have 5, 10 and 20 year system improvement plans. This allows us to plan improvement work according to our budget. Most of our water mains were built between the 50s and 60s. Many of them are undersized and tuberculate. The District has been implementing the undersized water main replacement projects since 2001. I am pleased to report to you that we have replaced up to 80% of the water mains less than 2".

As Water Commissioners, we also look into the programs sponsored by the Federal or State Government. The Federal or State may provide some financial aid through these programs. We are pleased to report to you that the District has signed up for a Power Purchase Agreement from 580 River Solar NG, LLC. Through this agreement, the District will receive 40% of the "Solar Net Metering" credit allocation from this project. The District may save up to \$10,000 per year on the electricity.

In the year 2018, we have the following projects:

- Replace two existing wells in the Tyngsboro Wellfield: The two replacement wells are expected to have better water yields and better water quality.
- Replace the existing 12" Water transmission mains out of the Tyngsboro Wellfield. The new 16" water transmission will be able to provide more flow and water pressure to the system.

In 2017, the District has renewed our Water Management Act Withdraw Permit. This permit allows us to withdraw a fixed amount of water from our own sources and is required to be renewed every 20 years according to the Mass DEP regulations. IN 2018, we plan to apply for a new permit to increase our permitted flow, so we can fully utilize our own source water and minimize the dependency on the water from Lowell.

Finally, I would like to thank the District's staff for their work. The field staff keeps the water flowing to your taps uninterrupted. The billing staff ensures the water rate being collected, so we have the financial support to operate the water system and perform system improvement work. Their work has made our daily life easier and comfortable, but has been unappreciated.

Respectfully,

William L. Morin
Water Commissioner
Dracut Water District

Report of William “Zee” Zielinski

Water Commissioner

To the Ratepayers and residents of the Dracut water Supply District.

I would personally like to thank my fellow Water Commissioners, District Superintendent, Treasurer, Field Service Manager, Office Staff, and the entire Field service Staff who day in and day out work together through a true team effort, resulting in yet another successful year here at the District.

The District continued its Undersize Water Main Replacement Program to replace an additional four thousand feet of outdated, underperforming water main infrastructure during this past year with the design, construction and completion of new water mains hydrants and new residential water servicers to two additional areas lacking sufficient water pressure, fire protection and poor water quality.

During this past year after several years of negotiations the District entered into a Solar Net metering agreement that could possibly save the ratepayers close to one million dollars on electrical charges the District encounters to run its well fields, pump stations and all other components tied to the electrical grid during the life of this agreement.

The District during 2017/2018 continued to explore, design and construct at redeveloping and upgrading aging infrastructure at our Tyngsboro Well Field Facility. Currently, work is underway to bring on line a brand new well at this location by early summer of 2018. Work shall continue this year as well at this facility for the design and construction of a second new well that should be completed and put in service by the spring of 2019. Through these proactive decisions, the DWSD residents will have the best water quality available as well as safe reliable water accessible to all for many years to come.

During the summer and fall of 2018, the District will begin the first phase of a planned three phase construction program of installing eight-thousand feet of new sixteen inch water main from our Tyngsboro Well Field Facility which will eventually hook up to our twenty-four inch main feeder line on Tyngsboro Road in the Dracut section of the District. Once completed, this new water main project improvement will provide the District with an adequate, reliable transmission main from the Dracut Centre side (which is furthest east of the District) all the way (to the furthest west side) of the Tyngsboro side of the District.

The District will continue during 2018/2019 its most successful Senior Discount Program, Water Conservation Credit Program, spring and fall Water Main Flushing Program, and the replacement of four thousand residential/commercial water meters. These programs continued success could not be achieved and undertaken without the continued support of all our ratepayers at the past and present annual meetings.

Like always, your thoughts, concerns and ideas regarding the water you purchase and consume will always be my top priority. I thank all the citizens of Dracut and Tyngsboro who continue to support the efforts made on their behalf by the Commission, Administration, and the Staff here

at the District. No idea is so small or unimportant to ever ignore when it comes to supply the Best Quality Water possible to each and every one of you. See you around Town!

Respectfully,

William "Zee" Zielinski

Report of Michael Sheu
Superintendent

I am pleased to present the 2017 Annual Report. This Report presents the overview of the District's Governing and Water System as well as the Operations, Planning, and Financial for the Fiscal year of 2018.

Organization

The District was established by the ACTS of 1905. The function of District is to supply water to the inhabitants of the Town of Dracut and was expanded by the ACTS of 1953 to serve the inhabitants in the Town of Tyngsborough. The purpose of supplying water is for fire protection, for domestic and for other purposes.

The organization of the District is shown as follows:

- The District is governed by a Board of three Water Commissioners. These three Water Commissioners are elected by voters within the limit of the District at the District's annual meeting.
- The District is operated by 10 employees. We are here to serve you 24 hours a day, 365 days a year.

Water System

The water system includes the following

- Two Wellfields (Tyngsboro and New Boston - Dracut)
- A connection with Lowell Regional Water Facility.
- Two Water Treatment Facilities
- 3 Water Storage Tanks,
- 8 pump Stations and 140 miles of Water Mains

Operations:

Other than the daily routine operations of the water system, we also implement the following capital improvement projects:

- Re-new the Mass DEP Water Management Act Withdraw permit: This withdraw permit is required to be re-newed every 20 years. The permit will guarantee that the District can withdraw water from our wellfields in both Dracut and Tyngsboro.
- Continue the improvement/replacement of the undersize water mains (less than 2") in the system: The District has been implementing this program since 2001. The purpose of this program is to improve the fire flow and water quality.
- Replace the two existing wells in Tyngsboro Wellfield, so we can increase the water capacity and improve the water quality.

Planning

In the year of 2018, we will be focusing on the following:

- To replace the water transmission mains at Tyngsboro Wellfield. The purpose of

this project are shown as follows:

- Improve the hydraulic loss
- Increase the water flow
- Provide redundancy of the water system
- Minimize several pump stations
- Prepare for future water demand
- To replace the out-of-date individual household water meters
- Apply for a new Water Management Act Permit from Mass DEP, so we are allowed to withdraw water from our wellfield

Financial

The District's financial is supported by rate payers. Our financial audit report shows a healthy financial picture. These are credited by the careful calculated spending along with consistent and fair implementation of the District's bill collection procedures. The revenues that we collect are being used responsibly on system's operations and many current and future improvement projects.

