

Commissioners
Robert E. Corey
William L. Morin
Chairman - William "Zee" Zielinski

Michael Sheu
Superintendent

John M. Hudzik
Field Service Manager
Primary Distribution Operator

Debra H. Vinal
Treasurer

MINUTES

DWSD BYLAW SUBCOMMITTEE

FEBRUARY 27, 2019

The meeting was called to order at 5:30 PM

PRESENT:

Commissioners William "Zee" Zielinski/Chairman, Robert E. Corey/Vice-Chairman, and William L. Morin. Superintendent Michael K. Sheu, Field Services Manager John Hudzik, Office Manager/HR Manager Kelley Chasse, District Counsel Arthur C. Sullivan Jr. and Roland L. Milliard, District Clerk Kathleen Graham, and Recording Secretary Jayne Boissonneault.

MINUTES:

Commissioner Corey made a motion to accept the Bylaw Subcommittee Minutes of February 13, 2019 as presented. Seconded by Commissioner Morin. Motion passed unanimously.

DISCUSSION:

As planned at the previous meeting, the Bylaw Subcommittee began this evening's meeting with the document titled "Legislative Acts, Bylaws, Rules & Regulations" updated by District Clerk Kathleen Graham September 2010. Chairman Zielinski began with Page 3, Section 1.1 and 1.1a describing DWSD boundaries. District Counsel Arthur Sullivan stated that up until 1934 the DWSD could expand by vote of the Annual Meeting. Attorney Sullivan pointed out that Section One of the DWSD Legislative Acts, Bylaws, Rules & Regulations is specifically Legislative Acts, and the Board of Commissioners may want to consider separating them from the Bylaw.

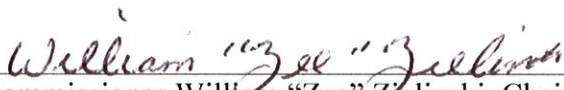
Discussion ensued, and all agreed the best way to approach the task of updating the Legislative Acts, Bylaws, Rules & Regulations is for District Clerk Kathleen Graham to work with the Assistant District Clerk Jayne Boissonneault, and Office Manager/Human Services Manager Kelley Chasse to update the Bylaw portion of the document.


Commissioner Corey made a motion to create a Bylaw Updates Advisory Committee consisting of District Clerk Kathleen Graham, Jayne Boissonneault, and Kelley Chasse. Seconded by Commissioner Morin. Motion passed unanimously. Chairman Zielinski stated the Board of Commissioners are happy to assist the Advisory Committee with any questions or concerns as this project moves forward.


District Counsel suggested the Board of Commissioners could continue working on the DWSD Personnel Bylaw simultaneously. The Commissioners agreed, and will begin working on the DWSD Personnel Bylaw at the next Bylaw Subcommittee meeting. District Counsel Roland Milliard suggested the District begin by having a personnel policy in place for any employee active in the military, i.e., National Guard, Army Reserve.

Chairman Zielinski announced the Bylaw Subcommittee will meet again on Wednesday, March 13, 2019 at 5:30 PM. District Clerk Kathleen Graham stated the Bylaw Advisory Committee will try to schedule a meeting prior to March 13th and report back to the Bylaw Subcommittee.

Commissioner Corey made a motion to adjourn the meeting at 6:28 PM. Seconded by Commissioner Morin. Motion passed unanimously.


Commissioner William "Zee" Zielinski, Chairman


Commissioner Robert E. Corey, Vice-Chairman


Commissioner William L. Morin