

**Dracut Water Supply District  
Minutes of June 6, 2017  
DWSD Main Office Building, Conference Room**

**Present:** William Zielinski, Chairman, Robert Corey, William Morin, Michael Sheu, Superintendent, John Hudzik, Field Services Manager, Debbie Vinal, Treasurer, Attorney Roland Milliard, Attorney Arthur Sullivan, Jr. and Recording Secretary Shannon Rowe

The Chairman opened the meeting at 7:00 p.m.

The Pledge of Allegiance was recited.

Approval of Minutes

The Minutes were tabled until the next meeting.

Appointments

\* Permit Application Review – 526 Mammoth Road – Mr. Joe Vachon, JRV Homes, appeared before the Commissioners and presented plans titled Plan of Land, dated May 25, 2017, prepared by Village Surveying. Mr. Vachon stated that the plan shows Lot A1 and Lot A2 and discussed two shutoffs on Mammoth Road. Mr. John Hudzik discussed the shut off valve on Mammoth Road. Mr. Vachon stated that the Town did give new addresses for the lots; 524 & 526 Mammoth Road. Mr. Zielinski discussed there being four meters with four inspections.

Motion made by Mr. Corey to approve 524 & 526 Mammoth Road with two units on each lot. Motion seconded by Mr. Morin. Motion passed unanimously.

Correspondence

None

Community Input

Mr. Sheu stated that the tap on Tyngsboro Road would be shut down tomorrow. Mr. Hudzik discussed the shutting off at Tyngsboro and Nashua Road and taking the State Forest out of service. Mr. Hudzik discussed how the process will work and stated that it will be all day work. Mr. Zielinski asked that the Commissioners receive an update tomorrow.

Treasurer's Report

Ms. Vinal appeared before the Commissioners and provided the Dracut Water Supply District, Treasurer's Report dated May 31, 2017. Ms. Vinal stated that May is at 92%, receivables are at 113% and over by 21% and Expenses are at 75% and under by 17.5%. Ms. Vinal stated that classes went way up. Mr. Sheu discussed the training in Holliston and stated that the teachers are better.

Motion made by Mr. Morin to accept the Treasurer's Report dated May 31, 2017. Motion seconded by Mr. Morin. Motion passed unanimously.

Superintendent's Report

\* Update - Tyngsboro and New Boston Well Fields – Mr. Sheu discussed surrounding the property at well 5 and well 1 with fencing and the Police discussed posting signage at the entrance. Mr. Sheu discussed joining forces with Tyngsboro Police Department and Hudson Police Department. Mr. Sheu stated that the Police will give a warning and then the second time would be an arrest. Mr. Sheu discussed the Police Department's hiring details and the Commissioners agreed to pay for Police details for the weekends. Mr. Sheu stated that BAE would pay for details for the Hudson Police Department and DWSD would pay for details for the Tyngsboro Police Department. Attorney Milliard stated that the posted signage should simply say "no trespassing" which cuts every activity off. Attorney Milliard stated that they could also add per the DWSD and have the DWSD telephone number on the sign as well. Mr. Sheu stated that if the Police arrest someone the DWSD need to prosecute them per the Police Departments.

\* Update -- Fluoridation – Mr. Sheu stated that he would be meeting with the Board of Health in July and would be having a pre-meeting before the Board of Health's meeting.

\* Update -- 2009 Master Plan Undersized Water Main Projects – Mr. Hudzik stated that they are in pre-bid for the next section.

\* Update -- Birchmont Booster Pump Station – Mr. Sheu discussed the March 1, 2017 through June 1, 2017 dates and stated that Tyngsboro would do the readings and start charging residents. Mr. Sheu stated that there are an additional 115 residents in Tyngsboro.

\* Update -- Master Plan and Water Management Act Permit Application – Mr. Sheu stated that they are still collecting information and are in the process of submitting the application to the DEP by the end of November. Mr. Sheu discussed the first phase over five years and the second phase being negotiable. Mr. Sheu stated that it will tie into a conservation plan.

\* Update -- Insurance Reimbursements on Districts Office Building's Trims damage and KOH spill at Tyngsboro Corrosion Control Building – Mr. Sheu stated that he is having contractors look at the trim damage. Mr. Sheu reviewed the Memorandum from Omni Environmental Group, LLC dated May 30, 2017 regarding the KOH spill. Mr. Sheu discussed receiving a lump sum and discussed the details regarding man power, etc. Mr. Sheu stated that he is also looking for another company.

\* Update -- Metering Replacement Project – Mr. Sheu reviewed the table showing meter replacement counts from the year 2000 to 2017. Mr. Sheu stated that it is difficult to schedule replacements with homeowners. Mr. Sheu stated that the replacements in 2005 were done by a contractor. Mr. Sheu reviewed the proposal from Woodard & Curran dated April 5, 2016 and discussed Phase 1 Design and Phase 2 Bidding and Construction Engineering Services.