We are committed to providing safe and high quality drinking water to our customers. We pledge to continue to work on the behalf of all the District customers and we welcome your constructive criticism in order to improve the efficiency of the District operations.

Respectfully,

Michael Sheu
Superintendent
Dracut Water Supply District

Section III

**Warrant
Dracut Water Supply District
District Election
May 7, 2018**

Commonwealth of Massachusetts
County of Middlesex ss.

To: Kathleen Graham, District Clerk or Constable

In the name of the Commonwealth of Massachusetts, you or a qualified Dracut Constable are hereby directed to notify the inhabitants of the Town of Dracut, qualified to vote in elections and in town affairs residing in the Dracut Water Supply District, to meet at the polling places located within the District as follows:

On Monday, May 7, 2018 then and there to bring in the votes to elect the officers for the following District Offices under article one of the Annual Meeting Warrant:

One (1) Commissioner for a term of three years
One (1) Moderator for a term of three years

The polls open at 7:00 AM and close at 8:00 PM

And further you are directed to notify the inhabitants of the Town of Dracut, qualified to vote in elections and in Town affairs residing in the Dracut Water Supply District to meet at Harmony Hall, 1600 Lakeview Avenue on Saturday, May 12, 2018, commencing at 9:00 AM then and there to act on the articles that follow:

And you are further directed to serve this warrant by posting attested copies thereof at each of the polling places in Dracut:

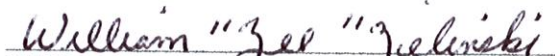
Precincts 1 & 6A	Senior Citizens's Center, 951 Mammoth Road
Precincts 2 & 6	Richardson Middle School, 1570 Lakeview Avenue
Precincts 3 & 8	Moses Greely Parker Library, 28 Arlington Street
Precincts 4 & 7	Campbell School 1021 Methuen Street
Precincts 5 & 9	Richardson Middle School, 1570 Lakeview Avenue


DWSD Election and Annual Meeting
Warrant 2018 Page 2 of 2


Additionally by posting at the Dracut Town Hall Lobby and District Offices

Hereof fail not and make due of this warrant with your doings thereon to the Water Commissioners at the time and place of the meeting as aforesaid

Given our hands this 11th day of April, 2018:


William "Zee" Zielinski, Chairman


Robert E. Corey, Vice Chairman


William L. Morin, Member

April 12, 2018, I have this date posted up attested copies of the above Warrant at the following places as designated in the By-Law of the Dracut Water Supply District:.

- Precincts 1 & 6A - Senior Center, 951 Mammoth Rd.
- Precincts 2 & 6 - Richardson Middle School, 1570 Lakeview Ave.
- Precincts 3 & 8 - Moses Greeley Parker Library, 28 Arlington St.
- Precincts 4 & 7 - Campbell School, 1021 Methuen St.
- Precincts 5 & 9 - Richardson Middle School, 1570 Lakeview Ave.

Also, at the Dracut Water Supply District, 59 Hopkins Street, and the Dracut Town Hall, 62 Arlington Street, inside and outside.

A TRUE COPY ATTEST: 

Michael Kenyon, Constable

**DRACUT WATER SUPPLY DISTRICT WARRANT
ELECTION MAY 7, 2018
ANNUAL MEETING MAY 12, 2018**

Article #1:

To see if the District will vote to bring in the vote for Water Commissioner for a term of three (3) years and Moderator for a term of three (3) years held by ballot;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #2:

To see if the District will vote to hear the reports of the Water Commissioners;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #3:

To see if the District will vote to hear the report of the Dracut Water Supply District Treasurer;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

**DRACUT WATER SUPPLY DISTRICT WARRANT
ELECTION MAY 7, 2018
ANNUAL MEETING MAY 12, 2018**

Article #4:

To see if the District will vote to hear the report of committees having direction from previous meetings;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #5:

To see if the District will vote to transfer from "Free Cash" July 1, 2017 certified amount of One Million Sixteen Thousand Eight Hundred Three dollars (\$1,016,803.00) as follows:

Repair & Replacement Distribution and Site Account	\$ 1,016,803.00
Total	\$ 1,016,803.00

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

**DRACUT WATER SUPPLY DISTRICT WARRANT
ELECTION MAY 7, 2018
ANNUAL MEETING MAY 12, 2018**

Article #6:

To see if the District will vote to raise and appropriate or transfer from the Water Revenue Account the amount of Four Million Seven Hundred Seventy Thousand Nine Hundred Twenty dollars (\$4,770,920.00) to defray costs for the ensuing Fiscal year beginning on July 1, 2018 to be expended as follows:

Salary, Wages and Benefits Account	\$1,668,891.00
Operations Expenses	\$3,102,029.00
 Total	 \$4,770,920.00

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #7:

To see if the District will vote to raise and appropriate or transfer from the Water Revenue Account the amount of Three Thousand Five Hundred dollars (\$3,500.00) to defray costs for the ensuing fiscal year beginning on July 1, 2018 to be expended as follows:

Out of State Travel	\$ 3,500.00
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Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

DRACUT WATER SUPPLY DISTRICT WARRANT
ELECTION MAY 7, 2018
ANNUAL MEETING MAY 12, 2018

Article #8:

To see if the District will vote to authorize the Treasurer to enter into compensating balance agreements during the fiscal year beginning July 1, 2018, as permitted by Massachusetts General Laws, Chapter 44, Section 5F;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #9:

To see if the District will vote to transfer from the water revenue account the amount of Two Hundred Forty Three Thousand Six Hundred Five dollars (\$243,605) which represents the 5% funds collected for the Undersized Water Mains and Valves Account as established by the Board of Water Commissioners in FY 2003 for the period collected January 1, 2017 to December 31, 2017 said funds to be used to replace, repair and upgrade as determined by the Superintendent any 2" and undersized mains and valves;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

**DRACUT WATER SUPPLY DISTRICT WARRANT
ELECTION MAY 7, 2018
ANNUAL MEETING MAY 12, 2018**

Article #10:

To see if the District will vote to authorize the Superintendent to sell off scrap metals and surplus, outdated or obsolete equipment as may accumulate during the year;

Or act in any other way relative thereto.

Submitted by Board of Water Commissioners

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #11:

To see if the District will vote to authorize the Treasurer with the approval of the Board of Water Commissioners, to borrow in anticipation of revenue for the fiscal year beginning July 1, 2018, in accordance with MGL Chapter 44 Section 4 and the acts and amendments thereof; Chapter 849 of the Acts of 1969, as amended and to renew any notes as may be given for a period of less than one year in accordance with MGL Chapter 44, Section 17;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

DRACUT WATER SUPPLY DISTRICT WARRANT
ELECTION MAY 7, 2018
ANNUAL MEETING MAY 12, 2018

Article #12:

To see if the District will vote to set the annual salary stipend for the Clerk of the District to \$5000;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #12A:

To see if the District will vote to set the annual salary stipend for the Commissioners of the District to \$3,500 per Commissioner;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #12B:

To see if the District will vote to set the annual salary stipend for the Moderator of the District to \$600;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

DRACUT WATER SUPPLY DISTRICT WARRANT
ELECTION MAY 7, 2018
ANNUAL MEETING MAY 12, 2018

Article #13:

To see if the District will vote to transfer from the System Development Fee (SDF) account Eight Hundred Twenty Thousand dollars (\$820,000.00) into the Repair and Replacement account;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #14:

To see if the District will vote to transfer from the water revenue account Two Hundred Forty Three Thousand Six Hundred Five dollars (\$243,605.00) which represents the 5% funds collected, to the Infrastructure Account as established by the Board of Water Commissioners in FY2016 for the period January 1, 2017 through December 31, 2017, said funds to be used to replace, repair, and upgrade infrastructure;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

DRACUT WATER SUPPLY DISTRICT WARRANT
ELECTION MAY 7, 2018
ANNUAL MEETING MAY 12, 2018

Article #15

To see if the District will vote to transfer from the Undersized Mains Account Two Hundred Fifty Thousand Dollars (\$250,000.00) into the existing Repair and Replacement account;

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Article #16

To see if the District will vote to transfer from the General Stabilization account the amount of One Hundred Sixty Five Thousand Dollars (\$165,000.00) to be expended as follows:

Repair and Replacement Distribution System and Site Account	\$165,000.00
Total	\$165,000.00

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Note: This is a transfer from the Stabilization Account and will require a 4/5ths vote for approval.

**DRACUT WATER SUPPLY DISTRICT WARRANT
ELECTION MAY 7, 2018
ANNUAL MEETING MAY 12, 2018**

Article #17:

To see if the District will vote to transfer from the Replace, Repair-Upgrade Infrastructure Stabilization Account the amount of Six Hundred Twenty Five Thousand dollars (\$625,000.00) to be expended as follows:

Repair and Replacement Distribution System and Site Account	\$625,000.00
Total	\$625,000.00

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Note: This is a transfer from the Stabilization Account and will require a 4/5ths vote for approval.

Article #18

To see if the District will vote to transfer from Article #6 Fiscal year 2018 budget the amount of Three Hundred Thousand Dollars (\$300,000.00) as follows:

OPEB Trust Fund Account	\$100,000.00
Repair & Replacement Distribution and Site Account	\$200,000.00
Total	\$300,000.00

Or act in any other way relative thereto.

Submitted by Michael Sheu
Superintendent

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

DRACUT WATER SUPPLY DISTRICT WARRANT
ELECTION MAY 7, 2018
ANNUAL MEETING MAY 12, 2018

Article #19:

To see if the District will vote to authorize the Board of Water Commissioners to petition the legislature to amend the enabling legislation (Chapter 433 of the Acts of 1905) by repealing section 2 of Chapter 850 of the Acts of 1975 and adopting in its place the following section:

“Said Chapter 433 is hereby further amended by inserting after Section 9A the following section:

Section 9B. Whenever a connection is made, either directly or indirectly, to any water main supplied by the district, a system development fee shall be assessed. The amount of said system development fee shall be as established by the Board of Water Commissioners from time to time. The Board of Water Commissioners may establish rules and regulations regarding assessment and/or application of said fee.”;

Or act in any other way relative thereto.

Submitted by Board of Water Commissioners

Board of Water Commissioners Recommend Approval
Superintendent Recommends Approval