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Mr. Hudzik stated that the meters are not hard to get, it is the companies that use different software. Mr. Hudzik stated that the meters are most important.

Mr. Corey discussed long term agreements for software upgrades. Mr. Sheu stated that they need a consultant to help with the project.

Mr. Sheu suggested inviting Rachel from Woodard and Curran to attend a meeting to discuss all of the Commission's questions and concerns. Mr. Sheu stated that they have already paid Woodard and Curran \$5,000 for this project.

Attorney Milliard discussed updates in the software and stated that usually, they are included in the original price.

#### District Counsel's Report

\* Update – Solar Net Metering Proposal – Mr. Sheu reviewed the email dated June 6, 2017 from Todd Bard, LEE Energy Group, LLC, and discussed inviting Mr. Bard to a meeting to discuss the information with the Commission. Mr. Sheu reviewed the Savings Analysis – Fixed Discount with Floor chart that showed savings over 20 years. The Commission discussed five, ten and twenty year's savings.

Mr. Morin stated that the Federal Government is still supporting this.

Attorney Milliard discussed the chart and stated that they looked at electricity usage, etc., based on the information provided by DWSD.

Attorney Sullivan discussed basing the information on two million kilowatts.

The Commission agreed to meet one more time with Mr. Bard.

#### Superintendent's Report (Cont'd)

\* Update – New 12" Water Main from Tyngsboro Well Field through Norris Road to Lakeview Avenue – Mr. Sheu requested permission to look into another consultant to receive another bid. Mr. Sheu discussed estimating 2.9 million for design and construction and discussed capital planning. Mr. Sheu stated that the project would take two to three years with planning.

Mr. Zielinski discussed doing the project in phases; borings, design and construction.

Mr. Sheu discussed keeping the 8" water main in service with running the 12" water main parallel.

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Motion made by Mr. Corey to solicit three proposals from three engineers selected by the Superintendent for the design of a new water main from the Tyngsboro Well Field through Norris Road to Lakeview Avenue. Motion seconded by Mr. Morin. Motion passed unanimously.

#### District Counsel's Report (Cont'd)

\* DWSD Lowell, Dracut, Tyngsboro State Forest – Attorney Sullivan presented the Commission with a letter dated May 24, 2017 to Mary Gardil, Project Manager, regarding the DWSD Lowell, Dracut, Tyngsboro State Forest existing water storage tank.

The Commission discussed the easement for the existing tank. Mr. Sheu stated that they still have time to deal with the easement issue.

Motion made by Mr. Morin to advise Legal Counsel to contact DECAM to formulate an easement for the existing water storage tank in the State Forest and once DWSD receives the easement on the existing water storage tank, they will move forward in the design of the new water storage tank behind the existing water storage tank. Motion seconded by Mr. Corey. Motion passed unanimously.

#### Old Business

None

#### New Business

\* District Counsel's Contract(s) – The Commission tabled the discussion and asked that the Secretary move this to old business on the next agenda.

\* SDF Fees – The Commission asked that the Secretary remove this from the agenda.

\* DWSD Boundaries – The Commission asked that the Secretary remove this from the agenda.

\* Water Conservation – Mr. Zielinski discussed going with the odd/even days as they have done over the last couple of years.

Mr. Sheu stated that he would put the information on the website and place a separate notice in with the water bills.

The Commission asked that the Secretary move this to old business on the next agenda.

\* Patricia Lane/Kingsfield Road – Mr. Corey discussed the recent Town Meeting and a resident having any issue with water on their property. Mr. Corey discussed sampling the water for sewage and stated that the Town Manager would get in touch with Mr. Sheu regarding this issue.

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Mr. Zielinski asked Mr. Sheu to contact the Town Manager to discuss this and asked that the Secretary place this under new business on the next agenda.

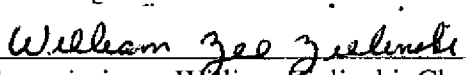
Summer Meeting Schedule


The next meeting was scheduled for July 12, 2017 at 7:00 p.m. at the Dracut Water Supply District.

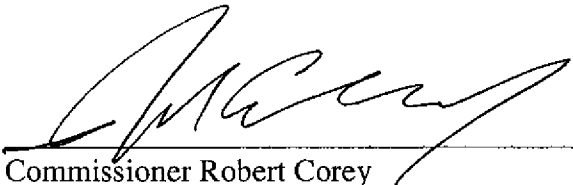
Adjournment

Motion made by Mr. Morin to adjourn the meeting. Motion seconded by Mr. Corey. Motion passed unanimously.

The meeting adjourned at 8:22 p.m.

  
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Commissioner William Zielinski, Chairman

  
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Commissioner William Morin

  
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Commissioner Robert Corey