Section IV

**DRACUT WATER SUPPLY DISTRICT
PURCHASE ANALYSIS VENDOR REPORT
JULY 1, 2016 TO JUNE 30, 2017
PAYMENTS OF \$100 OR MORE**

VENDOR	DESCRIPTION	AMOUNT
AAA BACKFLOW	SUB-CONTRACTOR	\$9,010.00
AAP OF DRACUT MA 4405	TRUCK REPAIRS	\$294.54
ACCELA, INC. #774375	SUPPORT	\$16,817.55
AD INSTRUMENT REPAIR INC.	SUB-CONTRACTOR	\$20,604.17
ADVANCED AUTO ELECTRIC	TRUCK REPAIRS	\$790.60
AFS ASSOCIATES INC	SUPPORT	\$1,200.00
ALAN'S AUTO & COLLISION, INC	TRUCK REPAIRS	\$250.00
ALL SPORTS PROMOTIONS INC	UNIFORMS	\$3,652.20
AMERICAN GARAGE DOOR GLASS INC	REPAIRS	\$618.00
AMERICAN HERITAGE LIFE INSURANCE	PAYROLLS	\$3,458.40
AMERICAN WATER WORKS ASSOCIATION	DUES	\$2,270.00
ANSWERNET	ANSWERING SERVICE	\$2,301.30
AQUA LINE UTILITY INC.	SUB-CONTRACTOR	\$231,846.52
ARTHUR C. SULLIVAN JR. ESQ.	LEGAL	\$26,003.25
ASAP SPRINKLER CORP	SUB-CONTRACTOR	\$521.00
ASTRO CHEMICALS INC	CHEMICALS	\$2,448.00
AT T	TELEPHONE	\$923.52
AUGER ALARMS CORP.	ALARMS	\$8,174.25
BARLETT & BRILLON LLC	SUB-CONTRACTOR	\$2,135.08
BATTERY SHOP OF NEW ENGLAND INC	TRUCK REPAIRS	\$376.56
BENEFIT PAYOUT	PAYROLLS	\$64,603.51
BILLERICA WINWATER	SUPPLIES	\$8,667.50
BLACKBOARD, INC	SUPPORT	\$3,696.00
BLUE DIAMOND EQUIPMENT CO.	SUB-CONTRACTOR	\$30,000.00
BORDEN REMINGTON CORP.	CHEMICALS	\$4,615.00
BOSTON AUTOMATIC TIME CLOCK	OFFICE EQUIPMENT	\$370.00
BRENDON J. MILLER	PAYROLL	\$2,294.26
BROX INDUSTRIES INC.	SUPPLIES	\$7,753.45
CAM OFFICE SERVICES, INC	OFFICE SUPPLIES	\$1,075.08
CARBON COLORS	PRINTING	\$11,076.00
CARDMEMBER SERVICE	SUPPLIES	\$4,672.09
CARUS PHOSPHATES INC	CHEMICALS	\$16,281.92
CIT	OFFICE EQUIPMENT	\$7,388.59
CITY OF LOWELL	WATER PURCHASE	\$493,804.99
CITY OF LOWELL	POLICE DEPT.	\$1,980.00
CLEAN BASINS	SUB-CONTRACTOR	\$30,575.00
CMK EQUIPMENT	SUB-CONTRACTOR	\$150.00
COLONIAL PEST CONTROL	OFFICE	\$1,080.00
COMCAST - HOPKINS ST.	SECURITY	\$7,808.75
COMMONWEALTH OF MA D.E.P	D.E.P. ASSESMENT	\$6,052.96
COMMONWEALTH OF MASSACHUSETTS	LICENSE	\$190.00
COMPLETE CONTROL SERVICES, INC	SUB-CONTRACTOR	\$3,990.00
DANIEL J. O'CONNELL	PAYROLL	\$241.50
DAVID M. MURPHY PLUMBING HEATING GAS FIT	SUB-CONTRACTOR	\$8,179.33
DEBRA VINAL	REIMBURSEMENT	\$308.82
DEBRA VINAL	EMPLOYEE	\$83,023.72
DELL MARKETING L.P.	COMPUTERS	\$9,650.29
DELOURY CONSTRUCTION CO., INC	SUB-CONTRACTOR	\$244,136.00
DENIS L. MAHER COMPANY, LLC	SUB-CONTRACTOR	\$2,033.91
DEPENDABLE WINDOW CO.	OFFICE	\$285.00
DOMTAR PAPER CO., LLC	OFFICE SUPPLIES	\$651.44
DRACUT HARDWARE INC	SUPPLIES	\$2,103.89
DRACUT HISTORICAL SOCIETY	ANNUAL MEETING	\$350.00
DRACUT OLD HOME DAY	OFFICE	\$500.00
DRACUT TIRE SHOP	TRUCK REPAIRS	\$957.00
DRACUT WATER SUPPLY DISTRICT/PETTY CASH	SUPPLIES	\$33.87
E.I.T.S. VIDEO SYSTEMS	SECURITY	\$445.00
E.J. PRESCOTT INC.	SUPPLIES	\$28,146.52
EASTERN PROPANE	PROPANE	\$4,971.22

**DRACUT WATER SUPPLY DISTRICT
PURCHASE ANALYSIS VENDOR REPORT
JULY 1, 2016 TO JUNE 30, 2017
PAYMENTS OF \$100 OR MORE**

ENTERPRISE BANK AND TRUST CO.	BANK CHARGES	\$6,112.35
ERICA TANGUAY	EMPLOYEE	\$32,662.33
ESRI	COMPUTERS	\$2,100.00
EVAN A PAUL	EMPLOYEE	\$1,746.25
FAVREAU FORESTRY, LLC	SUB-CONTRACTOR	\$9,080.00
FEDEX	SHIPPING	\$288.75
FIRST NATIONAL BANK	SUPPLIES	\$5,015.51
FISHER SCIENTIFIC CO. LLC	CHEMICALS	\$821.71
FRANK P. MCCARTIN COMPANY INC.	SUPPLIES	\$1,399.00
GE INTELLIGENT PLATFORMS, INC	SUB-CONTRACTOR	\$3,255.77
GRANITE STATE ANALYTICAL SERVICES, LLC	LAB TESTING	\$23,004.20
GRASSO CONSTRUCTION CO., INC	SUB-CONTRACTOR	\$3,000.58
GREAT WEST RETIREMENT SERVICES WELLSFARG	PAYROLLS	\$27,340.00
H2O SOFTWARE	SUPPORT	\$6,765.00
HACH COMPANY	LAB SUPPLIES	\$20,352.93
HARPER'S TIME & ATTENDANCE	PAYROLLS	\$930.60
HARPERS PAYROLL SERVICES	PAYROLLS	\$2,185.10
HARTFORD FIRE INSURANCE COMPANY	INSURANCE	\$13,421.00
HECTOR BERUBE	REFUND	\$102.50
HENRY'S PROFESSIONAL CLEANING SERVICE	SUB-CONTRACTOR	\$16,700.00
HF GROUP LLC	OFFICE SUPPLIES	\$227.75
INTERRA INNOVATION, INC	SUPPLIES	\$645.00
INVOICE CLOUD	SUPPORT	\$3,605.35
ITRON INC	SUPPORT	\$7,913.90
JAYNE BOISSONNEAULT	PHONE EXPENSE	\$420.00
JAYNE BOISSONNEAULT	BOARD SECRETARY/ASS'T CLERK	\$9,620.38
JOHN HUDZIK	EMPLOYEE	\$98,101.20
JOHN LAFFEY	EMPLOYEE	\$60,943.96
JOHN LAFFEY	PHONE EXPENSE	\$420.00
JOSEPH P. CARDILLO & SON, INC	SUB-CONTRACTOR	\$451,341.59
KAMCO LOCK SOLUTIONS	SECURITY	\$628.00
KATHLEEN M. GRAHAM	DISTRICT CLERK	\$5,000.04
KELLEY A. CHASSE	EMPLOYEE	\$51,543.10
KENWOOD HARDWARE	SUPPLIES	\$157.51
KP LAW, P.C.	LEGAL	\$4,782.20
KYLE C. MAXIM	PAYROLL	\$4,779.50
LEBLANC GEN. CONTRACTOR	SUB-CONTRACTOR	\$74,440.00
LHS ASSOCIATES INC	VOTING SUPPLIES	\$1,856.60
LIBERTY CHEVROLET	NEW VEHICLE	\$44,856.45
LOWELL GENERAL HOSPITAL	EMPLOYEE TREATMENT	\$100.00
LOWES BUSINESS ACCT/GEMB	SUPPLIES	\$152.25
LUCKY BURNER SERVICE INC.	FUEL OIL	\$323.48
MA HEALTH INSURANCE	PAYROLLS	\$690.13
MAHER SERVICES INC	SUB-CONTRACTOR	\$25,995.00
MARK R. RIOPELLE	EMPLOYEE	\$37,033.70
MASS INSTALLATION INC.	SUPPLIES	\$7,700.00
MASS WATER POLLUTION ABATEMENT TRUST	BOND	\$41,497.51
MASS WATER WORKS ASSOCIATION INC	EMPLOYEE TRAINING	\$1,375.00
MASSACHUSETTS IINTERLOCAL IINSURANCE ASSO	TRAINING	\$200.00
MATT FARREN	PHONE EXPENSE	\$420.00
MATT FARREN	REIMBURSEMENT	\$349.00
MATTHEW FARREN	EMPLOYEE	\$51,077.45
MAUREEN DONNELLY	EMPLOYEE	\$51,703.86
MAUREEN LAMBERT	REIMBURSEMENT	\$955.00
MICHAEL SHEU	EMPLOYEE	\$71,923.93
MIDDLESEX RET-ASSESMENT	ASSESSMENT	\$158,353.00
MIDDLESEX RETIREMENT SYSTEM	EMPLOYEE'S SHARE	\$60,144.59
MIDDLESEX COUNTY REGISTRY OF DEEDS	LEGAL	\$4,875.00
MIIA HEALTH BENEFITS TRUST	INSURANCE	\$330,312.96
MIIA PROPERTY CASUALTY GROUP INC.	INSURANCE	\$88,865.40
MIIA WORKERS COMPENSATION GROUP INC	INSURANCE	\$8,826.61
MIKE'S SIGNS	SUPPLIES	\$940.00

**DRACUT WATER SUPPLY DISTRICT
PURCHASE ANALYSIS VENDOR REPORT
JULY 1, 2016 TO JUNE 30, 2017
PAYMENTS OF \$100 OR MORE**

MINI JOBS	SUPPLIES	\$189.93
MISSION COMMUNICATIONS, LLC	SUPPLIES	\$347.40
N.E. STORM MANAGEMENT, LLC	SUB-CONTRACTOR	\$1,575.00
NATIONAL GRANGE INSURANCE CO.	OFFICE	\$300.00
NATIONAL GRID	POWER FOR EQUIPMENT	\$390,925.76
NATIONAL GRID -GAS	HEAT FOR BUILDINGS	\$10,049.70
NATIONAL WATER MAIN CLEANING CO.	SUB-CONTRACTOR	\$2,600.00
NETWORKFLEET, INC	TRUCKS	\$1,453.40
NEW ENGLAND CEMENT BLOCK PIPE CO	SUPPLIES	\$276.12
NEW ENGLAND DISPOSAL TECHNOLOGIES INC.	SUB-CONTRACTOR	\$57,656.83
NEW ENGLAND STORM WATER	SUB-CONTRACTOR	\$2,100.00
NEW ENGLAND WATER WORKS ASSOCIATION	EMPLOYEE'S DUES	\$1,235.00
NORTHEAST PUMP INSTRUMENTS COMPANY	REPAIRS	\$145.04
PETER E. NATSIOS	MODERATOR	\$500.00
PITNEY BOWES GLOBAL FINANCIAL SERVICES, LLC	OFFICE	\$15,603.97
POLLARDWATER.COM	SUPPLIES	\$1,768.85
POTVIN SMALL ENGINE REPAIR INC	REPAIRS	\$108.50
POWER UP GENERATOR SERVICE	REPAIRS	\$12,632.61
PRO-LINE INDUSTRIAL PRODUCTS INC	NEXGEN	\$967.01
PURCHASE POWER	OFFICE	\$2,020.99
R D FENCE CO.	REPAIRS	\$250.00
R.E. ERICKSON CO. INC.	CONSULTANT	\$3,362.67
R.L. PROULX ELECTRICAL, INC.	SUB-CONTRACTOR	\$7,121.58
RACHAEL C. FLORES	EMPLOYEE	\$1,985.50
REPUBLIC SERVICES 095	DUMPSTER	\$1,376.31
RESERVE ACCOUNT	POSTAGE	\$22,529.01
ROBERT COREY	STIPEND	\$939.96
ROBERT E. COREY	COMMISSIONER	\$2,500.00
ROLAND L. MILLIARD	LEGAL	\$24,156.00
ROSELLI CLARK ASSOCIATES	AUDITOR	\$14,500.00
ROY FIELDING	REIMBURSEMENT	\$295.00
RYAN R. MERCIER	PAYROLL	\$4,777.13
SAGE PAYMENT	BANK CHARGES	\$7,559.36
SAMS CLUB	SUPPLIES	\$2,155.26
SANTOS & SONS PROPERTY MAINTENANCE	SUB-CONTRACTOR	\$4,988.00
SAVAS C. DANOS, AGENT	CONSULTANT	\$100.00
SCHWAAB INC.	OFFICE SUPPLIES	\$464.00
SERVPRO OF LOWELL	SUB-CONTRACTOR	\$2,445.69
SHANE E. GODEK	PAYROLL	\$2,352.00
SHANNON ROWE	BOARD - MEETINGS	\$151.05
SPENCER W. McKINNON	EMPLOYEE	\$1,933.25
STAPLES CREDIT PLAN	OFFICE SUPPLIES	\$3,966.99
STEPHEN DEHNEY	EMPLOYEE	\$66,977.55
STILES COMPANY INC.	METERS	\$115,509.96
SUSTAINABLE ENERGY ADVANTAGE, LLC	CONSULTANT	\$6,540.51
SWIERZ CONSULTING LLC	SUPPORT	\$11,327.00
THE LOWELL PUBLISHING CO.	LEGAL ADS	\$8,884.25
THE MAIN STREET AMERICA GROUP	OFFICE	\$300.00
THE WARREN GROUP	OFFICE	\$349.00
THIBODEAU APPLIANCE REPAIR, INC.	REPAIRS	\$175.00
TIGHE & BOND ENGINEERS	CONSULTANT	\$8,005.00
TIMOTHY GERMAIN	EMPLOYEE	\$64,770.47
TIMOTHY GERMAIN	REIMBURSEMENT	\$75.00
TIMOTHY GERMAIN	PHONE EXPENSE	\$420.00
TOOMEY WATER SERVICES INC.	SUPPLIES	\$15,012.00
TOSHIBA BUSINESS SOLUTIONS	SUPPLIES	\$822.00
TOWN OF DRACUT	DRACUT POLICE DEPARTMENT	\$101,394.65
TOWN OF DRACUT	GASOLINE	\$14,702.47
TOWN OF DRACUT	ELECTION	\$8,073.31
TOWN OF TYNGSBOROUGH	HEARING	\$122.96
TOWN OF TYNGSBOROUGH	PROPERTY TAXES	\$12,377.51
TOWN OF TYNGSBOROUGH	POLICE DETAILS	\$1,748.28

**DRACUT WATER SUPPLY DISTRICT
PURCHASE ANALYSIS VENDOR REPORT
JULY 1, 2016 TO JUNE 30, 2017
PAYMENTS OF \$100 OR MORE**

TRACTOR SUPPLY CREDIT PLAN	SUPPLIES	\$330.95
TYNGSBOROUGH WATER DISTRICT	PURCHASE OF PUMP STATION	\$133,397.50
U.S. POST OFFICE	POSTAGE	\$450.00
U.S. DEPARTMENT OF TREASURY	PAYROLLS	\$10,587.19
UNIFIRST CORPORATION	OFFICE	\$3,094.05
UNIVAR USA INC.	CHEMICALS	\$148,776.91
UNIVERSAL AUTOMATION & MECHANICAL SERVI	REPAIRS	\$6,920.61
UNIVERSITY OF MASS LOWELL POLICE DEPT.	POLICE DETAILS	\$379.00
UNUM LIFE INSURANCE COMPANY OF AMERICA	PAYROLLS	\$8,478.80
US ECO PRODUCTS, CORPORATION	SUPPLIES	\$389.90
USA BLUEBOOK	SUPPLIES	\$3,371.21
VERIBANC, INC	OFFICE	\$125.00
VERIZON	TELEPHONE	\$15,190.82
VIRTUAL TOWN HALL HOLDINGS, LLC	SUPPORT	\$1,500.00
WALTER W. DUNN	TRUCK REPAIRS	\$462.10
WELCH WELDING IND.	SUPPLIES	\$324.00
WESTON & SAMPSON CMR, INC.	CONSULTANT	\$90,547.00
WILLIAM MORIN	STIPEND	\$939.96
WILLIAM MORIN	COMMISSIONER	\$2,500.00
WILLIAM MORIN	Phone Expense	\$420.00
WILLIAM ZIELINSKI	STIPEND	\$939.96
WILLIAM ZIELINSKI	COMMISSIONER	\$2,500.00
WILLIAM ZIELINSKI	PHONE EXPENSE	\$420.00
WIN-911 SOFTWARE	SUPPORT	\$495.00
WOODARD AND CURRAN	CONSULTANT	\$458,236.14

Dracut Water District
Combining Balance Sheet
All Fund Types
June 30, 2017

	General	Special Revenue	Capital Projects	Trust and Agency	Fixed Asset Group	Long term debt Group	Total Memorandum only
Cash and equivalents	\$ 1,289,909	\$ 188,938	\$ 5,119,599	\$ 1,674,984	\$ -	\$ -	\$ 8,273,430
User charges	301,181	-	-	-	-	-	301,181
Other receivables	24,962	-	-	-	-	-	24,962
Fixed Assets (net)	-	-	-	-	16,103,659	-	16,103,659
Amounts to be provided	-	-	-	-	-	238,540	238,540
Total	\$ 1,616,052	\$ 188,938	\$ 5,119,599	\$ 1,674,984	\$ 16,103,659	\$ 238,540	\$ 24,941,772
Accounts payable	\$ 4,112	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,112
Deferred revenue	326,143	-	-	-	-	-	326,143
Planning Board Deposits	134,241	-	-	-	-	-	134,241
Long-term debt	-	-	-	-	-	238,540	238,540
Total Liabilities	464,496	-	-	-	-	238,540	703,036
Fund Balances:							
Undesignated	1,017,694	-	-	-	-	-	1,017,694
Reserved for subsequent year uses	133,862	-	-	-	-	-	133,862
Reserved for System Development	-	188,938	-	-	-	-	188,938
Reserved for Hydrants and Valves	-	-	87,383	-	-	-	87,383
Reserved for Undersized Mains	-	-	1,759,748	-	-	-	1,759,748
Reserved for Distribution	-	-	2,774,935	-	-	-	2,774,935
Reserved for water system security	-	-	42,255	-	-	-	42,255
Reserve for Land acquisition	-	-	355,278	-	-	-	355,278
Reserve for Design/New Storage Tank	-	-	-	-	-	-	-
Reserve for Registered Land Survey	-	-	100,000	-	-	-	100,000
Reserve for Debt and Liability	-	-	-	14,765	-	-	14,765
Reserve for Vacation	-	-	-	21,952	-	-	21,952
Reserve for Sick Pay	-	-	-	52,044	-	-	52,044
Reserve for OPEB	-	-	-	930,421	-	-	930,421
Reserve for Meter to Main	-	-	-	100,476	-	-	100,476
Replace, Repair - upgrade infrastructure	-	-	-	386,749	-	-	386,749
Stabilization fund	-	-	-	168,577	-	-	168,577
Invested in Capital Assets	-	-	-	-	16,103,659	-	16,103,659
Total Fund Balances	1,151,556	188,938	5,119,599	1,674,984	16,103,659	-	24,238,736
Total	\$ 1,616,052	\$ 188,938	\$ 5,119,599	\$ 1,674,984	\$ 16,103,659	\$ 238,540	\$ 24,941,772

The following is a summary of outstanding long-term debt obligations for the year ended June 30, 2017:

<u>Debt Description</u>	<u>Maturing Fiscal Year</u>	<u>Interest Rate</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Maturities</u>	<u>Ending Balance</u>
MCWT Note	2021	5.0 - 5.25%	<u>\$ 293,205</u>	<u>\$ -</u>	<u>\$ (54,665)</u>	<u>\$ 238,540</u>

Future Debt Payoff – Payments on general long-term debt obligation bonds due in future years consist of the following:

<u>Year Ending June 30</u>	<u>Principal</u>			<u>Interest</u>			<u>Total</u>
	<u>Balance</u>	<u>Subsidy</u>	<u>Net</u>	<u>Balance</u>	<u>Subsidy</u>	<u>Net</u>	
2018	\$ 54,665	\$ (17,441)	\$ 37,224	\$ 10,410	\$ (8,428)	\$ 1,982	\$ 39,206
2019	59,635	(18,133)	41,502	7,498	(6,687)	811	42,313
2020	59,635	(19,063)	40,572	4,751	(4,751)	-	40,572
2021	64,605	(19,899)	44,706	1,696	(1,696)	-	44,706
Total	<u>\$ 238,540</u>	<u>\$ (74,536)</u>	<u>\$ 164,004</u>	<u>\$ 24,355</u>	<u>\$ (21,562)</u>	<u>\$ 2,793</u>	<u>\$ 166,797</u>

Section V



Commissioners
Robert E. Corey
Chairman-William L. Morin
William "Zee" Zielinski

Michael Sheu
Executive Director-Superintendent

John M. Hudzik
Field Service Manager
Primary Distribution Operator

Debra H. Vinal
Treasurer

May 9, 2017

Gerard D. Perry, Director of Accounts
Massachusetts Department of Revenue
Division of Local Services
P.O. Box 9655
Boston, MA 02114

Dear Mr. Perry,

The Annual Meeting of the Dracut Water Supply District was held on Saturday, May 6, 2017 at Harmony Hall, 1660 Lakeview Avenue, Dracut, MA. Moderator Peter Natsios called the meeting to order at 9:00 AM.

ARTICLE #1:

Unanimously the District voted to bring in the vote for Water Commissioner for a term of three (3) years and District Clerk for a term of three (3) years held by ballot. The Clerk presented the May 1, 2017 DWSD Election results as follows:

Commissioner:

William Bill Morin	1444
Blanks & Others	215
Total:	1659

Clerk

Kathleen M. Graham	1551
Blanks & Others	108
Total:	1659

Submitted by Michael Sheu, Superintendent
Board of Water Commissioners Recommended Approval
Superintendent Recommended Approval

ARTICLE #2:

Unanimously the District voted to hear the reports of the Water Commissioners and act thereon.

Submitted by Michael Sheu, Superintendent
Board of Water Commissioners Recommended Approval
Superintendent Recommended Approval

ARTICLE #3:

Unanimously the District voted to hear the report of the Dracut Water Supply District Treasurer and act thereon.

Submitted by Michael Sheu, Superintendent
Board of Water Commissioners Recommended Approval
Superintendent Recommended Approval

ARTICLE #4:

Unanimously the District voted to dismiss Article #4.

Submitted by Michael Sheu, Superintendent
Board of Water Commissioners Recommended Dismissal
Superintendent Recommended Dismissal

ARTICLE #5:

Unanimously the District voted to transfer from "Free Cash" July 1, 2016 certified amount of Seven Hundred Thirty One Thousand Three Hundred Eighteen dollars (\$731,318) as follows:

Water System Security Account	\$ 5,000
Accrued Vacation	\$ 46,000
Accrued Sick	\$ 87,862
Repair & Replacement Fund	\$ 592,456
Total	\$ 731,318

Submitted by Michael Sheu, Superintendent
Board of Water Commissioners Recommended
Superintendent Recommended Dismissal

ARTICLE #6:

Unanimously the District voted to raise and appropriate or transfer from the Water Revenue Account the amount of Four Million Seven Hundred Seventy Thousand Nine Hundred Twenty dollars (\$4,770,920.00) to defray costs for the ensuing Fiscal year beginning on July 1, 2017 to be expended as follows:

ARTICLE #6:

Salary, Wages and Benefits Account	\$1,658,004.00
Operations Expenses	\$3,112,916.00
Total	\$4,770,920.00

Submitted by Michael Sheu, Superintendent
Board of Water Commissioners Recommended Approval
Superintendent Recommended Approval

ARTICLE #7:

Unanimously the District voted to raise and appropriate or transfer from the Water Revenue Account the amount of Three Thousand Five Hundred (\$3,500.00) to defray costs for the ensuing Fiscal Year beginning on July 1, 2017 to be expended as follows:

Out of State Travel	\$ 3,500.00
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Submitted by Michael Sheu, Superintendent
Board of Water Commissioners Recommended Approval
Superintendent Recommended Approval

ARTICLE #8:

Unanimously the District voted to authorize the Treasurer to enter into compensating balance agreements during the Fiscal Year beginning July 1, 2017, as permitted by Massachusetts General Laws, Chapter 44, Section 5F.

Submitted by Michael Sheu, Superintendent
Board of Water Commissioners Recommended Approval
Superintendent Recommended Approval

ARTICLE #9:

Unanimously the District voted to transfer from the water revenue account the amount of Two Hundred Fifty One Thousand One Hundred Thirty Five dollars (\$251,135) which represents the 5% funds collected for the Undersized Water Mains and Valves Account as established by the Board of Water Commissioners in FY 2003 for the period collected January 1, 2016 to December 31, 2016 said funds to be used to replace, repair and upgrade as determined by the Superintendent any 2" and undersized mains and valves.

Submitted by Michael Sheu, Superintendent
Board of Water Commissioners Recommended Approval
Superintendent Recommended Approval

ARTICLE #10:

Unanimously the District voted to authorize the Superintendent to sell off scrap metals and surplus, outdated or obsolete equipment as may accumulate during the year.

Submitted by Michael Sheu, Superintendent
Board of Water Commissioners Recommended Approval
Superintendent Recommended Approval

ARTICLE #11:

Unanimously the District voted to authorize the Treasurer with the approval of the Board of Water Commissioners, to borrow in anticipation of revenue for the fiscal year beginning July 1, 2017, in accordance with MGL Chapter 44 Section 4 and the acts and amendments thereof; Chapter 849 of the Acts of 1969, as amended and to renew any notes as may be given for a period of less than one year in accordance with MGL Chapter 44, Section 17.

Submitted by Michael Sheu, Superintendent
Board of Water Commissioners Recommended Approval
Superintendent Recommended Approval

ARTICLE #12:

Unanimously the District voted to authorize the annual salary stipend for the Clerk of the District to \$5,000.

Submitted by Michael Sheu, Superintendent
Board of Water Commissioners Recommended Approval
Superintendent Recommended Approval

Article #12A:

Unanimously the District voted to authorize an annual salary stipend for Commissioner of the District to \$3,000 per Commissioner.

Submitted by Michael Sheu, Superintendent
Board of Water Commissioners Recommended Approval
Superintendent Recommended Approval

Article #12B:

Unanimously the District voted to authorize the annual salary stipend for the Moderator of the District to \$600.

Submitted by Michael Sheu, Superintendent
Board of Water Commissioners Recommended Approval
Superintendent Recommended Approval

ARTICLE #13:

Unanimously the District voted to transfer from the System Development Fee (SDF) account Nine Hundred Forty Seven Thousand dollars (\$947,000.00) into the Repairs and Replacement account.

Submitted by Michael Sheu, Superintendent
Board of Water Commissioners Recommended Approval
Superintendent Recommended Approval

ARTICLE #14:

Unanimously the District voted to transfer from the water revenue account Two Hundred Fifty One Thousand One Hundred Thirty Five dollars (\$251,135) which represents the 5% funds collected, to the infrastructure account as established by the Board of Water Commissioners in FY2016 for the period January 1, 2016 through December 31, 2016, said funds to be used to replace, repair, and upgrade infrastructure.

Submitted by Michael Sheu, Superintendent
Board of Water Commissioners Recommended Approval
Superintendent Recommended Approval

ARTICLE #15:

Unanimously the District voted to amend Article #15 as follows:

I move that the District vote to transfer from the New Water Storage Tank account fund Eight Hundred Fifty Three Thousand Seven Hundred Ninety Dollars Seventy Six Cents (\$853,790.76) into the **Repair & Replacement Fund** as established by the Board of Commissioners and close the New Water Storage Tank account.

Original Article: To see if the District will vote to transfer from the New Water Storage Tank account fund Eight Hundred Fifty Three Thousand Seven Hundred Ninety Dollars Seventy Six Cents (\$853,790.76) into the **existing Infrastructure** account as established by the Board of Commissioners in FY2016, and close the New Water Storage Tank account. The infrastructure account fund is to be used for engineering design, and construction of new tanks/new treatment facilities as well as to replace, repair, and upgrade existing infrastructure.

Submitted by Michael Sheu, Superintendent
Board of Water Commissioners Recommended Approval as amended
Superintendent Recommended Approval as amended

ARTICLE #16:

Unanimously the District voted to accept Massachusetts General Law Chapter 32B Section 20 and establish an Other Post-Employment Benefits Liability Trust Fund, the assets of which shall be held solely to meet the current and future liabilities of the Dracut Water Supply District for group health insurance benefits for retirees and their dependents.

Submitted by Michael Sheu, Superintendent
Board of Water Commissioners Recommended Approval
Superintendent Recommended Approval

ARTICLE #16A:

Unanimously the District voted to authorize the Treasurer to deposit funds received as a sponsor of a qualified retiree prescription drug plan pursuant to 42 U.S.C. section 1395w-132 to be dedicated to and become part of the Other Post-Employment Benefits Liability Trust Fund.

Submitted by Michael Sheu, Superintendent
Board of Water Commissioners Recommended Approval
Superintendent Recommended Approval

ARTICLE #17:

Unanimously the District voted to move the GASB 45 account in the amount of Nine Hundred Twenty Five Thousand Three Hundred Fifty Nine Dollars and Eight Cents (\$925,359.08) out of the stabilization fund and into the "Other Post-Employment Benefits" (OPEB) Trust Fund account, and close the GASB 45 account.

Submitted by Michael Sheu, Superintendent
Board of Water Commissioners Recommended Approval
Superintendent Recommended Approval

ARTICLE #18:

By 2/3rds Majority Vote the District voted to amend Article #18 as follows:

By removing "Developer to pay total amount of Two Hundred Six Thousand Four Hundred Sixty Three (\$206,463.00) Dollars based upon SDF fee for 79 Units" and replace it with the following: "Developer to pay the total amount of **Three Hundred Sixteen Thousand Two Hundred Twenty Eight (\$316,228.00) Dollars based upon SDF fee for 121 Units**".

Original Article:

To see if the District will vote to reduce the System and Development Fee for the project known as 1827 Bridge St. Assisted Living Facility, an assisted living community at 1827 Bridge St. Dracut Massachusetts. System and Development Fees (SDF) to be \$2,613.46 per unit. Developer to pay the total amount of **Two Hundred Six Thousand Four Hundred Sixty Three (\$206,463.00) Dollars based upon SDF fee for 79 units.**

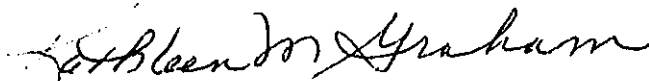
ARTICLE #18 (Cont'd):

Submitted by Philippe Thibault

Board of Water Commissioners Recommended Approval by Majority
(Commissioners Corey and Zielinski in favor; Commissioner Morin opposed)

A motion from the floor was made and seconded to adjourn the Annual District meeting at 9:46 AM. Motion passed unanimously. The Annual District Meeting was adjourned by the Moderator at 9:46 AM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kathleen M. Graham". The signature is fluid and cursive, with the first name "Kathleen" and last name "Graham" being clearly legible.

Kathleen M. Graham, Clerk
Dracut Water Supply District